



Learning Made Local

Viewbook

2025/2026

A vibrant landscape of a green and yellow field under a clear blue sky. The field is filled with tall grasses, some green and some yellow, suggesting a mix of crops or a seasonal transition. A clear blue sky with a few wispy clouds is visible in the background. The overall scene is bright and sunny, with a warm, golden light.

24

Learning Sites
Across Central Alberta

45

Minutes or Less
Between Your
Community &
Learning Supports

1238

Unique Learners

38

Programs



Learning Made Local

Campus Alberta Central (CAC) is a joint venture between Olds College of Agriculture & Technology and Red Deer Polytechnic that provides post-secondary programs to communities throughout the central Alberta region. Student success is a high priority for Campus Alberta Central. Our Community Learning Partners provide access to information, technology, and support to help ensure students have a positive learning experience and obtain their goals.

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Red Deer
Polytechnic

PRACTICAL NURSE DIPLOMA

Applications Open October 2025

Skilled, Compassionate, & Ready to Care.

The Practical Nurse Diploma program equips you with the knowledge, skills, and confidence to provide exceptional care across the lifespan. You'll graduate ready to make a difference—whether in hospitals, continuing care, community health, or a variety of other healthcare settings—while meeting the high demand for qualified practical nurses.

Admission Requirements:

60%+ in:

English Language Arts 30-1

Biology 30

Math:

50%+ in Math 30-1 or 30-2 OR

60%+ in Math 30 Applied or 20-1 OR

70%+ in Math 20-2

For more information on admission requirements and intake dates, visit rdpolytech.ca.

Estimated Program Cost:

Year 1: \$6,478.00

Year 2: \$4,582.00

Available In:

Red Deer

Drumheller

Ponoka

Stettler

Rocky Mountain House

Camrose



INDIGENOUS CARE FOUNDATIONS MICRO-CREDENTIAL

**BLENDED
210 HOURS
PART-TIME**

Holistic and Culturally Informed Care

Indigenous seniors often experience poorer health outcomes due to a lack of culturally appropriate care. This micro-credential empowers caregivers with the knowledge and skills to deliver respectful, culturally responsive care, supporting better health and well-being for Indigenous Peoples.

Admission Requirements:

There are no prerequisites required.

Estimated Program Cost: \$750.00

[Visit \[rdpolytech.ca\]\(http://rdpolytech.ca\) to learn more.](http://rdpolytech.ca)



A photograph of three women in a supportive conversation. On the left, a woman with curly hair looks down. In the center, a woman with long hair looks on. On the right, a woman with her hair in a ponytail has her hand on the shoulder of the woman in the center. The background is blurred.

TRAUMA INFORMED WORKFORCE MICRO-CREDENTIAL

**ONLINE
60 HOURS
PART-TIME**

Respond With Care

Trauma affects everyone differently—and recognizing its signs is key to providing meaningful support. This micro-credential helps frontline workers develop a trauma-sensitive mindset and practical skills to respond with care, fostering resilience in both individuals and communities.

Admission Requirements:

There are no prerequisites required.

Estimated Program Cost: \$900.00

[Visit \[rdpolytech.ca\]\(https://rdpolytech.ca\) for intake dates.](https://rdpolytech.ca)



COMPLEX CARE & PATIENT NAVIGATOR MICRO-CREDENTIAL

**ONLINE
25-35 HOURS
PART-TIME**

Guiding Patients. Bridging Care.

Navigating the healthcare system can be overwhelming—especially for vulnerable individuals facing barriers to treatment. This micro-credential prepares you to support patients and their families through complex care journeys, helping ensure they receive the right care at the right time.

Admission Requirements:

Applicants should be regulated healthcare professionals in good standing in their college living in Canada or the U.S.

Non-regulated health professionals should have:

- A bachelor's degree in a health-related field (e.g., public health, psychology, kinesiology)
- At least one year of relevant healthcare experience
- Strong knowledge of healthcare, social services, and community resources.

Estimated Program Cost: \$595.00

Visit rdpolytech.ca to learn more.



ASCHA SITE MANAGER CERTIFICATE



Lead with Compassion and Confidence

Passionate about senior care and ready to lead? Our certification program — in collaboration with the Alberta Seniors and Community Housing Association (ASCHA) — prepares you to deliver exceptional, person-centred support while guiding teams and making a meaningful impact in your community.

Admission Requirements:

There are no prerequisites required.

Estimated Program Cost:

Non-Members (ASCHA): \$3,675.00

Members (ASCHA): \$2,756.25

Note: ASCHA must provide your membership discount code before course registration.

ASCHA ACTIVITY COORDINATOR CERTIFICATE



Make Every Day Meaningful

Step into a rewarding role with our Activity Coordinator program. In collaboration with the Alberta Seniors and Community Housing Association (ASCHA), you'll build the skills and expertise to design and lead engaging recreation and leisure programs that bring joy, connection, and purpose to senior citizens.

