

EAST POLK SOIL AND WATER CONSERVATION DISTRICT
BOARD MEETING MINUTES
January 19, 2017

Board Members Present: Bruce Grundyson, Ken Pederson, and Scott Balstad. Absent: Al Bauer and Larry Vettleson.

Others Present: Lisa Newton-District Manager, Karla Byklum-Administrative Assistant, David Marshall-Engineering Technician, Jim Hest-RRVCSA, and Joan Lee-Polk County Commissioner.

Meeting called to order at 8:30 a.m. by Chairman Grundyson.

Reorganization of the Board: A motion was made by Ken Pederson, seconded by Scott Balstad to reorganize by rotation the same as in the previous years. Affirmative-All. Opposed-none. Motion carried. The slate of officers for 2017 is as follows:

Chairman-Lawrence Vettleson
Vice Chairman-Scott Balstad
Secretary-Al Bauer
Treasurer-Kenneth Pederson
PR/Equip-Bruce Grundyson

Vice Chairman Scott Balstad took over the meeting.

Motion to approve the December 8, 2016 Minutes: Bruce Grundyson, Seconded: Ken Pederson. Approved-all. Opposed-none. Motion carried.

Motion to approve the December 21, 2016 Personnel Committee Minutes: Ken Pederson, Seconded: Bruce Grundyson. Approved-all. Opposed-none. Motion carried.

Motion to approve the December 2016 Financial Report: Bruce Grundyson, Seconded: Ken Pederson. Approved-all. Opposed-none. Motion carried.

NRCS Reports:

Burrack's report was read to the board by Newton. Area 2 ASTC-FO Mark Kulig (filling in for Danny Weber) will be acting for Area 1 for now, but he took another job in Wisconsin so there will be changes in that position also. Jennifer Sweeney, Assistant State Conservationist (M&S) is now acting for Area 1 and Area 2. Reminder that the sign up for 2017 CStP program ends February 3rd. Working on EQIP 2017 applications. The eligibility and planning deadline is tomorrow (January 20th, 2017) for our 31 applications. Taking the mandatory CSP technical webinar training session today.

Member Reports:

Balstad reported that the County Buffer meeting that will be held on Monday, January 30th, 2017 in Crookston at the Polk County Highway Department. The Hovland Marsh water structure will be put back as it was. The PTM maps are not done for the Targeted Watershed Grant, the maps should be done in March.

Staff Reports:

Newton reported that Brian/NRCS has wiped everything off on the 3 computers, being we are getting off the NRCS server (Lisa's desktop and laptop computers and the District Technician's computer). We need to purchase an operating system and software for them. Has been busy doing Elink reporting.

Has been working with Nicole/West Polk on setting up the Water Resource Advisory Committee (WRAC) meetings. Will be having a public Buffer meeting in February with West Polk SWCD.

Byklum has completed the W2's and 1099 for Jane White. Currently has 20 tree orders to date.

Marshall started work on Monday, January 9th, 2017. He has been looking at options for a computer and software (ARC Map/ARC GIS/Civil 3D).

Old Business:

None

New Business:

Motion by Bruce Grundyson to designate First National Bank as Official Depository. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Motion by Ken Pederson to designate the McIntosh Times as the Official Newspaper. Seconded by Bruce Grundyson. Affirmative-all. Opposed-none. Motion carried.

Motion by Ken Pederson to set the Monthly Board Meetings to the third Thursday of the month starting at 8:30 a.m. Seconded by Bruce Grundyson. Affirmative-all. Opposed-none. Motion carried.

Motion by Ken Pederson to approve the MASWCD dues of \$2,535.62. Seconded by Bruce Grundyson. Affirmative-all. Opposed-none. Motion carried.

Motion by Ken Pederson to approve the Area 1 dues of \$150.00. Seconded by Bruce Grundyson. Affirmative-all. Opposed-none. Motion carried.

