

# Highland Colony Modification Application



Date: \_\_\_\_\_ First and Last Name: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address and Unit Number: \_\_\_\_\_

## Requested Modification:

Attach a detailed description of your proposed modification, including relevant text, drawings, and photos with this application.

Does this modification involve a cost exceeding \$5,000? Yes  No

Who will be doing the work? \_\_\_\_\_

The Unit Owner shall be responsible for ensuring that any contractor maintains appropriate insurance coverage. Is proof of license and insurance for this contractor currently on file with Lincoln Condominium Management Group? Yes  No

Does this modification require a permit from the Town of Holderness? \* Yes  No   
*(If yes, the permit must be obtained prior to commencement of work.)*

Permit Number: \_\_\_\_\_

Has any of this work already begun? Yes  No   
If yes, please describe what has been done in your attached description.

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This application will be presented to the Highland Colony Board of Directors. No modification may begin until this application has been reviewed and written approval has been issued by the Board. The Association reserves the right to require cessation of any work that is not in compliance with this approval.

Approval of this request confirms only that the proposed project complies with the Association's governing documents. Such approval does not constitute supervision, review, or approval of the design, engineering, construction, safety, contractor qualifications, or compliance with applicable laws or codes. The Unit Owner remains solely responsible for the work and for compliance with all applicable laws, codes, and permit requirements.

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### Submit this request to:

Highland Colony Homeowner Association  
Board of Directors  
PO Box 400  
Plymouth, NH 03264



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## Modification Agreement:

All work will be performed either by the Unit Owner or by a licensed contractor whose name has been provided to the Lincoln Condominium Management Group, substantially as described herein.

Regardless of who performs the work, the Unit Owner is responsible for ensuring that the work complies with all applicable laws, building codes, and permit requirements, and that any required permits are obtained at the Unit Owner's expense. The Unit Owner shall be responsible for ensuring that any contractor maintains appropriate insurance coverage.

The Unit Owner is responsible for all maintenance, repair, and replacement of the modification, and for any damage to common elements or other property resulting from the work or the modification. The Unit Owner agrees to reimburse the Association for any costs incurred, including reasonable attorneys' fees.

The Association reserves the right to require cessation of any work that is not in compliance with this approval.

If any governmental or regulatory authority requires changes to the approved modification at any time, those changes shall be made at the Unit Owner's expense.

These obligations shall run with the Unit and bind all present and future owners.

Failure to obtain approval may result in required removal or restoration at the Unit Owner's expense.

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Signature: \_\_\_\_\_