

**EAST POLK SOIL AND WATER CONSERVATION DISTRICT
BOARD MEETING MINUTES FOR FEBRUARY 19TH, 2019**

Board members present: Al Bauer, Ken Pederson, Larry Vettleson, Scott Balstad, and Dave Kiecker

Others Present: Kelsey Hedlund, SWCD District Tech, Rachel Klein, SWCD Manager

Meeting called to order at 8:30 am by Chairman Al Bauer

Motion to approve agenda: Pederson, second: Vettleson, approve: All

Motion to approve the January 19th, 2019 regular meeting minutes: Vettleson, second: Pederson, approve: all

Motion to approve the January 2019 financial report: Vettelson, second: Balstad, approve: all

Board Member Reports:

Dave Kiecker: no report

Larry Vettleson: no report

Ken Pederson: Personnel committee met up to interview 2 people for district manager position, then met to make final decision

Scott Balstad: Policy committee met up to review and edit district policies, update on Sandhill watershed district and Vesledahl project

Al Bauer: no report

Staff reports:

Klein: Accepted position of district manager, submitted feedlot and WCA reports, and county sent out letter for buffers that were not compliant, TEP meeting for WCA, met with Brett Arne from BWSR and Jeannette Austin to review grants and get proper training, will be attending Unmanned Aircraft training in TRF, and will be on vacation March 20th- 25th

Hedlund: Attended training for QuickBooks, have been talking to Smash tax to fix errors found in QuickBooks, tree orders have been coming in, trained with Brett Arne from BWSR and Jeannette about grants and proper way to put them in QuickBooks to track, will be attending shoreline restoration training and seed plan writing training.

Old Business:

Hedlund's 6 month review

Motion to approve \$1 raise recommended by personnel committee to be back paid to the 1st of January, 2019: Balstad, second: Kiecker, approve: all

District Manager Position: personnel committee interviewed 3 people, offered the position to Klein

Motion to approve \$22.00 per hour to be back paid to the 1st of January, 2019: Pederson, second: Balstad, approve: all

Admin training for new manager

Motion to approve for Klein to attend admin training: Balstad, second: Pederson, approve: All

Policy Meeting and Annual Planning Meeting scheduled for March

New Business:

Motion to approve MOA for 1W1P Wild Rice River: Pederson, second: Kiecker, approve: All

CD's at bank- tabled


Tree Planting- Tabled

Other:

Write up a letter supporting the pipeline

Next meeting set for March 14th, 2019 at 8:30am

Adjourn Meeting at 10:32 am

 4-11-19
Chairman Date