



North Port High School
CAMBRIDGE AICE HONOR CODE



The Cambridge AICE program offers a quality education that not only ensures knowledge, but also cultivates the virtues of honesty, integrity, and perseverance. Of these virtues, honor and integrity are essential to the full exercise of academic freedom. At the core of the Cambridge Honor Code is the belief that every student has the right to pursue an education free from the harms caused by any form of intellectual dishonesty within their academic community. The Honor Code exists to uphold and reinforce values central to the mission of the Cambridge AICE program, the NPHS tradition of excellence, and to prevent violations of these institutional values.

Ethical conduct is expected of students in AICE classes at all times. Acts of academic dishonesty and inappropriate school behavior are considered serious offenses that compromise the foundation of trust and honesty upon which an academic community rests.

Violations of the Honor Code include but are not limited to the following:

- Receiving or giving unauthorized answers on tests, quizzes, essays, research or projects
- Copying or allowing someone to copy any academic work, including classwork, make-up work, and homework.
- Using any form of “cheat sheet” on tests/quizzes.
- Obtaining or giving copies of test or quiz questions prior to test time.
- Assistance from parents or others that is clearly undue influence, as evidenced by a comparison to the day-to-day achievement of the student.
- Submitting the same academic work in more than one course without prior permission.
- Any representation of another’s work or ideas as one’s own, including intentionally copying words or ideas of authors or sources without giving credit to the specific source.
- Fabricating information, sources or citations.
- Unauthorized use of electronic devices when the use of such devices is prohibited.
- Being aware of acts of academic dishonesty but not taking any actions to stop such violations, such as informing a teacher or other adult. Failure to act is in itself a violation of the honor code.

If a student is unsure whether they are allowed to collaborate, consult sources, and/or use materials on an assignment or assessment, they should consult their teacher.

For AICE Diploma track students, the Honor Code is always in effect – not just in AICE classes.

The Honor Code is in effect for non-diploma track students in AICE classes.

Offenses will be cumulative during the time the student attends NPHS.

INAPPROPRIATE BEHAVIOR

- Any student who is in serious or habitual violation of the Sarasota County Schools Code of Conduct, including dress code, is acting in an inappropriate manner.
- Cambridge AICE students are expected to conduct themselves in a manner that is positive and serve as a role model for the school, both on school grounds and outside of the school setting.

1st Offense*:

- Parents will be notified of the incident
- Incident will be permanently recorded in the student's AICE file
- Student will attend the Academic Review Committee which will decide on an appropriate consequence, which may include:
 - A zero on the assignment / assessment
 - Redoing the assignment/assessment for partial or no credit
 - Loss of significant Employability
 - Volunteering for the teacher to make up for the time the teacher spent researching the infraction
 - Discipline referral to administration may occur at the discretion of the teacher and/or Academic Review Committee.
 - Other consequences depending upon the severity of the incident

2nd Offense*:

- All of the above, PLUS:
- Parent conference is required
- Notification to the sponsor of National Honor Society
- Student must research and write about academic dishonesty for AICE file

3rd Offense:

- All of the above, PLUS:
- Referral to administration recommended. Likely outcome: In-school suspension
- The Academic Review Committee may recommend that the student be removed from the AICE diploma track and/or specific AICE courses

*The Review Committee could recommend that serious violations skip to a higher offense.

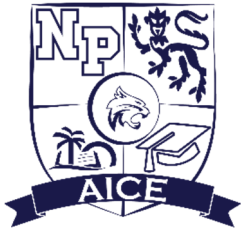
Absences and academic requirements:

Students may also be asked to meet with the Academic Review Committee if any of the following apply:

- They have more than 9 absences in a semester (1/2 year)
- They are not demonstrating effort in their classes
- Their academic performance no longer meets AICE requirements:
 - GPA below 2.75
 - Any F's
 - More than one D

This document is also available on our website at www.NorthPortAICE.com

Please direct any questions to Dr. Little, AICE Coordinator



**NORTH PORT HIGH SCHOOL
CAMBRIDGE AICE PROGRAM**
2022-2023 Agreement



Welcome to your AICE classes for the 2022/2023 school year! Whether you are taking a single AICE course or you are a full diploma candidate, we are glad you are engaging in advanced coursework and are here to support you as you strive for your academic goals.