Admission Requirements:

There are no prerequisites required.

Estimated Program Cost:

Non-Members (ASCHA): \$3,675.00

Members (ASCHA): \$2,756.25

Note: ASCHA must provide your membership discount code before course registration.





COMMUNITY HOUSING CERTIFICATE

Make a Lasting Impact

In collaboration with ASCHA this program equips you with the practical skills, strategic insight, and confidence to navigate the complex challenges of today's housing sector. Whether you're advancing your career or stepping into a new role, you'll be prepared to drive meaningful change and support stronger, more inclusive communities.

Admission Requirements:

There are no prerequisites required.

Estimated Program Cost:

Non-Members (ASCHA): \$3,675.00

Members (ASCHA): \$2,756.25

Note: ASCHA must provide your membership discount code before course registration.



Red Deer
Polytechnic



**ONLINE
42 HOURS
PART-TIME**



MEDICAL OFFICE ASSISTANT CERTIFICATE

Build the skills today's medical offices demand. Learn medical terminology, sharpen your communication, and master essential technology, then put it all into practice with a hands-on preceptorship before you graduate.

Admission Requirements:

While not required, we recommend English 20-2 with at least 60% or equivalent placement test scores (Reading 250, Writing 250, WritePlacer 5), and Math 10-1 for better success in the program.

Related Careers:

Medical Office Manager, Receptionist and more.

Estimated Program Costs: \$3800.00

+Textbooks: \$300.00



UNIT CLERK EXTENSION CERTIFICATE

Already certified as a Medical Office Assistant? Take the next step toward a rewarding career in hospitals or continuing care facilities with the Unit Clerk Extension Certificate—designed to equip you with the skills and confidence to thrive as a unit clerk.

Admission Requirements:

Students must have their Medical Office Assistant Certificate before taking this extension program.

Related Careers:

Hospital and private health care careers.

Estimated Program Costs: \$1400.00

EDUCATIONAL ASSISTANT CERTIFICATE



Inspire and Succeed.

As an Educational Assistant, you'll play a key role in helping students thrive. In just ten months, you'll gain the skills, knowledge, and confidence to launch a meaningful career supporting learners alongside teachers and other professionals.

Admission Requirements:

Visit [rdpolytech](https://rdpolytech.ca) for admission requirements and start dates.

Estimated Program Cost: \$5513.00

Visit rdpolytech.ca for intake dates.



**ONLINE
1 YEAR
FLEXIBLE**

EARLY LEARNING & CHILD CARE CERTIFICATE OR DIPLOMA



1-Year Early Learning & Child Care Certificate Or 2-Year Early Learning & Child Care Diploma

Find a rewarding career working with children 8 years and younger. You'll learn about early childhood development, family studies, participating in play experiences, curriculum development, and more.

Admission Requirements:

- 50% in ELA 30-1 (or equivalent) **or**
- 65% in ELA 30-2 (or equivalent).

Or ACCUPLACER scores:

250 in Reading, 250 in Writing, and 5 on WritePlacer.

Visit rdpolytech.ca for more information.

Estimate Program Costs:

1 Year Certificate: \$5,103.00

2 Year Diploma: \$10,060.00

EARLY CHILDHOOD EDUCATION LEADERSHIP DEVELOPMENT CERTIFICATE

Build onto you Early Childhood Career.

Advance your career in childcare. This program blends mentored online learning with hands-on workplace experiences to build the skills you need for leadership in early learning and childcare.

Admission Requirements:

Students must hold an Early Childhood Diploma and meet all other requirements.

Visit rdpolytech.ca for more information.

Estimate Program Costs: \$5069.00



BUSINESS CERTIFICATE OR DIPLOMA

1-Year Business Certificate
Or **2-Year Business Diploma**

Build a solid foundation for your business career with this one-year certificate or two-year diploma. Gain the skills to land an entry-level role, earn credit toward a Bachelor of Business Administration, and even prepare to transfer into a university Bachelor of Commerce program. Begin your career in business and watch your success climb!

Admission Requirements:

- English: 65%+ in ELA 30-2 **or**
- 60%+ in ELA 30-1 (or equivalent).
- Math: 65%+ in Math 30-2 **or**
- 60%+ in Math 30-1 (or equivalent).
- **Or:** Exam placement with: Reading 250+, Writing 250+, WritePlacer 5+, Arithmetic 250+.

Note: Students entering via exam placement must upgrade before transferring to the diploma.

For more detailed requirements & intake dates, visit rdpolytech.ca.

Estimate Program Costs:

1 Year Certificate: \$6,000.00

2 Year Diploma: \$12,200.00



BUSINESS COMMUNICATION CERTIFICATE

**ONLINE
30 HOURS
PART-TIME**

Communicate to Influence.

