

**EAST POLK SOIL AND WATER CONSERVATION DISTRICT
BOARD MEETING MINUTES FOR JANUARY 17TH, 2019**

Board members present: Al Bauer, Ken Pederson, Larry Vettleson, Scott Balstad, and Dave Kiecker.

Others Present: Kelsey Hedlund, SWCD District Tech, Rachel Klein, SWCD Interim Manager, Jenny Burnack, NRCS, Joan Lee, County Commissioner

Meeting called to order at 8:30 by Chairman Al Bauer.

Motion to approve agenda: Vettleson, Second: Balstad, Approve: All

Motion to approve the December 20th, 2018 regular board meeting minutes: Kiecker, Second: Pederson, Approve: All

Motion to approve the December 2018 Financial Report: Pederson, Second: Vettleson, Approve: All

Dave Kiecker sworn in as new member

NRCS Report: Luke Klawitter accepted and started his new position in Ada. FSA is still shutdown. Local work group will be working with EQIP and resource concerns. District will help score. \$2.5 million for EQIP 1 year, focusing on cropland, pasture land, and forest. New Team for the area includes: Polk, Mahanomen, Pennington, Red Lake, and Norman County.

Board member reports:

Vettleson: No report

Keicker: No report

Pederson: Attended county board meeting, thanked them for increase.

Balstad: April Swenby as new Admin for the Sand Hill Watershed District

Bauer: No report

Staff reports:

Klein: Feed lot inspections done and reports are due in February 1st. Attended AgBMP Training/meeting. Gave program update at the County Board Meeting. Put buffer monitoring plan up on the website. Finishing reporting for WCA and working on Restoration Orders. Brett from BWSR coming to train staff on Grand Tracking. Gave county the non-compliance list for buffers.

Hedlund: Attended AgBMP training/meeting. Went to Maple Lake Improvement meeting and is working with Corey Hansen, Red Lake Watershed District, to improve Maple Lake water quality. Will bring reports back to the next Maple Lake Improvement meeting and work with their board to further progress. Attended county board meeting, gave report. Appropriation set at \$43,230 which is \$3,920 more than last year. BWSR will match raise from county. We are water kick off, bringing rain barrels and display to UMC. Total interest made on CD's and checking account is \$1,582.17. Has shoreline training and seed plan training in February.

Current check signers at bank are Vettleson, Balstad, Hedlund, and Klein

Motion to add David Kiecker to sign checks: Balstad, Second: Vettleson, Approve: All

QuickBooks training for Hedlund in Moorhead overnight \$579.95
Motion to approve training: Balstad, Second: Pederson, Approve: All

Old Business:

Full Time Policy- discarded
Budget Committee: will meet at March planning meeting

New Business:

Designate the McIntosh Times as the official newspaper and first national bank as the official depository
Motion to approve: Balstad, Second: Pederson, Approve: All

Reviewed Accumulated annual and sick leave

Approve new medica monthly health insurance
Motion to approve monthly health insurance at \$827.08: Balstad, Second: Kiecker, Approve: All

Review cost share projects.
Kristy Noel is looking for assistance on trees: bring to NRCS for EQIP
Dan Mager looking for assistance on shoreline stabilization on Cameron Lake: tell him to bring the issue to the City of Erskine for assistance and to further the project. Cannot fix erosion problem by fixing one lot's shoreline, must get all involved.

Polk County Minnesota Geological Survey

Kelsey's 6 month review: Date set to meet the personnel committee February 22nd, 2019 at 10am

District Manager Position:
Motion to advertise in newspapers and online for 3 weeks: Balstad, Second: Vettleson, Approve: All

Policy committee will set up a time to discuss Employee Duties/Titles to update the Employee handbook and to update the policy handbooks. Both handbooks given to all members for comments.

Motion to approve and sign MOA for 1W1P Wildrice river: Balstad, Second: Vettleson, Approve: All

2019 Budget: meeting to be set in March

Annual planning meeting to be February 21st, 2019 after regular board meeting.

Payments:

Motion to approve Pennington SWCD for AgBMP Services \$421.39: Balstad, Second: Vettleson, Approve: All

Motion to approve West Polk SWCD FY2019 MPCA Feedlot Program of \$792.00: Balstad, Second: Vettleson, Approve: All

Motion to approve Richards' Publishing \$1823.03 for newsletters: Balstad, Second: Vettleson, Approve: All

Motion to approve MASWCD Dues of \$2,688.17: Balstad, Second: Pederson, Approve: All

Motion to approve MCIT Insurance premium of \$5128.00: Vettleson, Second: Balstad, Approve: All

Next meeting February 21st, 2019

Motion to Adjourn at 11:05 am: Pederson, Second: Vettleson, Approve: All

Al Bauer 2-19-19
Chairman Date