MINUTES OF THE REGULAR MEETING OF THE VACTE GOVERNING BOARD

MEETING LOCATION

Valley Academy for Career and Technology Education

3405 E State Rte 89A Bldg B, Cottonwood, AZ 86326

Tuesday, November 3, 2026

Regular Board Meeting 4:30 p.m.

1. **Call to Order**

   The Chairman will call the meeting to order.

   - *The Chairman Jeff Wassell called the meeting to order at 4:30 pm.*

2. **Board Roll Call**

   - *Board Members present; Jeff Wassell (Chairman), Dave Leckington, and Jill Myers.*

3. **Pledge of Allegiance**

   The Chairman will lead the Board and audience in the Pledge of Allegiance.

   - *Superintendent Bob Weir led the Board in the Pledge of Allegiance.*

4. **Adoption of Agenda (Action Item)**

   The Board will now approve the formal agenda.

   - *Jill Myers made the motion to approve the Formal Agenda. Dave Leckington made the second with the vote 3-0. (Dave Leckington aye, Jill Myers aye, Jeff Wassell aye)*

5. **Consent Agenda Items (Action Item)**

   The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board. All items approved will be done by one motion passed unanimously. Any item may be removed for debate at the request of any member of the Board. Items removed from the consent portion become the first items of business on the regular agenda. Items that may be included:

   A. Approval of Meeting Minutes
      a) Regular Meeting Minutes October 6

   B. Approval of Expense Vouchers (A copy of the voucher details will be available for public inspection)
      a) Voucher 2011 for $14,014.82
      b) Voucher 2012 for $203,299.50

   C. Approval of Payroll Vouchers
      a) Voucher 8 for $31,704.03
      b) Voucher 9 for $30,287.90

   D. October Cash Balance Report

   E. October Satellite Schools Report

   F. October Student Activity Report

   - *Jeff Wassell made the motion to approve the Consent Agenda Items. Jill Myers made the second with the vote 3-0. (Dave Leckington aye, Jill Myers aye, Jeff Wassell aye)*

6. **Call to the Public - Legal A.R.S. § 38-431.01 (H)**

Anyone interested in making a Call to the Public for this meeting is asked to complete a Call to Public form BEDH-E Public Participation at Board Meetings and present it in person or e-mail the Governing Board Secretary prior to 4:30 p.m. on the date of the board meeting. Members of the public wishing to comment on an agenda item should do so at this time. The audience comments will be limited to (3) three minutes. The Board Chair reserves the right to limit the number of audience members speaking on an issue. No formal action may be taken on any issue unless the item appears on the agenda. The Board may respond to criticism, ask that a matter be reviewed by staff, or place an item on a future agenda.

7. Reports and Presentations

A. Report from Superintendent Bob Weir

- *Superintendent Bob Weir gave the Board an up-to-date overview on Satellite Funding with the Member Districts with the changes to Student Enrollment and possible upcoming Legislation changes that have been shared at CTED Superintendent Meetings.*

B. Report from VACTE Board

8. Discussion and Action Items

A. Discussion and possible action to approve the Cosmetology Instructor Training Stipend.

- *Jeff Wassell made the motion to approve the Cosmetology Instructor Training Stipend. Dave Leckington made the second with the vote 3-0. (Dave Leckington aye, Jill Myers aye, Jeff Wassell aye)*

B. Discussion and possible action to approve the Out of State Travel for VACTE Employees to attend the National ACTE Conference in New Orleans, LA.

- *Jeff Wassell made the motion to approve the Out of State Travel for VACTE Employees to attend the National ACTE Conference in New Orleans, LA. Jill Myers made the second with the vote 3-0. (Dave Leckington aye, Jill Myers aye, Jeff Wassell aye)*

C. Discussion and possible action to approve VACTE Model Policy 3-106 Federal/State Grants and other Funding Sources and optional procedure.

- *Jeff Wassell made the motion to approve the VACTE Model Policy 3-106 Federal/State Grants and other Funding Sources and to decline the Procedure. Dave Leckington made the second with the vote 3-0. (Dave Leckington aye, Jill Myers aye, Jeff Wassell aye)*

D. Discussion and possible action to review financing information obtained by Superintendent Bob Weir regarding potential lease-to-own and other financing options for the future development of a VACTE Central Campus, and to provide direction regarding further study and next steps.

- *Superintendent Bob Weir discussed that he has met with the realtor for the potential Building, toured the facility after the increased rain in the area, and has requested further steps on working with the owner on purchase options of the Griffith building.*
- *Jeff Wassell made the motion to Table this item until the next regular Board Meeting. Jill Myers made the second with the vote 3-0. (Dave Leckington aye, Jill Myers aye, Jeff Wassell aye)*

E. Discussion and possible action to approve the Superintendent letter of Intent.

- *Jeff Wassell made the motion to approve the Superintendent Letter of Intent. Jill Myers made the second with the vote 3-0. (Dave Leckington aye, Jill Myers aye, Jeff Wassell aye)*

F. Discussion and possible action to approve to hold a special Board Meeting December 15 with the assistance from Tim Carter, regarding search of Superintendent for FY28.

- *Jeff Wassell made the motion to hold a special Board Meeting on December 15th with the assistance from Tim Carter, regarding search of Superintendent for Fy28. Dave Leckington made the second with the vote 3-0. (Dave Leckington aye, Jill Myers aye, Jeff Wassell aye)*

9. Board Member upcoming events

A. Next Regular Board Meeting December 1, at 4:30 p.m.

10. Adjourn (Action Item)

- *Dave Leckington made the motion to adjourn the meeting. Jill Myers made the second with the vote 3-0. (Dave Leckington aye, Jill Myers aye, Jeff Wassell aye) The meeting adjourned at 5:01 p.m.*

Minutes submitted by Governing Board Secretary Shawnna Patton

_____ Dave Leckington, Board Member

_____ Jill Myers, Board Member

_____ Jeff Wassell, Board Member