Clear, confident communication is key to career success. This certificate program teaches you how to structure ideas, craft persuasive documents, and design impactful presentations with practical tools and interactive exercises.

Admission Requirements:

Learnners can opt to take individual courses or the entire certificate program.

Related Careers:

Manager, Entrepreneur, and more.

Estimated Program Costs: \$499.00





BOOKKEEPING BASICS

Build Your Financial Foundation

Ideal for new entrepreneurs or administrative professionals, this program introduces key bookkeeping principles and practical skills, laying a strong foundation for financial confidence and business success.

Admission Requirements:

Learners can opt to take individual courses or the entire certificate program.

Visit rdpolytech.ca for more information on admission requirements, intake dates, and courses.

Related Careers:

Bookkeeping Clerk, Entrepreneur, and more.

Estimated Program Costs: \$1995.00

Visit rdpolytech.ca for intake dates.

COMPUTER SKILLS FOR THE OFFICE CERTIFICATE

Sharpen Your Microsoft Office Skills

Boost your tech confidence with the Computer Skills for the Office program.

This six-course series sharpens your Microsoft Office skills to meet today's growing demand for digital proficiency.

Admission Requirements:

There are no prerequisites for this course.

Related Careers:

Administrative Assistant, Office Manager, and more.

Estimated Program Costs: \$499.00

Visit rdpolytech.ca for intake dates.





CREATIVITY & INNOVATION CERTIFICATE



Make a Difference Today

Innovation drives success in today's competitive world. This certification program helps you tap into your creative potential and equips you with practical tools to solve real organizational challenges and spark meaningful change.

Admission Requirements:

There are no prerequisites to take this course.

Related Careers:

Managers, Supervisors, Team Leads, and more.

Estimated Program Cost: \$399.00

Visit www.rdpolytech.ca for intake dates.





DIGITAL MARKETING CERTIFICATE

**ONLINE
30 HOURS
PART-TIME**

Communicate to Influence.

Want to sell like a pro online? The Digital Marketing Certificate gives you real-world skills to promote products and drive results using social media, website ads, Google Ads, Facebook campaigns, and more.. exercises.

Admission Requirements:

There are no prerequisites for this course. Visit www.rdpolytech for more information.

Related Careers:

Digital Media Manager, Digital Marketer, and more.

Estimated Program Costs: \$799.00



LEAN SIX SIGMA CERTIFICATE

**ONLINE
28-48 HOURS
PART-TIME**

Lean Processes. Stronger Results.

Lean Six Sigma methodology boosts workflow efficiency by streamlining and standardizing processes—freeing up capacity, energizing employees, and delivering a better customer experience. The result? Happier teams, loyal customers, and lasting impact.

Admission Requirements:

Learners can enrol at any time, but the Lean Six Sigma Yellow Belt must proceed the Green Belt.

Related Careers:

Project Manager, Project Coordinator, and more.

Estimated Program Costs:

Lean Six Sigma Yellow Belt Course & Exam: \$899.00

Lean Six Sigma Green Belt Course & Exam: \$1,100.00

Lean Six Sigma Fundamentals 1-Day Workshop: \$249.00



CERTIFIED ASSOCIATE IN PROJECT MANAGEMENT® EXAM PREPARATION



Kickstart Your Project Management Career

Stand out as a project coordinator or junior project manager with CAPM® Exam Prep. This live, instructor-led virtual course delivers PMI-developed content and fulfills the 23 hours needed to write the CAPM® exam, getting you one step closer to certification and career success.

Admission Requirements:

No experience needed, just 23 hours of training to earn your CAPM®.

Estimated Program Cost: \$895.00

23 Hours Across 3 Days Online

Visit www.rdpolytech.ca for intake dates.

PROJECT MANAGEMENT PROFESSIONAL (PMP)® EXAM PREPARATION TRAINING



Advance Your Career with PMP® Certification

Led live by expert instructors, this virtual training uses official PMI content and meets the 35-hour requirement to write the PMP® exam.

Prove your ability to lead teams, manage projects, and deliver results at every stage.

Admission Requirements:

Visit www.rdpolytech.ca for admission requirements.

Estimated Program Cost: \$1,395.00

23 Hours Across 5 Days Online

Visit www.rdpolytech.ca for intake dates.





RECREATIONAL FACILITY MANAGEMENT CERTIFICATE



In Partnership with Alberta Association of Recreation Facility Personnel (AARFP)

Designed for aspiring recreational facility supervisors and those with up to five years of experience, this program builds the leadership skills you need to take the next step in your career with confidence.

Admission Requirements:

Learners must have completed the Management Skills for Certification program before enrolling in this program.

Related Careers:

Fitness Centre Supervisor, Arena Manager, and more.

Estimated Program Cost: \$\$467.25 +GST / Course +\$100.00 Registration

Visit www.rdpolytech.ca for intake dates & costs.



