

EAST POLK SOIL AND WATER CONSERVATION DISTRICT  
BOARD MEETING MINUTES  
February 15, 2018

Board Members Present: Al Bauer, Ken Pederson, Bruce Grundyson, Larry Vettleson and Scott Balstad.

Others Present: Lisa Newton-District Manager, Karla Byklum-Administrative Assistant, Sarah Mielke-District Technician, Rachel Klein-District Technician, Jim Schwab-NRCS, and Jim Hest-RRVCSA.

Meeting called to order at 8:30 a.m. by Vice-Chairman: Al Bauer.

Motion to approve the Agenda: Bruce Grundyson, Seconded: Larry Vettleson. Affirmative-all. Opposed-none. Motion carried.

Motion to approve the January 25, 2018 Regular Meeting Minutes: Bruce Grundyson, Seconded: Larry Vettleson. Affirmative-all. Opposed-none. Motion carried.

Motion to approve the January 2018 Financial Report: Larry Vettleson, Seconded: Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

**NRCS Report:**

Jim Schwab reported that Cathie Pullman will not be coming back. Currently NRCS is filling opening positions from employees from other states.

**Member Report:**

Pederson reported that Emily Javens is now on the NACD board/NACD Regional Chair-North Central.

Scott Balstad arrived at 9:00 a.m.

**Staff Report:**

Newton reported that ELink reporting is completed, attended the Envirothon meeting, WCA TEP meeting was held here on February 8.

Byklum reported the 2017 year end financials have been sent to Jeremy Olson/BWSR. 1700 trees have been ordered to date. Attended the Envirothon meeting, the Envirothon will be held at Rydell National Wildlife Refuge on May 2. No schools will be attending this year from Fosston, Win-E-Mac, and Fertile-Beltrami.

Klein reported that she has been working on Buffers and attended the WCA meeting with Newton on February 8.

Mielke reported she has completed the Feedlot Certification with a score of 85%. AIS is sponsoring an essay contest again this year, information was sent to the area teachers. Will be working on public education/community involvement. Will be working with the owner of Union Lake Sarah on a restoration project of the beach area. Prairie Restoration, DNR/Planning and Zoning, and Jim Hest will be attending the restoration project meeting.

**Old Business:**

Melissa Finseth, McIntosh City Clerk, was wondering if we would like a commercial door or a regular door to be installed, and if it would be open during the day or closed. Upon discussion of the board and staff, we would like a commercial door with a large window either in the door or on the side. The door would be closed during working hours and closed and locked when we are closed. We would also like to get the break room door fixed when the contractor is here.

Purchase a seeder for buffers will be tabled until next month board meeting.

**New Business:**

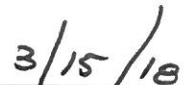
Discussion on purchasing a fire proof file cabinet. The staff will look into prices on a regular file cabinet and talk to Minkota Technologies to see how much storage space on the current system. Will discuss at next month board meeting.

Next board meeting will be held on Thursday, March 15<sup>th</sup>, 2018 at 8:30 a.m.

Motion to adjourn at 10:00 a.m. Larry Vettleson. Seconded by Bruce Grundyson. Affirmative-all. Opposed-none. Motion carried.



Secretary



Date