

EAST POLK SOIL AND WATER CONSERVATION DISTRICT
BOARD MEETING MINUTES
July 28, 2016

Board Members Present: Larry Vettleson, Ken Pederson, Al Bauer, and Scott Balstad. Absent: Bruce Grundyson.

Others Present: Lisa Newton-Manager, Karla Byklum-Administrative Assistant, Rachel Elshaug-Area Certification Specialist, Joan Lee-Polk County Commissioner, and Jane White-Conservation Corps. Apprentice, Jenny Burrack-NRCS, Barry Halland, and Jennifer Maleitzke-Community Relations Consultant Enbridge.

Meeting called to order at 8:00 a.m. by Vice-Chairman Vettleson.

Motion to approve the July 28, 2016 minutes as written: Ken Pederson, Seconded: Al Bauer. Approved-all. Opposed-none. Motion carried.

Motion to approve the June 2016 Financial Report: Al Bauer, Seconded: Ken Pederson. Approved-all. Opposed-none. Motion carried.

NRCS Reports:

Burrack reported working on CRP plans and busy with the 2017 EQIP signup that ends on August 19th.

Member Reports:

None

Motion by Scott Balstad to change wetland designation from wetland to non-wetland on Barry Halland's property located at Knute, T148N,R42W,S29 in Polk County to non-wetland as it does not meet the hydrology parameter. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Staff Reports:

White has been working on water monitoring and the Weed Management Grant. She currently has 4 townships completed. She will be starting school at Bemidji State University on August 22nd.

Elshaug has been mapping projects for the MAWQCP. Will be attending conservation planning meetings late August in Hinkley. Has been helping with planning the 2017 MACFO conference that will be held in April 2017 in Moorhead.

Byklum reported that she and Newton met with Larry Orvik, Polk County Attorney, to have him draft a Memorandum of Understanding between East Polk SWCD and the Sand Hill Watershed District for the Targeted Watershed Grant on July 20th.

Newton met with Jim Hest, RRVCSA Engineer, on the water and sediment plans that he has completed. Is working on the Targeted Watershed Grant work plan.

Jennifer Maleitzke gave a presentation and an update on the Enbridge Pipeline.

Old Business:

Vettleson will be bringing the tractor/loader/tree planter. The board will be putting them up for bids soon.

Byklum reported that our current CD rate from First National Bank is .75%, Ultima Bank in Fosston currently has a special rate of .80%. Consensus of the board was to keep the CD's where they are now at First National Bank.

New Business:

Vettleson signed the Targeted Watershed Grant that has to be sent back to Marcey Westrick, Clean Water Coordinator/BWSR, for their signature.

Newton reported that the Personnel Committee met yesterday to review hiring someone for contracted services to help with the workload due to the Targeted Watershed Grant. Newton and Byklum will put together hours/wage/time for review at the September board meeting.

Motion by Ken Pederson to approve the Weed Management Cost Share Assistance Contracts for Columbia, Rosebud, Badger, Brandsvold, Queen, Johnson, Knute, Garden, and Godfrey Townships. Seconded by Al Bauer. Affirmative-all. Opposed-none. Motion carried.

Motion by Ken Pederson to have Jane White, Conservation Apprentice, continue to work on the Weed Management Grant until completed. Seconded by Al Bauer. Affirmative-all. Opposed-none. Motion carried.

Motion by Scott Balstad to approve payment to Jeff Matson \$8,234.40 out of state cost share 2015 funds and to approve payment of \$1,955.11 out of state cost share 2014 funds for 3 water and sediment basins located in Hill River 10. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Motion by Ken Pederson to cancel Jeff Broadwell CWF 2015 contract and to approve CWF 2014 application contract; cost-share not to exceed \$36,147.08. Seconded by Scott Balstad. Affirmative-all. Opposed-none. Motion carried.

Motion by Scott Balstad to approve CWF 2014 application contract for Isaac Ness, Garden 4; cost-share not to exceed \$11,400.00. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Motion by Scott Balstad to approve CWF 2014 application contract for Vance Kaupang, Winger 12; cost-share not to exceed \$25,500.00. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Motion to adjourn at 10:30 a.m. Al Bauer, Seconded: Ken Pederson. Motion carried.



Secretary



Date