

QUALITY CONTROL OFFICER

Arrowhead Contracting, Inc. is a diversified general construction and environmental remediation firm based in the metropolitan Kansas City area. For over 34 years, Arrowhead has maintained an impressive track record of continuous growth, diversification, and stability. Arrowhead serves a variety of clients, including the Environmental Protection Agency, US Army Corps of Engineers, Department of Defense, Civilian Federal Agencies, Industrial, Utility, and Native American Tribes. We provide multi-discipline construction and environmental remediation services at project sites throughout the country.

Arrowhead offers highly motivated individuals excellent career growth opportunities, competitive salary and bonus compensation, and a full benefits package.

POSITION SUMMARY

The Quality Control Officer will work on various Arrowhead projects, assisting the Project Manager to ensure projects meet or exceed Quality requirements. Project types will primarily include civil works construction and environmental remediation but will also include general construction. The QC Officer will also be required to assist in preparation of project-specific QC Plans and lead QC Inspections.

FUNCTIONS OF THE POSITION

- Maintain Quality Control records and inspections to ensure compliance with Specifications and Project Quality Control Plan
- Read and understand blueprints, specifications, and contract requirements
- Maintain positive working relationships with customers, contractors, vendors, and coworkers
- Establish and maintain an effective and professional on-site working relationship with Owner, Architects, Consulting Engineers, and other parties related to the project
- Execute additional job duties and responsibilities as assigned and/or required to complete the project
- Construction experience with Government Entities, in particular USACE
- Schedule, monitor, and forecast resources for optimum efficiency
- Use in-depth knowledge of the construction industry and company operations, specifically construction specifications, building materials, methods, and procedures

PREFERRED EDUCATION AND EXPERIENCE

- Bachelor of Science in Construction Management or Construction Engineering
- Minimum of 3 years of experience working on federal projects on civil construction and/or environmental remediation projects as a Quality Control Officer

SKILLS, KNOWLEDGE, AND ABILITIES

The candidate will be knowledgeable of the RMS software and USACE Safety and Health Requirements Manual EM 385-1-1. The candidate will be proficient in Microsoft Office (Word, Excel, and Outlook). The candidate must demonstrate strong professional writing, analytical skills, and verbal communication.

LICENSES, CERTIFICATIONS, AND/OR TESTING

The candidate must have current USACE CQM certification or have the ability to complete the certification processes after being hired. Current OSHA HAZWOPER certification is desired.

LOCATION

4- to 12-month assignments in the midwest/southern/east coast of US

TRAVEL

75-100% (during the week)

DISCLAIMER

The above information in this job summary has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contact or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job. EOE/M/F/D/V