



SAP Functional Lead (P2P)
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Job Title	Functional Lead (P2P)
Reports To	EU ERP Transformation Lead
Location	UK - Remote
Team	1 – Functional Analyst (P2P)
Position Type	Full Time
Travel	Up to 30%

Role Summary and Purpose

The Jeld-Wen Enterprise Transformation (JET) programme is a multi-year multi-site programme to transform the Enterprise Resource Planning (ERP) capabilities of Jeld-wen. This huge global programme will deploy best practice Manufacturing, Sales, Purchasing & Finance functionality underpinned by the latest SAP S/4 Hana technology.

As part of the transformation programme we are looking for Functional Leads in a number of specialist functional areas, to work as part of the ERP transformation team through multiple implementation cycles. These roles are critical to the definition and deployment of the new business processes. The Functional Leads will the IT ERP roll out team to ensure standard best practice solutions are deployed. The roles will also form the basis for any future process Centres of Excellence for Jeld Wen.

These roles would suit ambitious individuals, keen to build their knowledge of S/4 HANA deployments within building products, while developing their experience of complex transformation projects and the associated management of change.

Functional Leads required

There will be 4 Functional Leads and one Master Data Lead, working on the programme. The Functional Lead Areas are:

1. R2R
2. P2M
3. P2P
4. Q2C

Key Contacts

Key contacts for this role include:

- ERP IT team
- European Business Process Owners.
- European purchasing organisation

Critical Performance Objectives

- Support the EU ERP Lead in the successful deployment of S/4 HANA taking a lead of the P2P area.
- Work together with the EU IT ERP Team / EU BPOs / 3rd party suppliers to define and deploy P2P solutions consistently.

Key Accountabilities / Responsibilities

- To live by the JELD-WEN Values and lead by the JELD-WEN Leadership Model, to build businesses ethically and safely, to invest in people, to inspire customers through innovations, to deliver on our promises and to improve every day.
- Guide and mentor the P2P Functional analyst throughout the Jeld-Wen JET program.
- Act as a Champion for the P2P area within the programme and help to resolve issues.
- Support EU IT ERP Lead and local leadership in alignment to build demand for the solution and a coalition of support.

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- Ensure adherence with all compliance standards and operating with integrity.
- Lead in defining the process template within the P2P area.
- Lead in creation of functional specifications built from business requirements documents.
- Lead FITGAP sessions with local sites.
- Own the review and approval of technical specifications in the P2P area.
- Lead technical change approval for any development or configurational changes in the P2P area.
- Assist process changes and associated documentation in the P2P area.
- Assist in the upgrade of the existing JET SAP solution.
- Assist in the mapping, extract and transformation of critical data within the P2P area.
- Understand the current state business process at deployment sites.
- Support project change activities to make sure the implementations succeed.
- Contribute to activities to drive business readiness, cutover activities and associated planning.
- Assist in assessing training needs & organisation changes at deployment sites.
- Define User Acceptance Testing scripts and Training materials.
- Support business user acceptance testing.
- Support the project through hypercare.
- Contribute to the formation of Centres of Excellence within purchasing.

Person Specification

Behavioural Competencies

- Ability to work under pressure to tight deadlines.
- Ability to consistently deliver results.
- Self starter able to work autonomously
- Excellent communicator, able to work with, and influence, staff at all levels.

Experience / Knowledge

- In depth knowledge of P2P process area, as it relates to ERP scope.
- Has experience of P2P from in a operational role in addition to project/transformational.
- Hands on SAP configuration experience. SAP S/4 HANA would be a distinct advantage.
- 10 + years experience in large transformation programmes, including working in projects and change management.
- Good understanding of the extraction & transformation of masterdata.
- Strong understanding of integration points between P2P and other process areas.

Language Skills

- Must be fluent in both written and spoken English.
 - Additional European languages would be an advantage.
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