

***Hot Springs LGBTQ + Community Network
Board Members Meeting for September 20, 2026***

Board members present:

Shawn Quinn - President

Sean Alexander - Vice President

Larry Paris - Secretary

Ka'imi Maka - Treasurer

Lisa Kent - Communications Director -Absent

Tim Looper - Community Relations Director

Scott Griffin - Member at Large

Minutes:

Shawn opened the meeting at 3:00 p.m. at Garland County Library and asked that Larry read the minutes from the last network members' meetings held on August 30, 2026

There were 12 members of the network at the meeting and included six members of the board.

Larry read the minutes from the last board members' meetings for August. Scott Griffin made a motion to accept the minutes and Sean Alexander 2nd the motion. Motion carried.

Reports:

Treasurer Report - Ka'imi Maka:

1. Ka'imi informed us that the checking account(CF Holding Account) balance is currently \$763.26 at Diamond State Bank.
2. The capital campaign fund is \$6,881.90 in CDs at Bank OZK.
3. The checking account(Operating Account) at Bank OZK is \$ \$5,597.34
4. We currently have an additional \$3,000.00 in grant funds from CenterLink.
5. Scott Griffin made a motion we accept treasurers report. Larry Paris 2nd the motion. Motion was carried.
6. Larry Paris made a motion to close account with Diamond State Bank and the we take the funds from Closed account and place in a new savings account at Bank OZK for holding funds to be placed in future or existing CDs we have at Bank OZK. We would also create an additional account for our grant funds to be put into at Bank OZK. In doing so, we would have all banking accounts at one bank instead of various banks in the community. Signatories of Shawn Quinn, President, Sean Alexander, Vice President, and Kaimi Maka, Treasurer would be placed on both of the new accounts created at Bank OZK. Tim Looper 2nd the motion. Motion carried.

Communication Report - Lisa Kent

1. Lisa was absent and Communications Report was tabled till October 4th meeting

Community Relations Report - Tim Looper

1. The Giving Team
2. Community Meditation Garden

1. Tim informed the board that the Garden has to be replanted as all crops have been lost due to excessive heat here in the community

4. Community Care Cabinet

1. Metrics on food last month were 100lbs and 4 bags of hygiene.
2. In kind donations of \$250 were contributed to the CCC
3. There is a surplus of about 100lbs of food and hygiene currently and its the hopes that we can maintain this for future months ahead as we head into the winter months. Tim stressed the need for coats going forward for donations as will

5. Scott Griffin made a motion to accept the Community Relations Report. Larry Paris 2nd. Motion was carried.

Committee Reports

- A. Program - Lillie
- B. Development- Seraphina
- C. Governance- Doug Zook, Bob Loos, and Shawn Quinn. Doug and Bob to Co-Chair.

The committees' primary responsibility will be to conduct a comprehensive review of the organization's developing standard operating procedures, policies, and related governance documents. The review process has been designed to ensure that each policy receives multiple independent reviews before being presented to the Board of Directors. The consolidation from 30 pages down to 10 pages is no small undertaking and we should have the new SOP s be presented within the next couple months

- D. Nominations- Committee will be formed by October 4th. And Nominations for the next term for board member positions will be open to active members starting October 1st and closing November 21st. Meet the Candidates will be held on November 22nd at the UU Church in Spring St

Old Business

- A. 2027 Current Calendar of Events- proposals for other events due by October 4th at next board meeting

MOTION M-2: REPORTS

Scott Griffin moved that the Board receive the Treasurer, officer, and committee reports presented at this meeting, with the financial report received for filing and subject to any stated corrections or follow-up. Larry Paris 2nd motion. Motion carried

MOTION M-3: PROPOSED 2027 CALENDAR

Tim Looper moved that the Board adopt the proposed 2027 calendar as a tentative planning framework, with additional proposals, conflicts, and revisions due for Board consideration at the October 2026 meeting and final dates subject to budget, venue, and partner approval. Sean Alexander 2nd motion. Motion carried

MOTION M-4: 2026 HOLIDAY GIVING CAMPAIGN

Larry Paris moved that the Board approve the complete 2026 Holiday Giving Campaign sponsorship packet attached as Appendix A, including the \$3,500 campaign goal and priority allocations of \$500 for Friendsgiving: A Seat for Everyone, \$250 for Light the Ribbon, \$750 for Gathering of Lights, \$1,500 for Mardi Gras in the Spa, and \$500 for Adopt a Family; the stated sponsorship levels and recognition terms; retention of all campaign receipts in a Board-designated campaign reserve through campaign conclusion; separate tracking of campaign revenue, expenses, and donor designations; and transfer of amounts collected above the \$3,500 goal to the general operating fund unless an individual donor or sponsor specifies a different permitted use. Scott Griffin 2nd motion. Motion carried

MOTION M-5: HAIRCUTS WITH HEART TRUNK OR TREAT

Sean Alexander moved that the Board approve participation in the Haircuts with Heart Trunk or Treat on October 31, 2026, from 4:30-7:30 PM; authorize public solicitation and acceptance of unopened candy and event-supply donations; and approve cash spending not to exceed \$250. Scott 2nd motion. Motion did not carry

