

GPOA Board Working Meeting
7 February 2024 JB's House, 5:15pm

1. Meeting started about 5:30pm

2. Board Attendance

Julia Burke (JB) present
Doug Cheek (DC) present
Andy Early (AE) present
Vickie Ryckman (VR) present
Sarah Sawyer (SS) absent, excused
Ashley Smith (AS) absent, unexcused
Hoben Thomas (HT) present

3. Database, Directory, and Communication Issues

June Dowd (JD) and Bill Kirsch (BK) were invited to join the meeting. JD shoulders responsibility for the GPOA Directory, and maintains a database for this purpose. BK handles mailchimp distributions, and maintains a database with email addresses *only* for the purpose of mailchimp distributions.

There exists no satisfactory list of Greenbrier residences with necessary information for several GPOA purposes. Thus, much of the meeting focused on matters of how a single master list of Greenbrier residents, with the necessary information for different association purposes, could be developed. BK provided a sample document which successfully combined the information from his and JD's list. But the issue is not simple, because, besides possessing the information desired for different GPOA purposes, suitable coding is required to produce lists arrayed in different ways. For example, the Pony Express delivery folks require a listing according to their delivery protocol, largely by street or local, and perhaps coded to identify only those with GPOA membership. JD requires an alphabetical list structure for the Directory, and a listing by street and address number for the street listings part of the Directory.

Additional problems evading the Board's goal of effective communication with residences seem to have no clear answers: Some residences have no email address or perhaps are permanently "off line" and/or will not provide email addresses, although they are used only for mailchimp distributions.

Residents are reminded:

Send Directory corrections to: gpoaDirectory@gmail.com

Send matters for the Board's attention to: gpoa@greenbriernc.org

These addresses are printed on pages 2 and 3 of the Directory.

Some other persistent incorrect Directory entries were noted by VR. These errors may be traced to difficulties occurring prior to JD taking over, and/or earlier unsatisfactory lists used to construct the Directory. Furthermore, there has been apparently no effort to proof read the Directory prior to printing, which if attempted, would be an arduous task.

4. Board Business

JD and BK left at 7:35pm, and most of the following occurred subsequently.

a. Secretary's Report (HT)

VR moved, it was seconded, and passed that the 15 January GPOA meeting minutes be approved.

b. Treasurer's Report (DC)

Checking: \$40,960. Money Market: \$40,278.

c. Receipts, Checks and Related Matters

DC reported difficulties identifying the sources of payment and the appropriate residential addresses to credit. 363 dues payments have been received to date. In addition, amounts smaller than the dues fee of \$90 have been received.

d. Bylaws

JB urged board members to read over the recent 12 January 2024 draft distribution of the bylaws, so the committee can move forward.

e. Dues Payment Deadline

BK had earlier raised the issue of specifying a dues cutoff date, after which GPOA membership for the current year could not be achieved. The board struggled with the issue but ultimately decided for this current year to leave matters largely undefined. That's because no due date was specified in the request for dues distribution, we can always use the money, and incoming residents at any date would be welcome to join.

f. Nature Park's Non-Profit Vehicle

The board seemed collectively concerned about how the non-profit vehicle would impact the board's liability and control of Nature Park. It was also concerned about how much it can and should exercise control over the Nature Park committee's activities, and specifically how to define maintenance, which requires no board approval, and new projects which presumably would require board approval. Ultimately some of these matters will require legal review, although the board took no specific action.

g. June 3rd Membership Meeting

The meeting will be held at Craven Community College in Orringer Auditorium at 5:30pm.

h. Board Members Communication

JB emphasized the need to be sure all board members were familiar with exchanges between members involving Board actions or policy positions, perhaps by acknowledging emails if there seemed any doubt in the matter.

5. Next Board Meeting: The Emerald, Monday 19 February 5:30pm

6. Meeting Adjourned about 8:30pm

Hoben Thomas, Board Secretary

Draft 11 February 2024; corrections 12, 17 Feb.