

# **Water & Sewer Commission Meeting**

## **August 25, 2025**

The Independence Water & Sewer Commission met on Monday August 25, 2025, at the City Hall, 23688 Adams Street. The meeting was called to order at 6:15pm by Tom Kloss. In attendance Craig Konter, Randy “Fritz” Conrad, Richard Warner, Tom Kloss, Joe Galewski, City Attorney Rick Schaumberg, Deputy Clerk Abby Bautch, City Clerk Dawn Smieja and Tom Jensen by phone. Absent Jason Ekern.

**Proof of Giving Public Notice:** Yes

**Approval of Agenda:** Motioned by Richard Warner and Seconded by Randy Conrad. Motion carried unanimously by a vote of acclamation to approve.

**Approval of Minutes –July 28, 2025:** Motion by Richard Warner to approve the minutes from the July 28th, 2025, meeting as presented. Second by Craig Konter. Motion carried unanimously by a vote of acclamation to approve.

**Appointment Water/Sewer Commissioner:** Tom Kloss opened the floor for nominations. Tom Jensen nominated Randy “Fritz” Conrad for Water/Sewer Commissioner, which was seconded by Richard Warner. Motion carried unanimously by a vote of acclamation to approve.

**Public Comments:** None

### **Old Business:**

- A. Facility Plan Review with Davy Engineering:** Joe shares floodplain map from Davy Engineering showing part of Tank in floodplain. Going to be coming up with plans to try and raise fittings on Tank.
- B. Water Pipe Survey:** Still working on survey, 180 surveys left from the public.
- C. Ferric Tank and Shed:** Everything is still on Schedule. Tanks have been delivered and will be filled with chemicals on Wednesday. Pump needs to be installed and waiting for Larson Plumbing to return to finish, once finished will have DNR inspect.
- D. Influent Pump:** Pump isn’t back yet; they are still working on re-building.
- E. Well Pump Inspection/Repairs:** Well two pump to be installed on Wednesday and by Thursday should be back up and running.
- F. Water & Sewer Truck:** Joe reached out to Universal and spoke with Jordan Manka to have him get prices on trucks.
- G. Weekend Schedule:** The misunderstanding with the weekend schedule and the wording in the employee handbook has been resolved. Joe discussed how other towns have an employee on call during weekdays.

### **New Business:**

- A. 23235 Birch Street Water Bill:** Joe explains that when Municipal Well & Pump pulled out the well pump, they left water running causing the water bill to be \$1131.26. Joe spoke with Ezra Pett from Municipal to get compensated, Ezra will get back to Joe.
- B. Superintendent Discretionary Spending:** Attorney Rick Schaumberg drafted up a Resolution for Discretionary Expenditures for Water/Sewer Utility. Motion to pass Resolution with changes to spending amount being changed to \$1500 and fix wording of commissioner. Motioned by Richard and seconded by Craig. Roll Call Vote-Ayes-4 Nays-0, Motioned carried. Resolution will then be brought to City Council to approve.
- C. Audit Report Update:** Attorney Rick Schaumberg provided update on the meeting held with Auditor Nick Goeman from Baker Tilly on the audit report.

#### **Superintendents Report**

- A. Disconnect Update:** Joe Hung 77 disconnect notices.
- B. Well 2 Generator:** Joe discussed Well two generator voltage regulator needs to be replaced. Joe will reach out to get quotes on pricing to fix regulator.
- C. Reservoir by Rosewood CT:** Losing pressure down on Ash Street when the reservoir goes down to 12.5ft. Joe will reach out to Tim Stockman on possible solutions.

**Commissioner Report:** Joe and Mayor Tom provided information on a possible pipe leak down in Frog Town.

#### **Items for Next Agenda**

- A.** Independence Public High School High Ammonia/Water Bill
- B.** Facility Plan Review with Davy Engineering/Ferric Tank/Shed
- C.** Status update on Water Pipe Survey
- D.** Disconnect Update
- E.** Influent Pump
- F.** Well Pump Inspection and Repairs
- G.** Water and Sewer Truck
- H.** Weekday Schedule
- I.** Superintendent Discretionary Spending
- J.** 23235 Birch Street Water Bill
- K.** Audit Report Update

#### **Future Date for the next Meeting**

**September 29, 2025 @ 6:15pm**

**Closed Session:** Motioned by Richard Warner to go into closed session, seconded by Craig Konter. Roll Call Vote- Ayes- 4 Nays-0, Motioned carried.

Motioned by Craig Konter to return into open session, seconded by Richard Warner. Motion carried unanimously by a vote of acclamation to approve.

**Adjournment** at 8:19PM

Abby Bautch, Deputy City Clerk