



NPTBDC Indigenous Housing

Charitable Organization, Business No. 10776 5075 RR0001

New Location: Unit 201 – 106 Cumberland St. N.
Thunder Bay, ON, P7A 4M2
Tel: 807-343-9401 | Fax: 807-345-1075
Website: www.nptbdc.org

Electronic Funds Transfer (EFT) through RentCafe (RC) Instructions for Tenants

Email Request.

Once our office has completed the EFT request process on our end, you will receive an email from "finance@nptbdc.org".

Please make sure to check your Junk and/or Spam folders.

Open the Link.

The email will contain a link for you to click and open.

Note – the link will expire within 2 business days, make sure to open the email in that timeframe. If you did not receive an email, please contact our office.

Create a Profile.

Enter the information as requested (your name, rental address, email, etc.) and then create a password for your new RC Profile.

Once completed as required, move onto the next step.

Download App.

Download "RentCafe Resident" app onto your mobile device or tablet; it will not work on a desktop computer or laptop.

Log-in with your RC Profile details.

Add Banking Information.

Follow the prompts in the app to enter your online banking information.

Verify Banking Information.

You will get an email notification to verify your provided banking information, and will receive small deposits into your bank account.

This may take 2-3 business days, please make sure to check your Junk and/or Spam folders.

This verification is timed and will expire in a few days once emailed to you.

Once received, open the RC Resident app and click "Verify" button. Follow instructions to transfer funds of the small deposit amounts. Note – the amounts must match.

Done!

Payments can now be made directly to our office for your monthly rental amount and/or Tenant Charge Back (TCB) items.

Reminder.

EFT payment transactions through the mobile app are received by our office immediately, however, it may take 1-3 business days to show as completed on your banking account.