MANAGING CHANGE & RESOLVING CONFLICT CERTIFICATE

**ONLINE
30 HOURS
PART-TIME**

Resolve. Adapt. Lead.

The Certificate in Managing Change and Resolving Conflict gives you practical strategies to navigate tough conversations, defuse tension, and lead through disruption with confidence and clarity.

Admission Requirements:

There are no prerequisites for this course.

Related Careers:

Manager, Entrepreneur, and more.

Estimated Program Costs: \$899.00



CYBERSECURITY CERTIFICATE

**ONLINE
40 HOURS
PART-TIME**

Advance Your Cybersecurity Career

Learn how to protect sensitive data and defend IT systems against cyber threats in this eight-course certificate program. Whether you're running a business or working in tech, you'll gain the skills to spot risks, secure networks, and outsmart hackers.

Admission Requirements:

A basic understanding of IT concepts.

Related Careers:

IT Administrator, Security Officer, and more.

Estimated Program Costs: \$699.00



POWER ENGINEERING FOURTH CLASS PART A & PART B



If you're interested in a career in power engineering, these courses will cover subjects listed in the ABSA fourth class syllabus, including Basic Mathematics, Mechanics, Thermodynamics, Boiler Construction and Design, Codes and Standards, Electricity and Instrumentation.

Admission Requirements:

View recommended requirements and intake dates at rdpolytech.ca.

Estimated Program Cost:

Part A: \$1495.00

Part B: \$1495.00

Each part is 78 Hours.

SOLAR PHOTOVOLTAIC SYSTEMS



This Micro-credential is designed for individuals wanting to gain the essential skills in the solar installation industry. After completing the online, self-directed learning at the participants' own pace, students will attend a one-day hands-on session in RDP's Alternative Energy Lab.

Admission Requirements:

A minimum of grade 10 math and prior electrical experience is encouraged.

Estimated Program Cost: \$1,295.00

6 Weeks Online and 6 Hour Master Class

Visit www.rdpolytech.ca for intake dates.





AGRIBUSINESS FINANCE CERTIFICATE



Designed for the Rural Businessperson

Whether you're a rural business owner or agricultural lender, this flexible online certificate helps you strengthen business practices in both traditional and emerging agricultural sectors. Complete four required courses and one elective —no prerequisites needed, and each course can be taken individually.

Admission Requirements:

There are no prerequisites to take this course.

Visit oldscollege.ca for intake dates and fees.



AGRONOMY CERTIFICATE LEVEL I



Build Your Agronomy Knowledge

This entry-level certification program responds to industry demand for trained crop scouts with foundational agronomy skills. It features interactive online learning and concludes with a 5 Day on-campus Field School.

Admission Requirements:

There are no prerequisites to take this course.

Visit oldscollege.ca for intake dates and program fees.



OLDS COLLEGE
OF AGRICULTURE & TECHNOLOGY



BEEF PRODUCTION CERTIFICATE



This flexible beef production certificate offers online training for those new to or working in the livestock industry. Take individual courses to build specific skills, or complete all five to earn the full certificate.

For admission requirements, start dates, and program costs, visit oldscollege.ca.



INTRO TO CRAFT BEVERAGES & BREWING



Explore the world of craft brewing through this fully online program designed for aspiring brewers. Learn about ingredients, equipment, brewing science, and more giving you the skills to start your journey in the brewing world.

For admission requirements, start dates, and program costs, visit oldscollege.ca.



APPRENTICESHIP & INDUSTRY TRAINING (AIT) ENTRANCE EXAM



The Pre-Apprenticeship Exam Training program consists of four instructor-led courses to prepare participants of the trades industry for success in their continued employment, education and mandatory qualifying exams.

For admission requirements, start dates, and program costs, visit oldscollege.ca.



OLDS COLLEGE
OF AGRICULTURE & TECHNOLOGY



Program Summaries

Note: Program details and costs may change after printing. For the latest updates, visit rdpolytech.ca, oldscollege.ca, or campusalbertacentral.com. Some programs may include GST.

Delivery Method Legend:

FT = Full-time **PT** = Part-time **A** = Asynchronous (online anytime) **OC** = On Campus

OL = Online **BL** = Blended (online + in-person)

I = Immersive Workplace Learning (studies combined with workplace experience)