As a student in an AICE or pre-AICE course, you need to be aware of the requirements that apply to all advanced classes at North Port High School. Please read the AICE Honor Code (attached) and the AICE Parent and Student Expectations (available at NorthPortAICE.com/apply; hard copy provided by request) in their entirety and have a parent/guardian do the same.

After reading all expectations, both you and your parent/guardian should sign below before returning this document to your teacher as acknowledgement that you have thoroughly read and agree to:

- The Cambridge AICE Honor Code.
- The Cambridge AICE Parent and Student Expectations

PLEASE BE AWARE THAT AICE EXAMS DO NOT HAVE MAKE-UP DATES.

Please schedule vacations and routine appointments so that they do not conflict with the exam dates.

Exam dates will be finalized October 31 and posted in early November at NorthPortAICE.com.

Exams could begin as early as April 22 and can extend into June.

If a student cannot attend an exam due to CIRCUMSTANCES BEYOND THEIR CONTROL, they need to submit official documentation such as a doctor's note (Cambridge does not accept parent notes) to the AICE coordinator within five (5) days of the absence.

By signing this document below, signatories are certifying that they have read and agree to the contents of the North Port High School Cambridge AICE Honor Code and the North Port High School AICE Parent and Student Expectations, available at NorthPortAICE.com/apply.

Student Name Printed

Student Signature

Date

Parent/Guardian Name Printed

Parent/Guardian Signature

Date

PLEASE RETURN THIS PAGE AND KEEP THE HONOR CODE.

Students in the AICE diploma program & a parent/guardian please complete the back of this page

FOR STUDENTS IN THE AICE DIPLOMA PROGRAM

Parent/ Guardian initials	Student initials	<i>Please initial each statement in the appropriate column to indicate understanding of the policies and procedures in place in the AICE program. Then sign at the bottom.</i>
		The NPHS Cambridge AICE Diploma Program is a rigorous academic program for academically talented and motivated students. Students should plan to spend 2-3 hours per night on homework (30-40 minutes per class). Parents/guardians can assist by providing the time and distraction-free space students need.
		Regular attendance is required for students to remain in the program. Completing make-up work is not a substitute for being in an AICE class. Students with excessive absences will be required to meet with the Academic Review Committee and could be removed from the program.
		Computer access is crucial for AICE students. Students should have access to a computer with Internet either at home or in their community. Students should download the FREE Microsoft suite of products which is offered by Sarasota County Schools.
		Students who do not maintain a minimum of a “C” average in all courses and a 2.75 un-weighted core GPA every quarter throughout the year may be placed on academic probation. However , student schedules cannot be adjusted until the student is transitioned from the program at the end of the school year unless all other avenues to student success have been exhausted.
		Students and parents/guardians should visit NorthPortAICE.com periodically throughout the year to be informed about important announcements, testing dates and procedures, etc.
		<p>Students are REQUIRED to take the Cambridge exam for all AICE classes in which they are enrolled. Skipping an exam without a documented excuse such as a doctor’s note may result in:</p> <ul style="list-style-type: none"> • Removal from future AICE courses and/or the AICE Diploma Program. • A decrease in the grade the student receives in the course, if credit is given for attendance. • Forfeiture of college credits. • Negative impact on the student’s ability to receive the Florida Bright Futures scholarship.
		Students who need to miss an AICE exam for a legitimate medical reason are required to email a doctor’s note DIRECTLY to the AICE coordinator within five (5) days of the missed exam, or they will be withdrawn and cannot receive college credit for the course.
		Cambridge exams may take place AFTER THE SCHOOL YEAR and possibly even FOLLOWING GRADUATION (as late as the 2nd week of June). Please do not plan vacations or routine appointments during this time.
	XX	Parents/guardians of pre-AICE and AICE students are asked to maintain a parent portal account with a working email that is checked regularly, and to keep this email updated. Student accounts do not satisfy this requirement.

Student Success

Students and parents/guardians are expected to work with teachers and the North Port High School AICE team to support struggling students, as schedule changes mid-year will not be available unless all other avenues to academic success have been exhausted. This could include frequent monitoring of the online gradebook by parents, regular communication from the student and/or parent to the teacher, staying after school, attending tutoring, modifying work/study habits, stress management, and/or other strategies recommended. The NorthPortAICE.com website also contains many study tips and other suggestions for success which are designed to support students.

SIGNATURES

Signature of applicant:	Date:
Signature of parent/guardian:	Date: