

East Polk Soil & Water Conservation District October 16th, 2025 Board Meeting Minutes

Board Members Present: David Kiecker, Kory Sonstelie, Scott Balstad, Larry Vettleson and Ken Pederson.
Other's Present: Rachel Klein, Jenna Simonson, Gabby Rodriguez, and Joan Lee.

Meeting called to order at 8:33 am by Chairman Pederson

Approve the October 16, 2025 Agenda. Motion by Vettleson, Seconded by Sonstelie.

Secretary's Report:

Approve the August 21st, 2025 Regular Meeting Minutes. Motion by Kiecker, Seconded by Sonstelie.

Financials:

Approve the August 2025 Financial & Treasurer's Reports, subject to revisions. Motion by Sonstelie, Seconded by Vettleson.

Approve the September 2025 Treasurer's Reports, subject to revisions. Motion by Sonstelie, Seconded by Vettleson.

Old Business:

New Business:

Approve Water Festival Funding: Norman SWCD currently holds the funding for this event and has reached out asking to see if we would like to take over. Water Festival is funded by one grant (\$2000), applied for yearly, and majority of the funds are spent in the same year with minimal carryover. Motion by Kiecker, Seconded by Sonstelie.

Approve another partial payment for Jan Cronquist's Shoreline Restoration, CS-24-23. Total amount was \$536.88, 75% is \$402.66. Total encumbered amount was \$5,793.75. This project is funded by Soil Health Deliver Grant 2025. Motion by Balstad, Seconded by Vettleson.

Approve another partial payment for Rebecca Moe's Shoreline Restoration, CS-24-01. Total amount was \$483.19, 75% is \$362.34. Total encumbered amount was \$10,065.00. This project is funded by Soil Health Incentive Cost Share 2023. Motion by Balstad, Seconded by Vettleson.

Approve payment for Philip Quam's two well sealings, CS-25-20. Total amount was \$3,490.00, 50% is \$1,745.00. Total encumbered amount was \$1,184.50. This project is funded by State Cost Share 2023. Motion by Balstad, Seconded by Sonstelie.

Approve encumbering funds for Randy Rue's three well sealings, CS-25-38. Total project cost \$3600.00. 50% cost share \$1800.00. This project will be funded by State Cost Share 2023. Motion by Sonstelie, Seconded by Vettleson.

Approve Amendment #01 for Rick Roed's WASCOB project in Hill River 25, CS-25-05. This amendment is increasing the total project amount from \$90,381.03 to \$122,821.22. This increases the total

encumbered amount from \$81,342.93 to \$110,539.10. This amendment is prompted by an area of concern in the project that are being left off the final design. The final design now includes this. Motion by Balstad, Seconded by Kiecker.

Audit – Management Representation Letter & Draft Audit. Motion by Sonstelie, Seconded by Vettleson.

Approve \$1,500 for the Soil Area Health Event planned by the Lake of the Woods SWCD located in TRF. Motion by Balstad, Seconded by Vettleson.

Soil Health Policy/RCPP Funds/Soil Health Funds

Cover Crop Approvals through 10/15/2025

- | | |
|----------------------------------|----------------------------------|
| - CS-25-02 (60A-1-1) - \$15,000 | - CS-25-26 (60A-1-12) - \$9,300 |
| - CS-25-03 (60A-1-2) - \$15,000 | - CS-25-27 (60A-1-13) - \$15,000 |
| - CS-25-07 (60A-1-3) - \$5,400 | - CS-25-29 (60A-1-14) - \$11,820 |
| - CS-25-13 (60A-1-4) - \$10,550 | - CS-25-32 (60A-1-15) - \$11,400 |
| - CS-25-14 (60A-1-5) - \$10,000 | - CS-25-28 (60A-1-16) - \$7,680 |
| - CS-25-16 (60A-1-6) - \$15,000 | - CS-25-34 (60A-1-17) - \$600 |
| - CS-25-17 (60A-1-7) - \$15,000 | - CS-25-22 (60A-1-18) - \$5,580 |
| - CS-25-18 (60A-1-8) - \$15,000 | - CS-25-31 (60A-1-20) - \$15,000 |
| - CS-25-19 (60A-1-9) - \$15,000 | |
| - CS-25-21 (60A-1-10) - \$15,000 | |
| - CS-25-23 (60A-1-11) - \$15,000 | |

Cover Crop Contracts Payments – Unable to make payments until the Federal Government opens.

- | | |
|----------------------------------|----------------------------------|
| - CS-25-02 (60A-1-1) - \$15,000 | - CS-25-23 (60A-1-11) - \$15,000 |
| - CS-25-07 (60A-1-3) - \$5,400 | - CS-25-26 (60A-1-12) - \$9,300 |
| - CS-25-16 (60A-1-6) - \$15,000 | - CS-25-29 (60A-1-14) - \$11,820 |
| - CS-25-17 (60A-1-7) - \$15,000 | - CS-25-32 (60A-1-15) - \$11,400 |
| - CS-25-18 (60A-1-8) - \$15,000 | - CS-25-35 (60A-1-19) - \$3,180 |
| - CS-25-19 (60A-1-9) - \$15,000 | - CS-25-31 (60A-1-20) - \$15,000 |
| - CS-25-21 (60A-1-10) - \$15,000 | |

Total Amount: \$161,100

Approve staff to make cover crop contract payments once the government shut down is over. Motion by Balstad, Seconded by Kiecker.

Reports:

NRCS: No Report

Member Reports

Kiecker: No Report

Balstad: No Report

Vettleson: No Report

Pederson: No Report

Sonstelie: No Report

Staff Reports

Rachel:

Meetings/Training:

- Private Well Focus Group Meeting
- Clearwater River 1W1P Planning Meeting
- Water Festival Follow Up Meeting
- RCPP Update Webinar

Admin:

- Audit
- Payroll, month end, bills, and deposits
- Board meeting prep
- Soil Health Admin & eLink Reporting
- Requested 2nd Soil Health Grant
- 3rd Quarter Invoicing: Lake Monitoring, MDA, Clearwater 1W1P, SHR 1W1P, & SWAG

WCA:

- Inquires
- Two Delineation Concurrence Application on Union Lake
- Two TEP Meeting with Steve (site visits)

Other:

- Water Festival
- Feedlot Registration
- New Printer Installation

Jenna:

Meetings/Trainings:

- Feedlot CFO Webex
- UM Aquatic Invasive Species Webinar

Buffers:

- Updating Country Records
- 1 violation, CAN sent

Water Quality:

- Lake Monitoring
- SWAG Lake Monitoring
- Stream Monitoring & Lake Level

Feedlots:

- Registration Notices
- Newsletter
- Updating registrations

Other:

- WCA Site visit w/ Rachel
- WCA Maps
- CRP Reviews
- Fall Newsletter
- Water Festival

Gabby:

Soil Health:

- Cover Crop Projects
- No Till Projects

- RCPP Update Webinar

Water Quality

- Lake Monitoring
- SWAG Lake Monitoring
- Stream Monitoring & Lake Level

Other:

- WCA Site visit
- Pennington Conservation Ed Day
- Water Festival

AgBMP Report: Back to a wait list.

Open Discussion

Next Meeting November 20th, 2025 at 8:30am

Motion to adjourn at 10:03 am by Vettleson, Seconded by Balstad.

Scott Balstad

Secretary

Nov 20, 2025

Date