

EAST POLK SOIL AND WATER CONSERVATION DISTRICT
BOARD MEETING MINUTES
July 13, 2017

Board Members Present: Al Bauer, Bruce Grundyson, Scott Balstad, Ken Pederson, and Larry Vettleson.

Others Present: Lisa Newton-District Manager, Karla Byklum-Administrative Assistant, David Marshall-Engineering Technician, Sarah Mielke-District Technician, Michael Madson-Conservation Corp. Apprentice, Jim Hest-RRVCSA Engineer, and Cari Roepke-District Conservationist NRCS.

Meeting called to order at 8:30 a.m. by Chairman Larry Vettleson.

Motion to approve the June 15, 2017 Regular Meeting Minutes: Al Bauer, Seconded: Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Motion to approve the June 2017 Financial Report: Al Bauer, Seconded: Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

NRCS Report:

Cari Roepke reported on completing 20 CSP applications (9 renewals in McIntosh). The EQIP deadline is August 18th. Has been getting signatures to finish the CRP contracts.

Member Report:

Ken Pederson reported attending the AIS meeting in Crookston on June 28th.

Staff Reports:

Mielke reported attending the Maple Lake Improvement District meeting on July 8th. They showed immediate interest in Rain Gardens and Shore land Restoration. Has completed the Feedlot mid-year review. A reminder letter has been sent for those that didn't complete the Feedlot Registration form. Has been updating the website. Attended the Nitrogen Fertilizer Rule meeting on July 12th in McIntosh.

Marshall reported has been busy with WCA site reviews, buffer questions, and the Water Plan update.

Byklum reported attending sonde training at the Red Lake Watershed District on June 9th. Attended the Area 1 meeting in Crookston June 10th, the Lake Leader newsletter has been mailed out, attended the two day Administrative Training at Chase on the Lake June 28-June 29.

Assisted Newton at the Polk County Fair Book on July 6th, sent out the buffer cost share news releases to the area papers. Jeanette Austin from BWSR will be doing a CWF 2015 Grant Reconciliation on July 31st, Michael Peterson and Samantha Wocken will be here on June 26th getting information for the 2016 audit, the John Deere 2630 tractor/loader was sold on Steffes for \$6,500.00 to Mark Lysne and Detco tree planter was sold for \$1,525.00 on Steffes. They will be mailing the check in 10 business days.

Newton reported that the Fair Booth was quiet on July 6th. Been busy revising the Water Plan and WCA sites to review. Attended several meetings, the Administrative Training with Byklum, Manager meeting June 12th, Buffer meeting in Moorhead, and tonight will be going to the McIntosh City Council meeting with Bauer and Byklum on asking if they could add a wall and have Extension and the district sharing one main door before coming into the offices. Mahnomen SWCD board will not be changing their vote (1 out of 16 districts) they're looking into changing the bylaws not to say 100% of the vote. The SWCD Technology Proposal have 7 Districts that are going with the shared server, 2 are outside of Area 1.

Old Business:

Al Bauer makes a motion to approve the Agreement between East Polk SWCD and West Polk SWCD for Administrative and Technical Assistance for Implementation of the Polk County Feedlot Program. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Marshall reported on the Minkota Technologies quote. The proposal includes the server, 2tb external backup, Sonicwall Firewall, wireless access point, Cloudcare Antivirus for \$3,073.79. Motion by Scott Balstad to accept the proposal with Minkota Technologies. Seconded by Bruce Grundyson. Affirmative-all. Opposed-none. Motion carried.

David Marshall's 6 month review went well. Ken Pederson makes a motion to increase his pay to .50/hour beginning July 16, 2017 pay period. Seconded by Al Bauer. Affirmative-all. Opposed-none. Motion carried.

New Business:

Motion by Scott Balstad to encumber total project cost of \$350.00 at 50% cost share at \$175.00 out of Capacity for Well Sealing for Scott Salvhus. Seconded by Bruce Grundyson. Affirmative-all. Opposed-none. Motion carried.

Madson and Mielke did a presentation on Rain Gardens. They would like to put a Rain Garden by the district shed behind the Bjella Building. The quote they have is from Shane's Landscaping for \$1,430.00 (gutters \$730.00 and materials \$700.00). It would be educational for the public to come and view the site. The office staff would help with the project.

Motion by Al Bauer to proceed with the project and not to exceed \$2,000.00. Seconded by Scott Balstad. Affirmative-all. Opposed-none. Motion carried.

Buffer Establishment Cost Share Policy reviewed. Motion by Al Bauer to accept agreement with changes made. Seconded by Bruce Grundyson. Affirmative-all. Opposed-none. Motion carried.

Motion by Al Bauer to sign the FY2018 State of Minnesota Board of Water and Soil Resources Riparian Buffer Cost Share Program Grant Agreement for \$125,000.00. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Motion by Ken Pederson to pay Columbia Township out of Weed Management, total cost is \$3,891.37 at 75% cost share is \$2,918.53. Seconded by Scott Balstad. Affirmative-all. Opposed-none. Motion carried.

Motion by Ken Pederson to approve the total project cost estimate of \$231,000.00 for the Macho Project (Grandbois, Hemmingson, & Vig) at 75% cost share out of the Targeted Watershed fund. Seconded by Al Bauer. Affirmative-Bruce Grundyson. Abstain: Scott Balstad. Motion carried.

Next board meeting will be held Thursday, August 17, 2017 at 8:30 a.m.

Lakeview at 11:30 a.m. for lunch and the pontoon ride at Oak Cove Resort at 1:00 p.m.

Motion to adjourn at 11:00 a.m. Ken Pederson. Seconded by Al Bauer. Affirmative-all. Opposed-none. Motion carried.

Al Bauer 8-16-17

Secretary

Date