

East Polk Soil and Water Conservation District Regular Board Meeting Minutes July 15th, 2021 at 8:30am

***This meeting will be held in the conference room with a Team meeting option for participants ***

Board members present: Ken Pederson, Dave Kiecker, and Scott Balstad.

Other's present: Rachel Klein, Marea Schommer, Jenna Wiersma, Darren Mayers and Joan Lee.

Meeting called to order at 8:36 am by Chairman Pederson.

Motion to approve July 15, 2021 Agenda. Motion by Kiecker, Second by Balstad.

Secretary's Report:

Approve June 29th, 2021 Regular Meeting Minutes. Motion by Balstad, Second by Kiecker.

Financials:

Approve the June 2021 Financial Reports subject to revisions. Motion by Kiecker, Second by Balstad to approve the financial report.

Approve the June 2021 Treasurer Reports subject to revisions. Motion by Kiecker, Second by Balstad to approve the treasurers report.

Old Business:

Vesledahl Wetland Bank – No update, tabled.

Area 1 TSA Staffing Issues – No update, tabled.

New Business:

Board Conservationist, Darren Mayers, BWSR, provided a legislated update.

Rachel presented the 2022 Budget. Motion by Balstad, Second by Kiecker to accept the 2020 Budget.

Per diem increase for supervisor pay from \$75 to \$125 per meeting. Tabled until full board is in attendance to discuss.

Approve payment for well sealing State Cost Share Contract, CS-18-2, for Davin Swanson from State Cost Share 2018. Total project cost = \$612.50, approved cost share estimate = \$590.00. 50% cost share and encumbered amount = \$295.00. Motion by Balstad, Second by Kiecker.

Approve payment for well sealing State Cost Share Contract, CS-18-8, for Judy Erickson from State Cost Share 2018. Total project cost = \$800.00. 50% cost share and encumbered amount = \$400.00. Motion by Kiecker, Second by Balstad.

Approve encumbering funds for Cost Share Contract, CS-18-12, for David Landsverk from State Cost Share 2018 and 2019. Total estimate is \$10,300. 50% cost share = \$5,150. Rachel has requested the other 25% from the SHRWD for a total of 75% total cost share.

- Funds encumbered from State Cost Share 2018: \$920.20
- Funds encumbered from State Cost Share 2019: \$4,229.80

Motion by Kiecker, Second by Balstad to approve encumbering funds for CS-18-12.

The Sand Hill River Watershed District provided their 2020 Annual Report and that was presented to the board.

The Board would like to seek and apply for competitive grant funds for the following topics:

1. Shoreline/Rain Garden Projects
2. Clearwater Water and Sediment Control Basin Projects
3. Side Water Inlets for Buffers

Rachel presented a workload assessment for the office regarding a need for a second technician. Also reported was that Rachel had discussed the budget with the accountant, Josie, and financially we can afford adding another technician. Rachel will draft up a position description and send it out to the personnel committee for review. Motion to approve advertising for a second District Technician position by Balstad, second by Kiecker.

Marea presented equipment quotes for two different Trimble options. We are still exploring engineering equipment options.

Reports:

NRSC Report: No report.

Member Reports

Pederson: No report.

Balstad: No report.

Kiecker: No report.

Staff Report:

Rachel:

Meetings/Training:

- Clearwater 1W1P PTMapp Meeting
- WRWD 1W1P Meeting
- Glacial Ridge Event Planning Meeting

WCA:

- 2 Inquires
- Restoration Order Clarification Map

Buffers:

Admin/Other:

- Shoreline/Rain Garden Cost Share Agreement
- 2022 Budget

- Workload Assessment
- DNR Ob Well 2021 Invoice
- MAWQCP 2nd Quarter Invoice
- 2nd Quarter Supervisor Pay
- State Cost Share Contracts (x4)
- State Cost Share Payments

Marea:

Meetings/Trainings:

- WASCOB Training with Roy Holmes
- Glacial Ridge Event Planning Meeting

Buffers:

ArcGIS:

- WCA Setback Maps

Shoreline/Rain Gardens:

- 8 inquiries
- 6 site visits
- Updated Cost Share and Maintenance Agreement Form

Jenna:

Meetings/Trainings:

- WASCOB Training with Roy Holmes
- Glacial Ridge Event Planning Meeting
- CONNECTExplorer Training (Foundations for Government)
- Dendrology 101 Training (NRCS)

Buffers:

- Monitoring: Grove Park – Tilden and Godfrey

Shoreline/Rain Gardens:

- Attended 6 site visits with Marea

Other:

- Fair Board & Fair Booth
- Mailing list for Glacial Ridge LTT
- Enter Rainfall Data
- Lake Levels and Stream Monitoring

AgBMP Report: None

Open/Other Discussion:

Next Meeting August 19th, 2021 at 8:30am

Adjourn 10:32 am. Motion by Kiecker, Second by Balstad.

Secretary

Date

DRAFT