HEALTH & COMMUNITY WELLNESS PROGRAMS	COST	DELIVERY METHOD	DURATION	ADMISSION REQUIREMENTS
<u>Activity Coordinator in Collaboration with ASCHA</u> Professional Certificate In collaboration with the Alberta Seniors and Community Housing Association (ASCHA), you'll build the skills and expertise to design and lead engaging recreation and leisure programs that bring joy, connection, and purpose to senior citizens.	<u>Non-Members</u> <u>(ASCHA):</u> \$3,675.00 <u>Members</u> <u>(ASCHA):</u> \$2,756.25	PT OL	42 Hours over 42 Weeks <i>Enrollment runs from September to May</i>	Personal Computer (PC) or laptop with a reliable internet connection. 
<u>Community Housing Certificate</u> Certificate of Completion This six-course series sharpens your Microsoft Office skills to meet today's growing demand for digital proficiency. Classes can be taken individually.	<u>Non-Members</u> <u>(ASCHA):</u> \$3,675.00 <u>Members</u> <u>(ASCHA):</u> \$2,756.25	PT OL	42 Hours over 42 Weeks <i>Enrollment runs from September to May</i>	Personal Computer (PC) or laptop with a reliable internet connection. 
<u>Complex Care & Patient Navigator</u> Micro-Credential This micro-credential prepares you to support vulnerable patients and their families who face barriers through their complex care journeys, helping ensure they receive the right care at the right time.	\$595.00	PT OL A	25-35 Hours	Applicants must meet entrance requirements. View full requirements here. 

HEALTH & COMMUNITY WELLNESS PROGRAMS	COST	DELIVERY METHOD	DURATION	ADMISSION REQUIREMENTS
<u>Indigenous Care Foundations</u> <i>Micro-Credential</i> This micro-credential explores common physical and mental health challenges faced by Indigenous Peoples in Canada and equips you with strategies to identify, address, and support their needs in a compassionate, culturally appropriate way.	\$750.00	PT B I	210 Hours Dates TBD	Personal Computer (PC) or laptop with a reliable internet connection. Contact us if you are interested. 
<u>Medical Office Assistant</u> <i>Professional Certificate</i> In collaboration with the Alberta Seniors and Community Housing Association (ASCHA), this certificate program is designed to empower you to become a confident leader and deliver high-quality and compassionate support services in senior care.	\$3800.00	FT OL+I	235 Hours Theory 105 Hours Preceptorship Fall 2025	Applicants must meet entrance requirements. View full requirements here. 
<u>Site Manager in Collaboration with ASCHA</u> <i>Professional Certificate</i> In collaboration with the Alberta Seniors and Community Housing Association (ASCHA), this certificate program is designed to empower you to become a confident leader and deliver high-quality and compassionate support services in senior care.	<u>Non-Members (ASCHA):</u> \$3,675.00 <u>Members (ASCHA):</u> \$2,756.25	PT OL	42 Hours over 42 Weeks <i>Enrollment runs from September to May</i>	Personal Computer (PC) or laptop with a reliable internet connection. 
<u>Trauma Informed Workforce</u> <i>Micro-Credential</i> This 6-module micro-credential helps frontline workers develop a trauma-sensitive mindset and practical skills to respond with care, fostering resilience in both individuals and communities. Modules can be taken individually.	\$900.00 or \$150.00/ module	OL A	210 Hours	Personal Computer (PC) or laptop with a reliable internet connection. 
<u>Practical Nurse Diploma</u> <i>2 - 3 Year Diploma</i> The Practical Nurse Diploma program trains you to play a vital role in healthcare, delivering quality nursing care to people of all ages. Graduates are in demand and work in hospitals, continuing care, community health, and other healthcare settings.	<u>International Students:</u> Est. \$38,710 <u>Domestic Students:</u> Est. \$11,060	FT BL	2-3 Years	Applicants must meet entrance requirements. View full requirements here. 

HEALTH & COMMUNITY WELLNESS PROGRAMS	COST	DELIVERY METHOD	DURATION	ADMISSION REQUIREMENTS
<u>Unit Clerk Extension</u> <i>Professional Certificate</i> An extension to the Medical Office Assistant Certificate – In this program, you will gain both the theoretical and practical training to help you become a confident unit clerk. You will build your skills to perform various administrative, reception and clerical tasks at various health centres.	<u>\$1399.00</u>	PT B I	<u>65 Hours Theory</u> <u>105 Hours Preceptorship</u>	Applicants must meet entrance requirements. View full requirements here. 
EDUCATION & EARLY CHILDHOOD PROGRAMS				
<u>Early Learning and Child Care Certificate</u> <i>1 Year Certificate</i> Make a meaningful difference in children's lives as an early learning and child care professional. Communities rely on skilled Early Childhood Educators (ECEs) who nurture curiosity and creativity, recognizing children as capable learners within engaging, play-based environments.	<u>\$5,215.00</u>	FT PT BL OL OC	1 Year	Applicants must meet entrance requirements. View full requirements here. 
<u>Early Learning and Child Care Diploma</u> <i>2 Year Diploma</i> Make a lasting impact as an early learning and child care professional with our 2-year diploma program. Communities need skilled, responsive Early Childhood Educators (ECEs) to lead quality programs. Learn to recognize children as capable, imaginative learners and create playful, enriching environments where they can thrive.	<u>\$10,281.00</u>	FT PT BL OL OC	2 Year	Applicants must meet entrance requirements. View full requirements here. 
<u>Early Childhood Education Leadership Development</u> <i>1 Year Certificate</i> Make a lasting impact as an early learning and child care professional with our 2-year diploma program. Communities need skilled, responsive Early Childhood Educators (ECEs) to lead quality programs. Learn to recognize children as capable, imaginative learners and create playful, enriching environments where they can thrive.	<u>\$5,069.00</u>	FT OL	1 Year	Applicants must meet entrance requirements. View full requirements here. 

