# 2 Click "Proposal from Treeman Tom LLC"

Navigate to https://mail.google.com/mail/u/0/#inbox

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Accepting a Proposal in Gmail Step-by-Step Scribe

#### 3 Click "View Proposal"











Don't forget to look Item description for Job scope of each line item

#### LLC **Treeman Tom LLC** A Print PDF Save PDF ይ 🚖 🖡 🚺 of 7 26 B N >> - + Automatic Zoom \* ESTIMATE \$1,622.18 Treeman Tom LLC Proposal #666 Created: 12/29/2024 Wilson, NY 14172 716-870-3336 Please select from the options below ✓ 1) Tree Removal - Standard \$750.56 Proposal For Location 4) Stump Grinding - Standard Package \$126.00 9 3660 Irish Rd Wilson NY 14172 Customer Contact mobile: (716) 870-3336 ✓ 5) Hazard Reduction Pruning \$625.46 sh Rd NY 14172 Refresh Proposal Terms TREESA \$750.56 This proposal has not been viewed by any client users. 1 Spruce (Picea) andaro \$ 126.00 1 Spruce (Picea) 1 Package Optional ...... .

Made with Scribe - https://scribehow.com

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Tags: Important hazards, processes and info

| 🚔 Print PDF 💦 🖹 Sav  | e PDF   |                                  |   | PROPOSAL   |
|--|---|----------------------------------|---|--|
| 🛛 오 t 🖡  | 2 of 7  | -   + Auto                       | matic Zoom 🔹 🔰 🕻 🕻  | ESTIMATE   |
| 1660 Irish<br>Wilson, N<br>716-870-  | Rd<br>V 14172<br>3336   |                                  | Created: 12/29/2024<br>From: Tom Poczciwinski               | \$1,486.10   |
| damag<br>raking<br>remov   | e. Includes<br>and<br>al of debris                            |                                  |   | Please select from the options below:                  |
| off site   |   |                                  |   | <ul> <li>1) Tree Removal - Standard \$750</li> </ul>   |
| Tags ***Proof of Insur   | ance: Required <sup>are</sup> Dig Sat                         | e Ground Protection              | HAZ: Building   | 4) Stump Grinding - Standard Package<br>\$126          |
| Please use the checkbox  | to mark items as accepted.                                    |                                  |   | ✓ 5) Hazard Reduction Pruning \$625                    |
| Signature  |   |                                  |   | Accent Proposal  |
|  |   |                                  |   | r to bo but i to bo but i                              |
| x<br>Player sign here to access  | the terms and constitues                                      |                                  | Date:   |  |
| x<br>Please sign here to accep<br>Assigned To                                    | t the terms and conditions                                    |                                  | Sales Reps  | This proposal has not been viewed by any client        |
| x<br>Please sign here to accep<br>Assigned To<br>Elictr-CP<br>Mobile: 7167784222 | t the terms and conditions<br>Gary - CF<br>Mobile: 7168703906 | Logan - GP<br>Mobile: 7162667376 | Date:<br>Sales Reps<br>Tom Poccivinski<br>Mobile: 716870336 | This proposal has not been viewed by any client users. |





### **10** Area Map associated with line items above and extra details



#### **11** Septic pointed out



### **12** Please read through Terms and conditions before signing.



### Click "Accept Proposal"



### Click the "Your Name" field.

| Treeman Tom LLC  | Accept Proposal  | ×                                 |   |
|--|--|-----------------------------------|---|
| Print PDF Save PDF   | Accepted Options<br>1 Tree Removal - Standard<br>5 Hazard Reduction Pruning                        | \$750.56<br>\$625.46              |   |
| Treeman Tom LLC<br>3660 bish Rd<br>Wilson, NY 14172<br>716-870-3336      | Total with tax:<br>Please confirm that you are accepting the pricing and terms of this p<br>below: | \$1,486.10<br>proposal by signing | 486 •<br>t from the option<br>Removal - Stand |
| Proposal For<br>Thomas Poczciwinski<br>3660 trish Rd<br>Wilson, NY 14172 | Date: Dec 29, 2024 08:00AM   |                                   | Grinding - Star                               |
| 3660 Hish Rd 14172<br>ACCEPT ITEM MAP ID<br>DESCRIPTION MAP ID           |  |                                   | Refresh Pro                                   |
| ✓ 1) Tree 1<br>Removal -   |  |                                   | as not been vie                               |

