

Alpha Kappa Alpha Sorority, Incorporated®

Theta Rho Omega Chapter 2026 Officer/Chairmen Workshop

Theta Rho Omega Committees Per 2024 By Laws

International Standing Committee*

International Ad Hoc Committee**

Executive Committee

Leadership Development Committee*

Program Committee*

Finance Committee*

Standards Committee*

Nominating Committee*

By Laws Committee*

Courtesy Committee

Fundraising Committee

Founders' Day Committee

Public Relations Committee

Connection Committee*

Membership Committee*

Scholarship Committee

Protocol Committee*

Logistics Committee

Archives Committee*

Tellers Committee

Technology Committee*

AKApe Committee

Audit Committee

Strategic Planning Committee

Sisterly Relations Committee*

Panhellenic Activities Committee

Risk Management Committee*

Rituals Committee

International Programs

Strengthen Our Sisterhood

Empower Our Families

Build Our Economic Wealth

Enhance Our Environment

Advocate For Social Justice

Uplift Our Community

GenNext **

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**Preparation And Documentation for Chapter
Events**

What are Chapter Events?

An event or gathering hosted or sponsored by a Chapter Committee, including a National Standing Committee, National Program Committee, Chapter Committee or Ad Hoc Committee

Rationale For Documentation

Documentation provides a record for committee references.
Assists with calendar scheduling and event planning.
Catalogs information required for end- of- the year report.
Catalogs information required for internal and external audit.

Documentation Tool “Event Folder”

Contents of Event Folder Based on Planning

- Meeting Invitations- Zoom or in Person
- Agendas
- Minutes – Every meeting should have a recorder
(preferably the same person)
- Flyers- Should include date, time and place and
Sponsoring Committee
- Hard copy should be printed out for folder
- Electronic Flyer may include links for registration
- Assign a photographer to take pictures at the event
(reach out via email, send reminders toward the day of
the event.)

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Contents of Event Folder Based on Day (s) OF Scheduled Event

- Guest List For Sorors
 - Make a space for chapter affiliation/title
- Guest List for Attendees
 - Make a space for their organization
- Keep account of monies spent (financial impact) on the event. Collect receipts from members who made purchases
- Write a narrative summarizing the event. Include highlights. Include dates, time, attendance and costs. (All required for the E-O-Y report)
- Be sure to file pictures from your photographer

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MLK Day Of Service

Monday January 19, 2026

Strengthening Our Sisterhood- Soror Bridge Alderson Chairman

On Monday January 19, 2026, “Strengthening Our Sisterhood” hosted a service event entitled “**Pack – A- Purse** “. This event was held as a benefit for women who were victims of domestic violence.

The event was held at 309 Glenwood – Lansing Road in Glenwood, Illinois at the site of

MiMi’s Connections

Sorors, Visitors and Community Donors attended the event with toiletries and essentials to be distributed to a local women’s shelter. Donors were equipped with a supply list based on the pre distributed flyer. The committee also curated links to Amazon enabling donors to send specified items. Amazon items included but were not limited to feminine products, washcloths, Body Wash, Toothpaste, Hand Sanitizer, Shampoo, Deodorant, and socks.

Twenty – Six Sorors Attended the event and forty – two visitors attended and/or donated items. Including some black panhellenic members and community citizens.

Over one hundred- fifty toiletry packages and essential packages were collected.

The event was festive, and music was played. Hot Chocolate and Treats were served to the guests. A representative from the local Shelter Anew was available for pictures and acknowledgements.

The venue was donated to the chapter free of charge by the owner of ‘Mi Mi ‘s Connections.’ Other costs incurred were less than \$200 .