EDUCATION & EARLY CHILDHOOD PROGRAMS	COST	DELIVERY METHOD	DURATION	ADMISSION REQUIREMENTS
<u>Educational Assistant</u> 1 Year Certificate As an Educational Assistant, you'll support teachers and professionals in helping students succeed. This 10-month program equips you with the skills and knowledge to launch a rewarding career.	<u>\$5,519.00</u>	FT OL	1 Year	Applicants must meet entrance requirements. View full requirements here . 
BUSINESS & LEADERSHIP PROGRAMS				
<u>Bookkeeping Basics</u> Professional Certificate This program is perfect for new entrepreneurs or professionals by introducing key accounting principles and bookkeeping skills—laying a strong foundation for financial confidence and business success. Classes can be taken individually.	<u>\$1995.00</u>	PT OL	80 Hours <u>Feb 4, 2025</u> <u>Fall 2025</u>	Personal Computer (PC) or laptop with a reliable internet connection. 
<u>Business Certificate</u> 1 Year Certificate Learn all the fundamentals you need for an introductory role in business in this one-year certificate program. This program also provides credit toward the Bachelor of Business Administration and can prepare you to transfer into a Bachelor of Commerce at a university, if you decide you want to continue your studies.	<u>\$6000.00</u>	PT FT OL BL OC	1 Year	Personal Computer (PC) or laptop with a reliable internet connection. 
<u>Business Diploma</u> 2 Year Certificate Gain a strong foundation in key areas of business to prepare for management roles or even running your own business. This program counts toward RDP's Bachelor of Business Administration and can also help you transfer into a university Bachelor of Commerce if you choose to continue your studies.	<u>\$6200.00</u>	PT FT OL BL OC	2 Years	Personal Computer (PC) or laptop with a reliable internet connection. 
<u>Business Communication</u> Certificate of Completion This 5-course Business Communication certificate program teaches you how to structure ideas, craft persuasive documents, and design impactful presentations—with practical tools, interactive exercises, and ready-to-use checklists. Classes can be taken individually.	<u>\$499.00</u>	PT OL A	<u>24 Hours</u>	Personal Computer (PC) or laptop with a reliable internet connection. 

BUSINESS & LEADERSHIP PROGRAMS	COST	DELIVERY METHOD	DURATION	ADMISSION REQUIREMENTS
<u>Digital Marketing</u> <i>Certificate of Completion</i> This Digital Marketing Certificate gives you real-world skills to promote products and drive results using social media, website ads, Google Ads, Facebook campaigns, and more.. Classes can be taken individually.	\$799.00	PT OL A	<u>30 Hours</u>	Personal Computer (PC) or laptop with a reliable internet connection. 
<u>Certified Associate in Project Management® Exam Prep</u> <i>Certificate of Completion</i> Stand out as a project coordinator or junior project manager with CAPM® Exam Prep. This live, instructor-led virtual course delivers PMI-developed content and fulfills the 23 hours needed to write the CAPM® exam –getting you one step closer to certification and career success.	\$895.00	PT OL S	<u>23 Hours over 3 Days</u> <u>View for Intake Dates.</u>	Personal Computer (PC) or laptop with a reliable internet connection. 
<u>Creativity & Innovation</u> <i>Certificate of Completion</i> This certificate program is designed to help you reconnect with your creativity and innovation while providing the necessary tools to identify and solve organizational problems. Classes can be taken individually.	\$399.00	PT OL	<u>18 Hours</u>	Personal Computer (PC) or laptop with a reliable internet connection. 
<u>Computer Skills for the Office</u> <i>Certificate of Completion</i> This six-course series sharpens your Microsoft Office skills to meet today's growing demand for digital proficiency. Classes can be taken individually.	\$499.00	PT OL A	<u>18 Hours</u>	Personal Computer (PC) or laptop with a reliable internet connection. 
<u>Lean Six Sigma</u> <i>Certificate of Completion</i> Lean Six Sigma boosts workflow efficiency by streamlining and standardizing processes—freeing up capacity, energizing employees, and delivering a better customer experience. The result? Happier teams, loyal customers, and lasting impact.	Yellow Belt: <u>\$899.00</u> Green Belt: <u>\$1100.00</u>	PT OL A	Yellow Belt: <u>28 Hours</u> Green Belt: <u>40 Hours</u>	Personal Computer (PC) or laptop with a reliable internet connection. 

