

**East Polk Soil & Water Conservation District
May 21st, 2020 Board Meeting Minutes**

*****This meeting was held by conference call*****

Board members present: Al Bauer, Ken Pederson, Dave Kiecker, and Lawrence Vettleson

Other's present: Marea Schommer, Rachel Klein, and Joan Lee

Meeting called to order at 8:32 am by Chairman Pederson

Motion to Approve May 21st, 2020 Agenda. Motion by Kiecker, Second by Bauer.

Secretary's Report:

Approve February 20th, 2020 Regular Meeting Minutes. Motion by Bauer, Second by Kiecker to approve the minutes from the regular board meeting held on February 20th, 2020.

The April 2020 financial reports were reviewed. Motion by Kiecker, Second by Bauer to approve the financial reports, subject to audits and revisions. Discussion was had to review further before next meeting.

Treasurer's Report:

Approve the April 2020 Treasurer Reports. Motion by Bauer, Second by Kiecker to approve the treasurers report.

Old Business:

Intern Position: Rachel hired Brook Thompson at \$15/hr and she will be primarily helping with the lake monitoring and other duties as time allows as she is also interning with West Polk.

Discussion was had that the board would like to add the grievance letter to next month's agenda.

New Business:

Approve and sign Letter of Engagement from Peterson Company to hire them for our 2019 audit. Motion by Kiecker, Second by Bauer.

Approve payment to Schumacher's Nursery for \$5,607.25 for trees and delivery. Motion by Bauer, Second by Kiecker.

Approve well sealing cost share for Doyle Qualley for \$235.00, 50% cost share of \$470, which will come out of State Cost Share 2018. Contract CS-18-02.

Approve well sealing cost share for Pete Benoy for \$247.50, 50% cost share of \$495, which will come out of State Cost Share 2018. Contract CS-18-03.

Motion by Kiecker to approve CS-18-02 and CS-18-03, Second by Bauer.

Approve check to return funds to BWSR for expired Buffer State Cost Share grant of \$13,230.

Approve check to return funds to BWSR for expired State Cost Share 2017 grant of \$10,293.

Motion by Bauer to approve to approve returning funds to BWSR for Buffer State Cost Share, \$13,230, and State Cost Share 2017, \$10,293. Motion by Bauer, Second by Kiecker.

1W1P Clearwater River Update

- First Steering Committee Meeting was held and the MOA was reviewed
- Additional discussion: Joan Lee would be willing to sit on a committee or board if needed.
- Approve MOA for the Clearwater River 1W1P. Motion by Bauer, Second by Keicker.

Discussion about adding more volunteers to our list for the Rainfall Monitoring Program. Tabled until next meeting.

Reports:

NRCS Report:

We are at the end of a very busy EQIP ranking period. The deadline is May 22nd, and I have help from other team members to try to meet that deadline. Jenny will have a summary next month of how it went.

BWSR Report:

No report

Member Reports:

No Report

Staff Reports:

*Staff have been working remotely and will continue to do so through the Stay at Home order. Our direct lines have been forwarded to our cell phones and we are available by phone or email during our normal business hours. *

Rachel:

Meetings: (all conference calls or webinars)

- Clearwater 1W1P Steering Committee Meeting
- Wild Rice 1W1P Steering Committee Meeting
- SHRWD WRAPS/TMDL Update Meeting
- Manager's Meeting
- Targeted Meeting with Houston and SHRWD
- TEP Meeting
- County Board Meeting to have Feedlot Year End Review Signed
- Check in buffer meeting with Planning and Zoning staff and Darren from BWSR

Admin:

- Targeted Reconciliation – Still waiting to hear if any additional documentation is needed
- Work plans for 2020 grants completed

- Intern Interviews – Hired Brook Thompson, also interning for West Polk.

Buffers:

- Final non-compliant list sent to the county and Notice of Non-Compliance Letters went out in April
 - o 169 parcels
- Corrective Action Notices went out beginning of May
 - o 79 parcels

WCA:

- Multiple inquires, applications, and contacts.

Marea:

Trainings

- DNR OB Well Training
- Shoreline and Rain Garden Webinars

Meetings (conference call or webinars)

- TEP Meeting
- East Polk Crop Improvement Meeting
- Clearwater 1W1P Steering Committee Meeting
- Wild Rice 1W1P Steering Committee Meeting

Buffers:

- CAN Buffer maps
- Buffer addresses and phone calls

Trees:

- We did not have a tree pick up day this year. Instead I gave them a call when their order was ready and had them schedule a time when they can pick up their trees.

Other:

- Rainfall Monitoring
- Lake Monitoring
- Lake Leader
- WCA

Other/Open Discussion

- Joan Lee informed the board on how registering to be on the ballot for re-election would work. With COVID-19 the procedure will be a little different than normal. Bauer, Balstad, and Vettleson are up for re-election.

Motion to adjourn at 8:48 am by Bauer, Second by Vettleson.



Secretary

6-18-2020

Date