

EAST POLK SOIL AND WATER CONSERVATION DISTRICT
BOARD MEETING MINUTES
November 16, 2017

Board Members Present: Al Bauer, Ken Pederson, and Scott Balstad. Absent: Larry Vettleson and Bruce Grundyson.

Others Present: Lisa Newton-District Manager, Karla Byklum-Administrative Assistant, Sarah Mielke-District Technician, Luke Klawitter-NRCS, Jim Hest-RRVCSA Engineer, Joan Lee-Polk County Commissioner, and Jerry Jacobson-Polk County Commissioner.

Meeting called to order at 8:30 a.m. by Secretary Al Bauer.

Motion to approve the Agenda: Scott Balstad, Seconded: Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Motion to approve the October 19, 2017 Regular Meeting Minutes: Scott Balstad, Seconded: Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Motion to approve the October 2017 Financial Report: Ken Pederson, Seconded: Scott Balstad. Affirmative-all. Opposed-none. Motion carried.

NRCS Report:

Luke Klawitter reported completing 55 EQIP applications. NRCS has a hiring freeze, they're working on budgets. Jenny Burrack is still not in the McIntosh office, Jim Schaub is acting for Jenny B. as of now.

Member Report:

Pederson attended the Sand Hill Water Advisory committee meeting. Balstad will not be running for re-election when his term expires on 1/01/18 at the SHWD. Attended Sarah Mielke's 6 month evaluation, which had an overall performance of excellent.

Bauer talked to Toby Strom, City of McIntosh Mayor, the front door will stay open until 5:00 p.m. They still are planning on building a wall with a door for us and Extension, but having they're having trouble trying to find a contractor.

Old Business:

The Personnel Committee will be meeting on Wednesday, December 6th at 9:00 a.m. to go over staff evaluations for Newton and Byklum and will be going over all employee wages.

Ken Pederson makes a motion to advertise for a full time District Technician. Seconded by Scott Balstad. Affirmative-all. Opposed-none. Motion carried.

The Property Committee (Al Bauer and Bruce Grundyson) will be checking on a purchase of a seeder for Buffers and report on it at the next board meeting.

New Business:

Motion by Ken Pederson to go with the TEP recommendation for Walter Peterson's WCA Application located in Brandsvold Township, Section 19. Size up the culvert from a 15" diameter to an 18" diameter based upon the Red Lake Watershed District Engineer Technicians recommendation. The replacement ratio was decreased from 2:1 to 1:1, will have to purchase a .08 acre credit instead of the proposed .16 acre credit. Seconded by Scott Balstad. Affirmative-all. Opposed-none. Motion carried.

Newton reported on the RRVCSA JPA. They will be looking into getting rid of the old bylaws and come up with new bylaws. Would like to change it to the majority of the vote.

Motion by Scott Balstad to approve payment for Weed Management for Garfield Township, total cost of the practice is \$3,592.30, 75% cost share is \$2,694.23. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Motion by Scott Balstad to amend (Switch funds) for the following projects from CWF 14 to Targeted.

-Jeff Morvig (CWF 14/Garfield 24) Project Cost \$42,910.01, Engineering Fee \$3,990.00, Total Project Cost \$46,900.01, 75% Cost Share \$32,182.51, 80% CWA Grant \$25,746.01, 20% SHRWTSH \$6,436.50, 25% Landowner \$10,727.50.

-Jeff Morvig (CWF 14/Garden 10) Project Cost \$11,902.94, Engineering Fee \$1,540.00, total Project Cost Estimate \$13,442.94, 75% Cost Share \$8,927.20, 80% CWA Grant \$7,141.76, 20% SHRWTSH \$1,785.44, 25% Landowner \$2,975.74.

-Jeff Morvig CWF 14/Garden 15) Project Cost \$14,838.56, Engineering Fee \$2,030.00, Total Project Cost Estimate \$16,868.56, 75% Cost Share \$11,128.92, 80% CWA Grant \$8,903.14, 20% SHRWTSH \$2,225.78, 25% Landowner \$3,709.64.