Tim Looper made a motion we donate Halloween candy to the Hot Springs Police Department. Sean Alexander 2nd motion. Motion carried

MOTION M-6: FRIENDSGIVING

Scott Griffin moved that the Board approve the Friendsgiving: A Seat for Everyone action kit for November 26, 2026; authorize related fundraising and in-kind solicitation through the Holiday Giving Campaign; and approve the designated \$500 event allocation. Larry Paris 2nd motion. Motion carried

MOTION M-7: MEET THE CANDIDATES

Tim Looper moved that the Board approve a Board Nominations / Meet the Candidates event on November 22, 2026 for the offices of Vice President, Treasurer, Communications Director, and Member at Large, subject to Governance Committee verification of eligibility, notice, nomination, and election procedures under the controlling bylaws and policies. Larry Paris 2nd motion. Motion carried

MOTION M-8: LIGHT THE RIBBON

Larry Paris moved that the Board approve the Light the Ribbon action kit for December 1, 2026 and its \$250 Holiday Giving Campaign allocation, and authorize partner outreach and program implementation within the approved plan. Scott Griffin 2nd motion. Motion carried

MOTION M-9: GATHERING OF LIGHTS

Larry Paris moved that the Board approve the Gathering of Lights action kit for December 20, 2026 and authorize total funding of up to \$1,500: \$750 allocated from the Holiday Giving Campaign and the remaining \$750 from the previously approved Gathering of Lights budget. The second \$750 will be funded first from any unrestricted overage or excess collected through the Holiday Giving Campaign, with any unfunded balance paid from the general fund. Annual meeting procedures must be confirmed under the bylaws before notice is issued. Tim Looper 2nd motion. Motion carried

MOTION M-10: ADMINISTRATIVE IMPLEMENTATION

Tim Looper moved that the Board authorize the President and appropriate officers, directors, committee leads, and event captains to implement the plans approved at this meeting within their existing delegated authority and approved spending limits, provided that material scope changes, unapproved financial obligations, or new contractual commitments return to the Board for approval. Scott Griffin 2nd motion. Motion carried

PRIDEFUL POCKET GHOST EVENT

Shawn Quinn moved that the board approve networks participation as a vendor at the spook fest and music and art festival in October 3rd from 11am to 6pm and allocate from the out of the shadows line item to the miscellaneous line item for supplies for the event. Scott Griffin 2nd motion. Motion carried

MOTION M-11: HISPANIC HERITAGE FESTIVAL BUDGET TRANSFER

Proposed language: I move that the Board allocate \$250 from the October Halloween Party budget line to Miscellaneous Social Events for the Hispanic Heritage Festival.

Mover: Tim Looper Second: Larry Paris Vote/Result: PASS

MOTION M-12: TRUNK OR TREAT BUDGET TRANSFER

Proposed language: I move that the Board allocate \$250 from the October Halloween Party budget line to Miscellaneous Social Events for Haircuts with Heart Trunk or Treat on October 31, 2026.

Mover: _____ Second: _____ Vote/Result: FAIL

MOTION M-13: FAMILY ADOPTION AND LIGHT THE RIBBON BUDGET TRANSFER

Proposed language: I move that the Board allocate \$750 from the October Halloween Party budget line to Miscellaneous Programs, with \$500 designated for the annual adoption of families and \$250 designated for Light the Ribbon.

Mover: Scott Griffin Second: Sean Alexander Vote/Result: PASS

MOTION M-14: CENTRAL ARKANSAS PRIDE BUDGET TRANSFER

Proposed language: I move that the Board allocate an additional \$150 from the October Halloween Party budget line to Central Arkansas Pride to cover the overage from T-shirt and DTF transfer purchases and authorize the purchase of Network-logo stickers and coffee mugs for merchandise inventory within the revised allocation. Any expenditure beyond the revised allocation must return to the Board for approval.

Mover: Larry Paris Second: Scott Griffin Vote/Result: PASS

B. Remaining 2026 Calendar of Events

Food for Thought September 26, 2026

Hispanic Cultural Festival October 3, 2026

Spook Fest Music and Art Festival October 3, 2026

Central Arkansas Pride October 15 - October 18th

Friendsgiving - A Seat for Everyone - November 26th

Light the Ribbon - December 1st

Annual Membership Meeting/ Gathering of Lights December 20th

New Business

2026 Holiday Giving Campaign

Board Nominations/ Meet the Candidates November 22nd

Vice President

Treasurer

Communications Director

Member at Large

Next Board Meeting will be a virtual meeting held October 04, 2026 Room D 3pm Garland County Library

9. No other topics of concern were raised.

10. Members present that would like to speak (2 minutes):

11. Shawn adjourned the meeting at 4:15p.m. Tim Looper made the motion, and Kaimi Maka seconded it. The motion was carried.