

**East Polk Soil & Water Conservation District
November 22nd, 2022 Board Meeting Minutes**

Board members present: Ken Pederson, Dave Kiecker, and Scott Balstad

Other's present: Marea Gryskiewicz, Rachel Klein, Simonson, Laura Schnapp, and Joan Lee.

Meeting called to order at 8:30 am by Vice Chairman Pederson

Motion to approve November 17th, 2022 Agenda. Motion by Kiecker, Second by Balstad.

Secretary's Report:

Approve September 22nd, 2022 Regular Meeting Minutes with the addition of more detail on the emergency funding discussion. Motion by Balstad, Second by Kiecker.

Financials:

Approve the September and October 2022 Financial Reports subject to revisions. Motion by Balstad, Second by Kiecker.

Approve the September and October 2022 Treasurer Reports subject to revisions. Motion by Balstad, Second by Kiecker.

Old Business:

Vesledahl Wetland Bank – No Update

Area 1 TSA – Rachel provided an update on the TSA agreements and the discussion from the last meeting. Motion to approve the Northern Pod Engineering Services Agreement. Motion by Balstad, Second by Kiecker.

Rainfall Monitoring – Tabled.

New Business:

Management Representation Letter and Audit Final Report was presented. Motion to accept audit report by Balstad, Seconded by, Kiecker.

Approve the MOA for the Clearwater River 1W1P Implementation Agreement. Motion by Kiecker, Second by, Balstad.

Approve payment to Andrew Bakke for his shoreline restoration on Union Lake. Contract CAP-19-04. Total cost is \$6,450.00, 50% cost share is \$3,225.00, funds will be coming from Capacity 2021. Motion by Balstad, Seconded by Kiecker.

Approve payment to Eric Bakke for his shoreline restoration on Union Lake. Contract CAP-19-05. Total cost is \$5,700.00, 50% cost share is \$2,850.00, funds will be coming from Capacity 2021. Motion by Balstad, Seconded by Kiecker.

Employee Evaluations scheduled for 9am on November 29th.

Area 1 Meeting was discussed, and the Manager Training being offered at the MASWCD Convention was discussed. The board recommended that one person, preferable Rachel, attend the training and that the flying to the cities via Denver Air our of Thief River Falls would be allowed. Motion by Balstad, Seconded by Kiecker.

Reports:

NRCS: EQIP- We are accepting applications for FY23 funding. The first application cutoff date is this Friday. Ranking deadline isn't until February 1, 2023. So far E. Polk has ~25 applications to evaluate. There is no screening tool so all will be assessed. CSP renewal- Received 5 applications. 2 cancelled, 1 was deemed ineligible and 2 have been selected for funding. Contracts for the 2 selected for funding have been built and signed. Much of my work in Nov. (and Oct.) has been working on CSP application evals., reviewing implementation records from 2022, and processing active CSP contract payments. Field visits and practice certifications are occurring. I attended the Sandhill River 1W1P advisory council meeting, which I intend to keep as a priority on my schedule. I will be attending a non-supervisory D.C. meeting in St. Cloud Nov. 29-30.

Coming up in Nov./Dec.:

EQIP sign up 1 app. deadline- Nov. 18
Joint NRCS/FSA training on Compliance
Field visits for new program applicants and other requesting CTA

Member Reports

Kiecker: Renewed the two CD's at 2.8% interest for 12 months.
Pederson: SHRWD 1W1P Meeting & Area 1 Meeting
Balstad: Conversation was had on the Earl Roed WCA ditch violation and the upcoming landowner meeting.

Staff Report:

Rachel:

Meetings/Training:

- County Board Meeting
- Water Festival – Warren & Fertile for 4th graders
- Regional Wetland Training (2 days)
- Northern Pod TSA Meeting
- Feedlot Workplan Review Meeting
- TSA Meeting
- Area 1 Meeting

Admin:

- Payroll, month end, board meeting prep
- Audit Completed
- 3rd Quarter Pay & Invoices
- Newsletter
- Preparing for reporting

WCA:

- TEP Meeting (x3)
- Two site visits for delineation concurrence applications
- One Notice of Decision for Delineation Concurrence
- Two new delineation concurrence applications

- Assisted Marea with a survey
- Site visits

Feedlot:

- Inspections

Marea:

Meetings/Trainings:

- Area 1 TSA Meeting (x2)
- BWSR Academy
- WASCOD pre-construction staking training with Dusty in Mahnomon
- WASCOD field training with Scott Smith

WCA:

- 1 Ditch Survey
- 2 WCA Maps

Shoreline:

- 1 finished project

WASCOD:

- 2 surveys
- 1 design in Mahnomon County
- 1 design in East Polk County

Other:

- 2022 Newsletter
- Lake Monitoring
- Lake Levels
- Fertile Water Festival
- AutoCAD
- Entering OB Well data
- Entering stream monitoring data

Jenna:

Meetings/Trainings:

- Feedlot Workplan Review Meeting
- Feedlot - TRF Regional Meeting
- GRLTT CISMA Meeting
- BWSR Academy

Buffers:

- New Compliance - King

Feedlots:

- CFO Webinar (x2)
- Newsletter
- Inspections

Trees:

- Order Placed
 - o WL – Black Hills Spruce, Balsam Fir, Techny Arborvitae, Jack Pine
 - o New – Norway Spruce, White Pine
- 2023 Order Form Complete

Other:

- Lake Levels
- SWAG – photo upload
- SWAG - Reporting
- Lake Monitoring
- Fertile Water Festival
- Rainfall Data Entry
- Newsletter Design work
- Newsletter Printing

AgBMP Report:

Jason Smeby: Two Application for \$100,000 each for a corn planter – Funded

Mike Voxland: Kwik Till for \$117,000 – Waitlist

Other/Open Discussion

Next Meeting December 6th, 2022 at 8:30am.

Motion to adjourn at 11:06 am by Kiecker, Second by Balstad.

Secretary

Date