

EAST POLK SOIL AND WATER CONSERVATION DISTRICT  
BOARD MEETING MINUTES  
April 20, 2017

Board Members Present: Al Bauer, Bruce Grundyson, Scott Balstad, Ken Pederson, and Larry Vettleson.

Others Present: Lisa Newton-District Manager, Karla Byklum-Administrative Assistant, David Marshall-Engineering Technician, Jenny Burrack-NRCS, and Joan Lee-County Commissioner.

Meeting called to order at 8:30 a.m. by Chairman Vettleson.

Motion to approve the March 16, 2017 Regular Meeting Minutes: Ken Pederson, Seconded: Bruce Grundyson. Approved-all. Opposed-none. Motion carried.

Motion to approve the March 22, 2017 Special Meeting Minutes: Al Bauer, Seconded: Ken Pederson. Approved-all. Opposed-none. Motion carried.

Motion to approve the April 3, 2017 Special Meeting Minutes: Bruce Grundyson, Seconded: Al Bauer. Approved-all. Opposed-none. Motion carried.

Motion to approve the March 2017 Financial Report: Al Bauer, Seconded: Bruce Grundyson. Approved-all. Opposed-none. Motion carried.

**NRCS Report:**

Burrack reported approving 11 EQIP applications and she has not received a report on the Field Office review.

**Member Report:**

Bauer attended the City of McIntosh board meeting on Thursday, April 13<sup>th</sup>. The district currently pays \$1,710.00/year which works out to \$2.61 per square foot. The extra room to rent is 356 sq. ft., so it would come out to \$929.16 per year or \$77.43/month. Motion by Scott Balstad to approve paying the \$929.16 to rent the extra space. Seconded by Bruce Grundyson. Affirmative-all. Opposed-none. Motion carried.

Balstad reported on the RRVCSA meeting that was held on April 4<sup>th</sup>. They will be having training for technician's sometime soon, no date has been scheduled yet. Mahnomens SWCD is not signing the JPA to allow a staff member voting rights.

Pederson reported on Legislative Day at the Capitol. They met with Mark Johnson, Debra Kiel, Paul Utke, and Dan Fabian.

**Staff Report:**

Marshall reported attending the District Technician interview process. Has had several Buffer and WCA questions. Buffer maps have been given to the board members for their district supervisor area. The Targeted Watershed PTM map is not completed yet. Will be going out with Jim Hest to look at some Water and Sediment Basin requests on Monday, April 24<sup>th</sup>.

Byklum reported having 5,375 trees on order at Schumacher's Nursery. Trees will be delivered on Tuesday, May 2<sup>nd</sup> in the morning. Tree pick-up day will be held on Wednesday, May 10<sup>th</sup>, 9:00 a.m.-4:00 p.m. Mailed out the Rainfall Monitoring sheets to the volunteers in the area. Attended the April 5<sup>th</sup> and April 11<sup>th</sup> RRVCSA meetings. The April 11<sup>th</sup> meeting was held in Bemidji, it was a round table discussion. The Freshwater Society will be compiling the information and sending it out to the districts. Completed the Envirothon packets for Wednesday, April 28<sup>th</sup>.

Newton reported attending the MACFO Conference that was held in Moorhead April 11<sup>th</sup>-April 13<sup>th</sup>. Will be doing the Wildlife station at the Envirothon with Jenny Burrack. Sarah Mielke will be starting on Monday, May 8<sup>th</sup>. Michael Madson will be the apprentice this summer. Has a meeting Friday, April 21<sup>st</sup> at the Pennington SWCD office with Glen Kajewski, (MAWQCP Area Certification Specialist).

**Old Business:**

Vettleson brought the Tractor/Loader. He will bring the tree planter. Bruce Grundyson makes a motion to advertise them in Steffes/IQ Bid, and to put in the 13 towns, Erskine Echo, and McIntosh Times newspapers that the tractor/loader/tree planter will be advertising in Steffes/IQ Bid. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

We have received several Weed Management contracts, just waiting for the invoices.

**New Business:**

Bruce Grundyson makes a motion to encumber funds for Weed Management for the following townships; Badger, Brandsvold, Columbia, Garden, Garfield, Godfrey, Johnson, King, Knute, Lessor, Queen, Rosebud, and Winger. Seconded by Al Bauer. Affirmative-all. Opposed-none. Motion carried.

Motion by Scott Balstad to approve William Muldoon Well Sealing WS-01-17 of \$505.00 at 50% cost share for payment of \$252.50 out of Capacity. Seconded by Bruce Grundyson. Affirmative-all. Opposed-none. Motion carried.

The Pennington SWCD Board of Supervisors sent a letter to the RRVCSA and area Districts. The letter states, "Due to one District not signing the new JPA that allows supervisors or staff to be voting members of the board, they support option 2C, (forming two separate TSAs to allow a more manageable work area, increase Local Control and provide "Locally" dedicated staff."

Motion by Scott Balstad to approve paying \$500.00 for advertising in the Lake Cabin Directories. Seconded by Bruce Grundyson. Affirmative-all. Opposed-none. Motion carried.

Motion by Ken Pederson to set a maximum Landowner Billing Rate who do their own work at \$7.00/yard. Seconded by Al Bauer. Affirmative-all. Opposed-none. Motion carried.

Sarah Mielke, the new District Technician, will be starting on Monday, May 8<sup>th</sup>, 2017.

Discussion on a Fee Schedule for Engineering Services for Dave Marshall. Marshall will look over the RRVCSA Fee Schedule and review it with Jim Hest. He'll report on it at the next board meeting.

MPCA Feedlot year-end for 2016 review discussed. During the review it was noted to do a minimum of 6 inspections a year and correctly enter them into Tempo.

Motion by Al Bauer to have only one Polk County Feedlot Officer. Seconded by Scott Balstad. Affirmative-all. Opposed-none. Motion carried.

More probes in the Sonde need to be repaired. The estimate on fixing it is now \$1,600.00. The board would like to check with MPCA to see if they'll fix it first.

Next board meeting will be held May 18, 2017 at 8:30 a.m.

Motion to adjourn at 10:30 a.m. Ken Pederson, Seconded: Al Bauer. Motion carried.

Al Bauer  
Secretary

5-22-17  
Date