-Vance Kaupang (CWF 14/Winger 12) Project Cost \$42,309.25, Engineering Fee \$1,540.00, Total Project Cost Estimate \$43,849.25, 75% Cost Share \$31,731.94, 80% CWA Grant \$25,385.55, 20% SHRWTSH \$6,346.39, 25% Landowner \$10,577.31.

-Isaac Ness (CWF 14/Garden 4) Project Cost \$18,902.55, Engineering Fee \$3,010.00 Total Project Cost Estimate \$21,912.55, 75% Cost Share \$14,176.91, 80% CWA Grant \$11,341.53, 20% SHRWTSH \$2,835.38, 25% Landowner \$4,725.64.

-Steve Ness (CWF 14/Woodside 34) Total Project Cost \$13,652.34, Engineering Fee \$2,030.00, Total Project Cost Estimate \$15,682.34, 75% Cost Share \$10,239.26, 80% CWA Grant, \$8,191.40, 20% SHRWTSH \$2,047.85, 25% Landowner \$3,413.09.

-Amend Macho Project (Vig, Grandbois, and Hemmingson/Sletten 24 & 25) for funds from both CWF 14 and Targeted. Project Cost \$231,000.00, Engineering Fee \$8,000.00, Total Project Cost Estimate \$239,000.00, 75% Cost Share \$173,250.00, 25% Landowner \$57,750.00. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Motion by Ken Pederson to approve payment to Mike Vig/Vig Farms (CWF 14/Sletten 25). Project cost \$5,202.00, Program Cost Share \$3,901.50, SHRWD 20% \$780.30, District Share 80% \$3,121.20. Seconded by Scott Balstad. Affirmative-all. Opposed-none. Motion carried.

Motion by Scott Balstad to approve payment to Travis Fuchs (CWF 15/Winger 28). Cost of Practice \$65,432.50, Cost Share Payment Request \$48,968.70, SHRWD 20% \$9,793.74, District Share 80% \$39,174.96. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Sarah Mielke will send the MPCA County Feedlot Program Agreement Work Plan to Chuck Whiting to get on the Polk County Commissioners agenda for the next meeting.

Motion by Scott Balstad to approve the FY2018 & FY2019 Minnesota Agricultural Water Quality Certification Program Agreement (JPG Amendment #3, 101979) for \$188,135.00, ending date 12/31/19. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Motion by Ken Pederson to approve the FY2018 State of Minnesota BWSR Riparian Buffer Cost Share Program Grant Agreement for \$125,000.00. Seconded by Scott Balstad. Affirmative-all. Opposed-none. Motion carried.

Motion by Scott Balstad to approve the FY2018 & FY2019 State of Minnesota BWSR SWCD Programs and Operations Grant Agreement for \$183,242.00. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Motion by Scott Balstad to approve payment to Vig Farms (CWF 14 & Targeted/Macho, Sletten 24/25). Total Cost of Practice \$138,636.00, Program Cost Share \$103,977.00, District 75% Share \$103,977.00. (CWF 14=\$77,357.18 Targeted=\$26,619.82). Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.


Motion by Scott Balstad to approve payment to Mike Grandbois (Targeted/Macho). Total Cost of Practice \$48,436.00, Program Cost Share Payment \$36,327.00, District 75% Share \$36,327.00. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

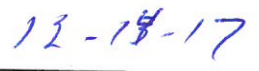
Motion by Ken Pederson to approve payment to Vig Farms (Capacity 2016, Rosebud 5). Total Cost of Practice \$8,011.00. Program Cost Share Payment \$6,008.25, District 75% Share \$6,008.25. Seconded by Scott Balstad. Affirmative-all. Opposed-none. Motion carried.

Motion by Scott Balstad to approve payment to Jim Iverson/Iverson Farms (CWF 15, Section 28). Total Cost of Practice \$16,025.00. Program Cost Share Payment \$11,063.70, SHRWD 20% \$2,212.74. District Share 80% \$8,850.96. Seconded by Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Next monthly board meeting will be held on Thursday, December 14, 2017 at 8:30 a.m.

Motion to adjourn at 10:00 a.m. Ken Pederson. Seconded by Al Bauer. Affirmative-all. Opposed-none. Motion carried.


Secretary


Date