

EAST POLK SOIL AND WATER CONSERVATION DISTRICT
BOARD MEETING MINUTES
January 25, 2018

Board Members Present: Al Bauer, Ken Pederson, Bruce Grundyson, Larry Vettleson and Scott Balstad.

Others Present: Lisa Newton-District Manager, Karla Byklum-Administrative Assistant, Luke Klawitter-NRCS, and Joan Lee-Polk County Commissioner.

Meeting called to order at 8:30 a.m. by Chairman: Larry Vettleson.

Reorganization of the Board: A motion was made by Ken Pederson, seconded by Bruce Grundyson to reorganize by rotation the same as previous years. Affirmative-all. Opposed-none. Motion carried. The slate of officers for 2018 is as follows:

Chairman-Scott Balstad
Vice Chairman-Al Bauer
Secretary-Ken Pederson
Treasurer-Bruce Grundyson

Chairman Scott Balstad took over the meeting.

Reorganization of Committee's: A motion was made by Ken Pederson, seconded by Bruce Grundyson to keep the same as last year. Affirmative-all. Opposed-none. Motion carried. The slate of 2018 is as follows:

PR/EQUIP-Larry Vettleson
Personnel Committee-Bruce Grundyson and Ken Pederson (Alternate-Al Bauer)
RRVCSA-Scott Balstad
AgBMP-Larry Vettleson
LWMP (Water Plan/WRAC)-Ken Pederson (Alternate-Larry Vettleson)
Property Committee-Al Bauer and Bruce Grundyson
Policy Committee-Scott Balstad and Bruce Grundyson
AIS-Al Bauer

Motion to approve the Agenda: Al Bauer, Seconded: Larry Vettleson. Affirmative-all. Opposed-none. Motion carried.

Motion to approve the December 14, 2017 Regular Meeting Minutes: Al Bauer, Seconded: Bruce Grundyson. Affirmative-all. Opposed-none. Motion carried.

Motion to approve the December 2017 Financial Report: Ken Pederson, Seconded: Larry Vettleson. Affirmative-all. Opposed-none. Motion carried.

NRCS Report:

Luke Klawitter has not heard if we will be getting contribution agreements yet for 2018.

Member Report:

Al Bauer reported attending the Vesledahl Wetland Mitigation Project meeting that was held in Winger on Thursday, January 18th. Josh Holte, Polk County Planning and Zoning, accepted a job in Hubbard County.

Scott Balstad reported his term expired on the Sand Hill Watershed board. He is on the University of Minnesota Extension Committee board. Eli Gindele, University of Minnesota Extension Educator, will be having a crop meeting in McIntosh on Thursday, February 15th.

Ken Pederson reported that Rob Sip is now the new Executive Director for the Red River Watershed Management Board.

Joan Lee reported that the Polk County Sheriff and Highway Department has purchased a drone. The new intern has started at the University of Minnesota/Extension office.

Staff Report:

Byklum reported the 2016 audit is completed from Michael Peterson, CPA. Copies of the report were given to the board members. Mileage for 2018 is at 54.5. Has completed the W-2's for employees and staff. Have completed the MCIT Payroll Audit and Pay Equity Report and submitted. New .25 tax for Polk County is in effect for 2018. Trees are now taxed at 7.125%.

Newton has been working on ELink and Buffers. The WCA report has been submitted.

Old Business:

Motion by Ken Pederson to approve the 2018 East Polk SWCD budget with changes. Seconded by Larry Vettleson. Affirmative-all. Opposed-none. Motion carried.

Ken Pederson makes a motion to hire Rachel Klein for the District Technician position (Full Time but Temporary) at the pay rate of \$20.00/hour. Will honor her 1 year prior employment for sick leave and vacation.

Motion by Larry Vettleson to table the purchase of a seeder until next board meeting. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

New Business:

Motion by Larry Vettleson to designate the McIntosh Times as the Official Newspaper. Designate First National Bank as Official Depository. Set Monthly Board Meetings/Date and Time to the 3rd Thursday of the month at 8:30 a.m. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Motion by Larry Vettleson to approve the new Medica monthly health insurance for 2018, estimated at \$1,739.24. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Motion by Bruce Grundyson to approve Matt Bartz AgBMP Loan Applications for \$75,000 for a row planter 24 X 22 and for \$85,000 for a chopping corn head. Approve Jeff Broadwell AgBMP Loan Application for \$41,500 for a FS9518T pull type sprayer, 1800 gallon tanks, 132' booms, 380/54. Seconded by Larry Vettleson. Affirmative-all. Opposed-none. Motion carried.

Annual Planning meeting will be held after the board meeting on Thursday, February 15th, 2018.

Motion by Ken Pederson to approve the Area 1 MASWCD dues of \$150.00. Approve the MASWCD dues of \$2,688.17. Approve the MACDE membership dues for \$20.00/employee. Seconded by Larry Vettleson. Affirmative-all. Opposed-none. Motion carried.

Matt Anderson called Ken Pederson about his trees that were purchased in 2017. Matt stated that some were dead when he picked them up and after he planted them, some didn't make it. Upon discussion, no other calls/complaints were received about any other customers that their trees died. He purchased Nannyberry, American Hazelnut, American Plum, Black Chokeberry and White Spruce. Our district policy states on the tree order form that, "The East Polk SWCD accepts no responsibility with regards to survival of planting stock and no provisions for replacements." No tree replacements will be given to Matt Anderson.

Motion by Larry Vettleson to approve Scott Balstad AgBMP Loan Application for \$63,500.00 for a Summers 44 chisel plow. Seconded by Ken Pederson. Abstain-Scott Balstad. Affirmative-Vettleson-yes, Bauer-yes, Grundyson-yes, Pederson-yes. Opposed-none. Motion carried.

Motion by Bruce Grundyson to approve the First National Bank U.S. Treasury Note. Seconded by Larry Vettleson. Affirmative-all. Opposed-none. Motion carried.

Motion by Larry Vettleson to increase Glen Kajewski wage .25 beginning this pay period. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

