

ENVIRONMENTAL SCIENTIST/ENGINEER TECH/CONSTRUCTION MANAGER

Arrowhead Contracting, Inc. is a diversified general construction and environmental remediation firm based in the metropolitan Kansas City area. For over 34 years, Arrowhead has maintained an impressive track record of continuous growth, diversification, and stability. Arrowhead serves a variety of clients, including the Environmental Protection Agency, US Army Corps of Engineers, Department of Defense, Civilian Federal Agencies, Industrial, Utility, and Native American Tribes. We provide multi-discipline construction and environmental remediation services at project sites throughout the country.

Arrowhead offers highly motivated individuals excellent career growth opportunities, competitive salary and bonus compensation, and a full benefits package.

POSITION SUMMARY

Arrowhead's Environmental Scientist/Engineer Tech/Construction Manager is in charge of providing technical support to ensure effective environmental systems are maintained for compliance. The main areas of responsibility include managing environmental compliance (including reporting and recordkeeping), development and maintenance of environmental permits, release reporting/investigation and support to facility personnel to ensure environmental systems maintain compliance with governmental regulations and Arrowhead policies and best practices. Additional tasks include subcontractor oversight and project management assistance.

FUNCTIONS OF THE POSITION

- Perform assigned aspects of Arrowhead's safety and quality plans and culture by demonstrating commitment to an injury-free environment through individual actions.
- Participate in activities such as punch lists, city inspections, safety reviews, quality reviews, and prepare necessary documentation.
- Operate basic field and monitoring equipment.
- Transport equipment, supplies, and documents to project sites, clients, or other offices.
- Prepare chain of custody documents.
- Identify and facilitate the completion of required activities and measurements for environmental remedial and construction projects (internal and third-party).
- Review measured environmental parameters and identify any non-compliance issues.
- Identify potential environmental non-compliance issues and provide recommendations for resolution.
- Prepare timely submission of regulatory application(s) to ensure valid permits to operate.
- Accurately prepare and submit timely external reports.
- Work with affected departments to create/maintain Environmental Health & Safety policies, systems, and Arrowhead's best practices.
- Build and maintain relationships internally and externally for the continuous improvement of programs.

- Provide guidance as a subject matter expert in assigned areas, including, but not limited to, air, water, soil, constructability, and waste management practices.
- Field investigation, documentation, and report writing.
- Work on-site with the project team to carry out a variety of tasks.
- Organize and participate in various project meetings. Prepare and disseminate required documentation as appropriate.
- Abide by Arrowhead's best practice standards and fundamentals for building and construction techniques.
- Build relationships and develop communication and interpersonal skills with tradespeople and project team members such as foreman, journeymen, superintendents, subcontractors, etc.
- Oversee Arrowhead subcontractors performing work.
- Complete additional job duties and responsibilities as assigned and/or required.

PREFERRED EDUCATION AND EXPERIENCE

- Bachelor's degree in Engineering, Environmental/Earth Science, Construction Management, or Safety and/or 2-3 years of environmental, remedial construction, experience.

SKILLS, KNOWLEDGE, AND ABILITIES

The candidate will be proficient in Microsoft Office (Word, Excel, PowerPoint, and Outlook), as well as demonstrate strong professional writing, research, and analytical skills, and verbal communication. The candidate will have a basic understanding of chemical operations, safety systems, and environmental metrics and knowledge of applicable federal, state, and local environmental standards, codes, regulations, and laws.

LOCATION

Lenexa, Kansas and Des Moines, Iowa

TRAVEL

Extensive travel to job sites and other Arrowhead offices will be required.

DISCLAIMER

The above information in this job summary has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contact or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job. EOE/M/F/D/V