BUSINESS & LEADERSHIP PROGRAMS	COST	DELIVERY METHOD	DURATION	ADMISSION REQUIREMENTS
<u>Managing Change and Resolving Conflict</u> <i>Certificate of Completion</i> The Certificate in Managing Change and Resolving Conflict gives you practical strategies to navigate tough conversations, defuse tension, and lead through disruption with confidence and clarity.	<u>\$399.00</u>	PT OL A	30 Hours	Personal Computer (PC) or laptop with a reliable internet connection. 
<u>Project Management Professional (PMP)® Exam Preparation Training</u> <i>Certificate of Completion</i> The instructor-led Project Management Professional (PMP)® Exam Preparation training is delivered virtually live with Project Management Institute (PMI)-developed content, satisfying the 35 contact hours required to sit for the PMP® Exam.	<u>\$1395.00</u>	PT OL S	<u>35 Hours</u> <u>Over 5 Days</u> <u><i>Visit for intake dates and requirements.</i></u>	Personal Computer (PC) or laptop with a reliable internet connection. 
<u>Recreational Facility Management Certificate In Collaboration with AARFP</u> <i>Professional Certificate</i> Lean Six Sigma boosts workflow efficiency by streamlining and standardizing processes—freeing up capacity, energizing employees, and delivering a better customer experience. The result? Happier teams, loyal customers, and lasting impact.	<u>\$467.25</u> <u>+GST /</u> <u>Course</u> <u>+\$100.00</u> <u>Registration</u>	PT OL A	90 Hours <u><i>Visit for Course Details</i></u>	Personal Computer (PC) or laptop with a reliable internet connection. 

COMPUTERS & TRADES PROGRAMS	COST	DELIVERY METHOD	DURATION	ADMISSION REQUIREMENTS
<u>Cybersecurity</u> Certificate of Completion Learn how to protect sensitive data and defend IT systems against cyber threats in this eight-course certificate program. Whether you're running a business or working in tech, you'll gain the skills to spot risks, secure networks, and outsmart hackers.	<u>\$699.00</u>	PT OL A	<u>40 Hours</u>	Personal Computer (PC) or laptop with a reliable internet connection. 
<u>Power Engineering Fourth Class</u> PART A & PART B Professional Certificate IPower Engineering Fourth Class courses build your knowledge and prepare you for the ABSA Fourth Class Parts A & B exams. Whether you have experience or are looking to work with low- or high-pressure plants, this program is a great fit.	<u>Part A:</u> \$1,495.00 <u>Part B:</u> \$1,495.00	PT OL	78 Hours Each Part	Applicants must meet entrance requirements. View full requirements here . 
<u>SOLAR PHOTOVOLTAIC SYSTEMS</u> Micro Credential Ready to shape the future of solar energy? Enroll in our Solar PV Installation Masterclass and take your place at the forefront of Alberta's growing solar industry!	<u>\$1295.00</u>	PT B OL	6 Weeks Theory + 6 Weeks Hands On. Dates TBD.	Applicants must meet entrance requirements. View full requirements here . 
OLDS COLLEGE OF AGRICULTURE & TECHNOLOGY PROGRAMS	COST	DELIVERY METHOD	DURATION	ADMISSION REQUIREMENTS
<u>Agribusiness Finance Certificate</u> Certificate of Completion Designed for rural business owners and agricultural lenders, this flexible online certificate helps you enhance business practices in both traditional and emerging ag sectors. With no prerequisites, you can complete four core courses plus one elective—or take courses individually.	<u>Visit for course fees.</u>	PT OL	8 Weeks	There are no prerequisites for this course. Visit for more information. 
<u>Agronomy Certificate Level I</u> Certificate of Completion This entry-level certification program responds to industry demand for trained crop scouts with foundational agronomy skills. It features interactive online learning and concludes with a 5 Day on-campus Field School.	<u>Visit for course fees.</u>	PT OL	8 Weeks + 5 Day On Campus Field School	There are no prerequisites for this course. Visit for more information. 

OLDS COLLEGE OF AGRICULTURE & TECHNOLOGY PROGRAMS	COST	DELIVERY METHOD	DURATION	ADMISSION REQUIREMENTS
<u>Beef Production Certificate</u> <i>Certificate of Completion</i> This flexible beef production certificate offers online training for those new to or working in the livestock industry. Take individual courses to build specific skills, or complete all five to earn the full certificate.	<u>Visit for course fees.</u>	PT OL	8 Weeks	There are no prerequisites for this course. Visit for more information. 
<u>Introduction to Craft Brewing</u> <i>Certificate of Completion</i> Explore the world of craft brewing through this fully online program designed for aspiring brewers. Learn about ingredients, equipment, brewing science, and more, giving you the skills to start your journey in the brewing world.	<u>Visit for course fees.</u>	PT OL	5 Weeks	There are no prerequisites for this course. Visit for more information. 
<u>Apprenticeship & Industry Training (AIT) Entrance Exam</u> <i>Certificate of Completion</i> The Pre-Apprenticeship Exam Training program consists of four instructor-led courses to prepare participants of the trades industry for success in their continued employment, education and mandatory qualifying exams.	<u>Visit for course fees.</u>	PT OL	3 Months	There are no prerequisites for this course. Visit for more information. 

