

EAST POLK SOIL AND WATER CONSERVATION DISTRICT
BOARD MEETING MINUTES
June 15, 2017

Board Members Present: Al Bauer, Bruce Grundyson, Scott Balstad, and Ken Pederson. Absent: Larry Vettleson.

Others Present: Lisa Newton-District Manager, Karla Byklum-Administrative Assistant, David Marshall-Engineering Technician, Brett Arne-BWSR, Dale Krystosek-BWSR, and Nicole Bernd-West Polk District Manager.

Meeting called to order at 8:30 a.m. by Secretary Al Bauer.

Motion to approve the May 22, 2017 Regular Meeting Minutes: Bruce Grundyson, Seconded: Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Motion to approve the May 2017 Financial Report: Al Bauer, Seconded: Bruce Grundyson. Affirmative-all. Opposed-none. Motion carried.

NRCS Report:

Newton reported that Cari Roepke, District Conservationist from Bagley, is filling in for Jenny Burrack until the end of September.

Motion by Bruce Grundyson to sign the Cooperative Working Agreement between the United States Department of Agriculture, Natural Resources Conservation Service and the East Polk County Soil and Water Conservation District. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Member Report:

Ken Pederson reported on attending the WRAC meeting that was held at the Mentor Community Center June 7th. He stated the East Polk SWCD staff did an excellent job presenting at the meeting.

Staff Reports:

Newton reported attending the WRAC, Buffer, and Water Plan meetings. Sarah and Michael are out doing the water monitoring and lake levels today.

Motion by Bruce Grundyson to approve the Professional and Technical Services Agreement to check the DNR Observation Well once a month. Seconded by Al Bauer. Affirmative-all. Opposed-none. Motion carried.

Byklum reported that Glen Kajewski was here and is currently working around 25 hours/week. The MAWQCP will be reimbursing us for the program. Steffes Group was here on June 9th and took pictures of the tractor/loader/tree planter. It will be advertised on the online auction July 1, 2017. The notice of for sale items have been advertised in the Erskine Echo, McIntosh Times, and the 13 Towns newspapers. The tree profit for 2017 is \$3,658.32.

Marshall reported being busy with WCA and Buffers.

Brett Arne and Dale Krystosek reviewed the Performance Review and Assistance Program (PRAP). It's a routine, interactive review intended to cover all LGUs at least once every 10 years. It evaluates progress on a plan implementation, operational effectiveness, and partner relationships. The draft report is due July 31st.

Old Business:

Marshall reported that the East Polk SWCD Fee Schedule for Engineering Services has been completed.

Marshall reported on Other Watercourses. The district has to develop, adopt, and submit to each local water management authority within its boundary a summary of watercourses for inclusion in the local water management authority's plan by July 1, 2017.

Motion by Al Bauer to have the East Polk SWCD Other Waters, Inclusion Criteria: Watercourses that connect one Buffer Map basin/watercourses to an adjacent Buffer Map basin/watercourse for continuity. Basins on county border that are proposed for other waters needs to be discussed with adjoining county. Seconded by Bruce Grundyson. Affirmative-all. Opposed-none. Motion carried.

Motion by Ken Pederson to approve the Local Water Resources Riparian Protection "Other Watercourses" Resolution. Seconded Bruce Grundyson. Affirmative-all. Opposed-none. Motion carried.

Marshall reported that Houston Engineering has completed the Targeted Watershed map, the final report will be coming soon.

New Business:

David Marshall's 6 month review will be coming up July 9th, Newton will be setting a date for the Personnel Committee to meet.

Motion by Bruce Grundyson to encumber funds for the Weed Management for Hill River Township. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Motion by Ken Pederson to approve the AgBMP Loan Application for Steven Ness in the amount of \$50,705.50. Affirmative-all. Opposed-none. Motion carried.

Nicole Bernd, West Polk District Manager, stated that the West Polk SWCD board has approved surrendering the duties of the MPCA County Feedlot Program for Polk County to be all completed by East Polk SWCD at their board meeting that was held on May 18th, 2017. When West Polk gets the feedlot check from Polk County, they'll send it to East Polk SWCD.

Al Bauer makes a motion to have Sarah Mielke, East Polk SWCD District Technician, do the MPCA County Feedlot Program for Polk County. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Marshall will be checking with Minkota Technologies for a quote on having our own computer server in the office.

MASWCD Governance 101 will be held in Bloomington September 14-15 and MASWCD Leadership Institute is August 16-17, 2017, September 25-27, 2017, November 15-16, 2017, February 11-15, 2018, March 21-22, 2018, June 12-14, 2018, and August 8-9, 2018.

The Area 1 meeting will be held Tuesday, June 20th in Crookston.

Next board meeting will be held Thursday, July 13, 2017 at 8:30 a.m. Lunch at Lakeview at 11:30 a.m. and Pontoon ride at 1:00 p.m. at Oak Cove Resort.

Motion to adjourn at 10:30 a.m. Al Bauer. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Al Bauer 7-13-17
Secretary Date