

# Fees Policy

## • Enrolment Fees

- A non-refundable Registration Fee is required at the time of enrolment to secure your position.
- Registration Fee is from the date of payment to the 31<sup>st</sup> of December for that Registration year. Memberships & Registration Fees are renewable from 1<sup>st</sup> January the following year.
- Registration Fee - \$45.00 as of January 1<sup>st</sup>, 2025

## • Payment Procedure

- Direct Debit will be through PAYRIX for all payments, set up through the parent portal on the Jazz Attack website.
- Payment dates are set by Jazz Attack.
- Invoices will be sent 8 weeks prior to the commencement of classes (Or in the instance of a late enrolment after this time invoice will be sent straight away).
- Clients will have 2 weeks to notify the office (Via phone call or email) regarding any changes for the following term.
- Invoices can be paid in full at any point via the parent portal.
- First Payment will be 6 weeks prior to classes start, then fortnightly. All accounts should be finalised by week 5 of term.
- Mid-term enrolments will be divided as below or divided to be finalised by week 5 of term. Enrolments after week 5 of term will be charged in full.
- Accounts will be divided by \$200 (\$500 invoice = 3 payments = \$166.67 per transaction)
  - o Further payment plan options will be available for those in need, please speak to our office staff to discuss further.
  - o Accounts over \$1,200 will be contacted individually to discuss payment options.
- Customer incurs any surcharges from Payrix.
- Customer pays any fees associated with failed payments. Please contact us if you are aware, you will miss a payment so we can reschedule accordingly.
- Payment dates will be set by Jazz Attack.
  - o Dates – Term 1
    - 27/12/2024 (optional)
    - 08/01/2025
    - 22/01/2025
    - 05/02/2025
    - 19/02/2025
    - 05/03/2025
  - o Dates – Term 2
    - 19/03/2025
    - 02/04/2025
    - 16/04/2025
    - 30/04/2025
    - 14/05/2025
    - 28/05/2025
  - o Dates – Term 3
    - 11/06/2025
    - 25/06/2025
    - 9/07/2025
    - 23/07/2025
    - 06/08/2025
    - 20/08/2025
  - o Dates – Term 4
    - 03/09/2025
    - 17/09/2025
    - 01/10/2025
    - 15/10/2025
    - 29/10/2025
    - 12/11/2025

### • **Late Fees**

- Late fees will be applied to accounts if accounts fall into serious arrears and students will be unable to return to classes, until all payments are finalised.
- If a previous term account is still outstanding, a new term CAN NOT be commenced until the previous accounts are finalised.
- Outstanding Accounts will be passed on to our debt collection agency. All fees associated from our debt collection agency are at the expense of the customer & are added to the total amount owed.

### • **Discounts**

Exclude Competition Entries, College Program Classes, Exam Entries

- Students who attend 5 or more classes a week will receive a 5% discount.
- Students who attend 9 or more classes a week will receive a 10% discount.
- Ready Set Dance Students who attend 2 classes will receive a 5% discount.
- Ready Set Dance Students who attend 3 classes will receive a 10% discount.

### • **Payments for Events**

Not attending an event, you must notify the office before the due date of the invoice. Failure to notify in time will result in full payment of the invoice.

- Competition fees will be invoiced through the studio and are due by the set date
- Examination fees will be invoiced through the studio and are due by the set date
- End of year concert is optional, if participating the following is included on your term 4 invoice
  - o Rehearsal Fee
  - o USB of the Concert
  - o Photo Shoot
- Costume Deposits of \$100 are collected for every class for performances throughout the year. Final pricing is calculated, and any remaining costs or refunds are applied to invoices.