

EAST POLK SOIL AND WATER CONSERVATION DISTRICT
BOARD MEETING MINUTES
September 20, 2018

Board Members Present: Al Bauer, Ken Pederson and Bruce Grundyson. Absent: Larry Vettleson and Scott Balstad.

Others Present: Lisa Erickson-District Manager, Jenna Schommer-Administrative Assistant, Kelsey Hedlund-District Technician, Rachel Klein-District Technician, and Joan Lee-Polk County Commissioner, Steve Green, State Rep, Luke Klawitter, NRCS

Meeting called to order at 8:30 a.m. by Vice Chairman: Al Bauer.

Motion to approve the Agenda: Bruce Grundyson, Seconded: Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Motion to approve the July 19, 2018 Regular Meeting Minutes: Ken Pederson, Seconded: Bruce Grundyson Affirmative-all. Opposed-none. Motion carried.

Motion to approve the June and July 2018 Financial Report: Al Bauer, Seconded: Ken Pederson Affirmative-all. Opposed-none. Motion carried.

NRCS Report:

Working on CSP renewals. Discussed TAA training and working with Jenny on timeline. Discussed Kroening project; NRCS will try running through their funding process, if doesn't qualify, then go through the district.

Member Report:

Ken Pederson attended the county water plan meeting this month and attended the County Commissioner meeting to present the budget with an increase of 10%. Nicole requested \$45,000 and 20% increase.

Al Bauer discussed a grant for Cameron Lake and attended the County Commissioner meeting. Bruce Grundyson reported that Dave Kiecker agreed to file as a write-in candidate for Bruce's supervisor position.

Staff Report:

Klein attended the buffer meeting in Thief River Falls, and the Wetland Delineation training in Little Falls, MN. She took the test to become a certified delineator, but will not know results for about 30 days. Also attended WCA training in Thief River Falls. She been busy assisting land owners with buffer compliance.

Hedlund reported she attended wetland training in Thief River Falls. Hedlund went to Pennington School to present "Tree Bingo" to 6th grade students. Hedlund completed lake monitoring and will be done until next year. Next week will be at Water Festival in Warren and Fertile.

Schommer reported that she handed in her two-week notice. She is getting quote information from Farm Check and Smash Tax to out-source payroll. Schommer will come back a few evenings in October to finish month end reports and payroll until the board decides which company to go with. Motion to accept Schommer's two-week notice: Ken Pederson. Second Al Bauer. Affirmative-all. Opposed-none. Motion carried.

Erickson lake monitored with Rachel in August. Erickson worked on the budget and attended the County Commissioner meeting. She will be presenting Groundwater at the Water Festival next week, reported BWSR was in to audit CWF '15 and Capacity '16 (waiting on findings) and reported that the district will be changing over the bookkeeping to class coding and billable rates; Smash Tax will assist with the set up and training.

Old Business:

Full-time position policy - tabled

New Business:

Buffer Law Grant – Motion to approve the 2019 Buffer funding in the amount of \$25,000 and the 2019 Capacity funding in the amount of \$100,000: Ken Pederson, Second: Bruce Grundyson, Approve – All. Motion carried.

FarmCheck or Smash Tax for payroll service - tabled

Next meeting **October 18th, 2018 at 8:30 a.m.**

Motion to adjourn at 10:05 a.m. Approved: Al Bauer. Second: Ken Pederson. Affirmative-all. Opposed-none. Motion carried.

Secretary

Date