

East Polk Soil and Water Conservation District Regular Board Meeting Minutes June 29th, 2021 at 8:30am

***This meeting will be held in the conference room with a Team meeting option for participants ***

Board members present: Ken Pederson, Dave Kiecker, and Scott Balstad.

Other's present: Rachel Klein, Marea Schommer, Jenna Wiersma, and Joan Lee.

Meeting called to order at 8:35 am by Chairman Pederson.

Motion to approve July 29, 2021 Agenda. Motion by Kiecker, Second by Balstad.

Secretary's Report:

Approve May 20th, 2021 Regular Meeting Minutes. Motion by Balstad, Second by Kiecker.

Financials:

Approve the May 2021 Financial Reports subject to revisions. Motion by Balstad, Second by Kiecker to approve the financial report.

Approve the May 2021 Treasurer Reports subject to revisions. Motion by Balstad, Second by Kiecker to approve the treasurers report.

Old Business:

Vesledahl Wetland Bank – No update, tabled.

Area 1 TSA Staffing Issues – Balstad provided a report on the Executive Committee RRVCSA meeting that he attended as well as the RRVCSA Board meeting. The funds will be split up for 2021 and the TSA will be pursuing hiring an engineer for 2022. Each district will have \$12,500 to spend. Funds spent will need to be invoiced to Becker SWCD and will be paid out quarterly. Spending the funds will need to follow the workplan for the grant. Discussion was had on what we would spend the funds. Marea will be looking into surveying and GPS equipment.

New Business:

County Allocation Update: Rachel updated the board on the county allocation, that was a total of \$9,521 short of what was brought to the county board and approved. The County Administrator had the total of \$33,599, which is the same amount of the NRBG Grant amount we receive from the county. The County Administrator sent an email to East and West Polk that they will get this corrected and send the remainder of the amount. Approve requesting \$9,521, the additional county allocation funds. Motion by Balstad, Second by Kiecker.

Rachel presented two NRCS projects that are construction ready and presented available State Cost Share Funds. There are currently not cost share contracts on these projects.

NRCS Sed Basin Projects

State Cost Share Available Funds

- Mike Granbois, Sletten 4
 - o Cost Estimate: \$19,200
 - o 75% = \$14,400
 - David Landsverk, King 35
 - o Cost Estimate: \$10,300
 - o 75% = \$7,725
- 2018: \$920.20 – Expiring 12/31/21
 - \$2,088.75 in encumber funds not paid out yet.
 2019: \$8,234.40 – Expiring 12/31/21
 2020: \$8,234.40 – Expiring 12/31/22
 2021: \$8,234.40 – Expiring 12/31/22
 * Potential year extension on 2020 and 2021.

After some discussion it was determined if funds are sought the potential contracts would be set at 50% cost share to fund both.

SWCD Supervisor Training by BWSR

- July 9, 2021 from 9-noon at the RLWD Office in Thief River Falls, MN

Approve encumbering funds for Cost Share Contract, CS-18-11, for Garland Purdy from State Cost Share 2018. Total estimate is \$944.00. 50% cost share = \$471.00. Motion by Balstad, Second by Kiecker.

Approve payment for Chris Englestad for two well sealings, CS-18-09 & CS-18-10, \$400.00 per contract, \$800.00 total from State Cost Share 2018. Motion by Kiecker, Second by Balstad.

Reports:

NRSC Report: No report.

Member Reports

Pederson: Attended the Area 1 Meeting

Balstad: Attended the RRVCSA Executive Committee meeting, the RRVCSA Board Meeting, and Area 1 Meeting.

Kiecker: No report.

Staff Report:

Rachel:

Meetings/Training:

- TEP Meeting with Steve
- Clearwater 1W1P Advisory Meeting (x2)
- Clearwater 1W1P Kick Off Meeting
- Clearwater 1W1P Public Kick Off
- Clearwater 1W1P Planning Work Group Meeting
- Clearwater 1W1P Policy Committee Meeting
- RRVCSA Executive Committee Meeting
- RRVCSA Board Meeting
- Glacial Ridge Event Planning Meeting
- Area 1 Meeting
- 1W1P Training Webinars

WCA:

- 18 Wetland Certificates for Tax Forfeited Property
- 6 Inquires

- 2 Site visits
- 3 WCA letters (2 follow up no loss and 1 potential impact)
- 1 Certificate of Successful Restoration

Buffers:

- 3 Validation of Compliance

Admin/Other:

- Shoreline Restoration Pamphlet Mailing
- County Allocation Money Issues

Marea:

Meetings/Trainings:

- WASCOB Training with Roy Holmes
- RRVCSA Executive Meeting
- Eagleview Meeting
- 1W1P Training Webinars
- Clearwater 1W1P Public Kick Off

Buffers:

- 3 site visits
- 5 Validation of Compliance
- 2 Buffer Letters
- Updated BuffCAT

ArcGIS:

- Survey Maps
- Eagleview Maps

Other:

- Stream Monitoring
- Lake Levels
- Lake Monitoring
- Shoreline Restoration Pamphlet Mailing

Jenna:

Meetings/Trainings:

- WASCOB Training with Roy Holmes
- RRVCSA Executive Meeting
- Area 1 Meeting
- 1W1P Training Webinars
- Clearwater 1W1P Public Kick Off

Buffers:

- Assisted Marea in site visits.

WCA:

- Attended site visits with Rachel.

Monitoring:

- Lake Levels
- Lake Monitoring
- Stream Monitoring
- ArcGIS Map of Water Monitoring locations created.
- Rainfall Data entered online.

Other:

- Shoreline Restoration & Rain Garden Pamphlet created

- Shoreline Restoration & Rain Garden Pamphlet Mailed out
- Clean up of Tree shed & garage.

AgBMP Report: None

Open/Other Discussion: Legislative update discussed.

Next Meeting July 15th, 2021 at 8:30am

Adjourn 10:08am. Motion by Kiecker, Second by Balstad.

Secretary

Date

DRAFT