### Type "Type your Full Name"

### Click "Generate Signature"

| Accept Proposal  | ×                        |                          |                   |
|--|--------------------------|--------------------------|-------------------|
| Accepted Options<br>1 Tree Removal - Standard                            | \$750.56                 | PRO                      |                   |
| 5 Hazard Reduction Pruning<br>Total with tax:                            | \$625.46<br>\$1,486.10   | 486.10                   |                   |
| Please confirm that you are accepting the pricing and terms of<br>below: | this proposal by signing | t from the options below |                   |
| Type your Full Name  | Generate Signature       | Removal - Standard       | \$750.56          |
| Date: Dec 29, 2024 08:00AM   |                          | Grinding - Standard Pa   | ckage<br>\$126.00 |
|  |                          | rd Reduction Pruning     | \$625.46          |
|  |                          | Refresh Proposal         |                   |
|  |                          | Accept Proposal          |                   |
|  |                          |                          |                   |

### 17 Click "Clear Signature"



### **18** or - Click the "Your Name" field.



### 20 sign with mouse or finger if on Mobile device

| TREE          | Treeman Tom LLI           3660 kish Rd           Wilson, NY 14372           716-870-3336  | Please confirm that you are accepting the pricing and terms of the below:      | s proposal by signing |
|---------------|---|--|-----------------------|
|               | Proposal For  | Type your full name here   | Generate Signature    |
|               | Thomas Poczciwinski<br>2660 Hisk Rd<br>Wilson, NY 14172   | Dec 29, 2024 08:00AM   |                       |
| 3660 in<br>AC | teh Rd 14172<br>CEPT ITEM MAP ID<br>DESCRIPTION   |  |                       |
|               | 1) Tree 1<br>Removal -<br>Standard<br>Induced<br>Take II debris<br>Holude branches,<br>wood and raking<br>of yard Stump<br>Grinding not | Send a copy of the accepted proposal to my email:<br>treemantom.2010@gmail.com |                       |
|               | Included)<br>4) Stump 1<br>Grinding -<br>Standard<br>Package<br>Optimin   | Clear Signature<br>(Picca)   | Cancel I Accept       |

## 21 Signed by mouse

| Tom LL( | Total with<br>Please con | n tax:<br>firm that you are accepting the pricing ar          | \$1,486.10         | 486.10                                       | :                    |  |
|---------|--------------------------|---|--------------------|--|----------------------|--|
|         | Type your                | full name here  | Generate Signature | Removal - Standard<br>Grinding - Standard Pa | \$750.56<br>ckage    |  |
|         | Date:                    | Dec 29, 2024 08:00AM  |                    | rd Reduction Pruning                         | \$126.00<br>\$625.46 |  |
| MAPID   | Ą                        | hon   | ~~                 | Refresh Proposal<br>Accept Proposal          |                      |  |
| 1       | Send a treema            | copy of the accepted proposal to my em<br>ntom.2010@gmail.com | ail:               | as not been viewed by a                      | any client           |  |
| -       | Clear Sig                | (Picca)   | Cancel I Accept    |  |                      |  |

| 22 Click "I Accept"  |                                  |
|--|----------------------------------|
| Muth   | Refresh Proposal Accept Proposal |
| -  | as not been viewed by any client |
| 2 Send a copy of the accepted proposal to my email:<br>treemantom.2010@gmail.com |                                  |
| Clear Signature Cancel (Accep  |                                  |
| (Fice)   |                                  |
| Maple 1 \$625.46   |                                  |
| (ALCE)   |                                  |
|  |                                  |



Alert! Once accepted a copy of the sign proposal will automatically emailed.

### 23 Click "OK"