FOR MORE PROGRAM INFORMATION:

-  **403-823-8300**
-  campusalbertacentral.com
-  [Campus Alberta Central Contact](#)
-  drumhellercommunitylearning.com
-  info@drumhellercommunitylearning.com
-  www.oldscollege.ca
-  [Olds College Future Students](#)
-  www.rdpolytech.ca
-  [Red Deer Polytechnic Student Connect](#)



Campus Alberta Central

Learning Made Local

Contact or Visit
Our 24 Learning
Sites Around
Alberta!

Drumheller

403-823-8300

(Box 419) 250 Centre Street
Drumheller, Alberta, T0J 0Y0

www.drumhellercommunitylearning.com

Stettler

403.742.6700

(Box 1311) 4911 – 51 Street
Stettler, Alberta, T0C 2L0

www.stettlerlearning.com

Ponoka

403.783.3285

Box 4386) 5604 – 50 Street
Ponoka, Alberta, T4J 1G5

www.ponokarimbeyalc.com

Rocky Mountain House

403.845.3276

(Box 2037) 4934 50 Street,
Rocky Mountain House, Alberta,
T4T 1B5

www.rockyclc.ab.ca

Bashaw & District Community Adult Learning Council

780-372-3648

bashawadultlearning@gmail.com
4909 50th Street, Box 517 Bashaw,
AB. T0B 0H0

The Bethany Group

(780) 679-2000

4612 53 St, Camrose AB T4V 1Y6

Big Country Community Adult Learning Council

403-664-2060

bccalc@telusplanet.net

113 2 Ave West, Oyen AB

Camrose Adult Learning Council

(780) 672-8754

calc@camroselearning.com

5000 51 Ave, Camrose AB T4V 0V6

Carstairs Public Library

403-337-3943

carstairs@prl.ab.ca

1402 Scarlett Ranch Blvd, Box 940
Carstairs, AB T0M 0N0

Castor Pinteath Community Adult Learning Council

403-882-2080

manager@pinteathlearning.ca

Box 808, Coronation, AB, T0C 1C0

Cremona Community Engagement Site

403-337-4277

coordinator@cremonaces.com

206 – 3 Street East, Box 141, Cremona,
Alberta T0M 0W0

Didsbury Library

403-335-3142

didsburylibrary@prl.ab.ca

2033 19 Ave, Box 10, Didsbury AB T0M
0W0

Drayton Valley & District Community Learning Association

780-542-3373

director@dvcommunitylearning.ca

4743 46 St, Drayton Valley, AB. T7A 1H5

Greenwood Neighborhood Place

403-638-1011

info@mygnp.org

#5, 96 2 Ave. NW, Box 1846 Sundre, AB
T0M 1X0

Henday Association for Lifelong Learning

403-227-2866

donnaarnold@hendaylearning.com

55 St Cl, #5300B, Innisfail AB, T4G1R6

Kneehill Adult Learning Society

403-443-5556

kals3hills@gmail.com

423 Main Street, Box 639, Three Hills,
Alberta T0M 2A0

Lacombe Lifelong Learning Association

403-782-7955

office@cllla.com

5005 49 Street, Box 5742, Lacombe. AB
T4L 1J4

Lynks - Harvest Sky Services and Supports Society

403-854-2099

connect@lynkscommunity.com

401 Centre Street, Box 1255, Hanna,
Alberta T0J 1P0

Neutral Hills Community Adult Learning Society

403-577-3011

neutralhillslearning@gmail.com

Box 573, 5231 – 50 Street, Consort,
Alberta T0C 1B0

Nordegg Outreach Location - Nordegg Library

403-800-3667

nordegglibrary.prl.ab.ca

#101, 5214 50 Ave, Nordegg, AB T0M
2H0

Olds Municipal Library

403-556-6460

lwinfield@prl.ab.ca

5217 – 52 Street, Olds, Alberta T4H 1H7

Rimbey Learning Centre

403-843-3201

rimbeyadultlearningcouncil@gmail.com

5025 55 Street Rimbey (in the Rimbey
Provincial Building)

Spruce View Community Engagement Site

403-728-3459

Spruce View School, Box 130, Spruce
View, AB T0M 1V0

Town of Sundre

403-638-3551

economic.development@sundre.com

717 Main Avenue West, Box 420 Sundre,
AB T0M 1X0



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Polytechnic**

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403-823-8300



campusalbertacentral.com



drumhellercommunitylearning.com



info@drumhellercommunitylearning.com



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