

**Regular Council Meeting  
November 3, 2025**

The meeting was called to order at 5:30 p.m. by Mayor Tom Kloss.

Roll Call: Deb Marsolek, Cleo Skroch, Linda Longmore, Randy Symicek, Elaine Conrad and Jason Ekern. 6 Present.

Others Present: Eric Theisen, Lois Boe, Wayne Palkowski, Zach Rastall, and City Clerk Dawn Smieja.

City Clerk Dawn Smieja verified proof that public notice was given.

Approval of Agenda: Longmore motioned to approve agenda, seconded by Symicek. Motion carried unanimously by vote of acclamation to approve.

**Minutes –October 6<sup>th</sup>, 2025**

Motion to approve minutes by Marsolek, seconded by Ekern. Motion carried unanimously by vote of acclamation to approve.

**Minutes- September 15<sup>th</sup>, 2025**

Ekern added “additional information available from BakerTilly.” Motion to approve the minutes with corrections by Bushy, seconded by Conrad. Voice vote: Ayes-5, Nays-1. Marsolek voted nay. Motioned carried

**Minutes- October 20<sup>th</sup>, 2025**

Marsolek provided additional corrections. Motion to approve minutes with corrections by Marsolek, seconded by Ekern. Motion carried unanimously by vote of acclamation to approve.

**Public Comments-None**

**Licenses and Permits**

**Ruby Glass Café**-Symicek motioned to approve, seconded by Longmore. Motion carried unanimously by vote of acclamation to approve.

**B. Shefelbine**- Skroch motioned to approve, seconded by Conrad. Motion carried unanimously by vote of acclamation to approve.

**T.Pomeroy**- Symicek motioned to approve, seconded by Skroch. Motion carried unanimously by vote of acclamation to approve.

**Street Superintendent Report- Overhead Door**-Eric provided an update and it will be 6-8 weeks until it comes in. **Other Items**-Busy with the dam and have boards going in. They also have extra boards for just in case. Curb finished on 6<sup>th</sup> St. Cost of the curb will be shared with water and sewer. Plow is placed on the snowplow truck. George Miemietz came and looked at the front door, and it will need to be replaced. George advised us to go look at the fire station door and he would be interested in working with us.

**Police Department Report-Tire Quote**- Klimek’s provided a quote. Ekern motioned to approve, seconded by Skroch. Roll call vote: Ekern-Yes, Conrad-Yes, Marsolek-Yes, Skroch-Yes, Longmore-Yes, Symicek-Yes. 6-0 Ayes, motioned carried.

**Old Business**

Lake Dredge Update- Last and final pay request for \$168,960.00- Motioned by Marsolek to approve, seconded by Symicek. Roll Call Vote: Conrad-Yes, Marsolek-Yes, Skroch-Yes, Longmore-Yes, Symicek-Yes, Ekern-Yes. 6-0 Ayes, motion carried.

The Dam-Dan Cook from Davy Engineering provided an update on the dam that the contractors did the best they could. Tom also provided a back story of the city provided 10 big sandbags to help block the water for the contractors to have a makeshift dam. The bags didn't block off the water, so some of the bottom boards are still there. Davy thought the bottom boards were removed and the contractors didn't know also didn't know. Dan advised to table any approvals until next meeting. Motion to table final payment and have Davy Engineering and Contractors here by Skroch, seconded by Conrad. Motion carried unanimously by vote of acclamation to approve.

Historical Society/City Hall Basement Update- Historical Society very pleased with the lighting. Mayor Kloss advised they are good to go. Historical Society would like notes/letter from city. Looking to be up and running May 2026 and no plans until 2026. Council would like an update from the historical society.

Sesquicentennial Celebration- There is a meeting next week on November 10<sup>th</sup> at 6:30pm.

Veteran's Park- To order pavers deadline is December 15<sup>th</sup>-20<sup>th</sup>. Wayne will provide a modification of the plans. Statue purchased privately is currently at Starwood. Stackers will be hopefully ordered after next Legion meeting.

Library Update- Kayla provided an update. Walls are up and roof is going up and going in sections. **Change Order-** Motion to approve change order of \$13,627.00 for access road addition by Skroch, seconded by Longmore. Roll Call Vote- Marsolek-Yes, Skroch-Yes, Longmore-Yes, Symicek-Yes, Ekern-Yes, Conrad-Yes. 6-0 Ayes, motion carried.

Block 1 Alley- Nothing New rebid in February/March

Markham Addition Lots- Ekern still working on with Sean. Bring it back next month.

Open Records Request- Marsolek provided an update. This will be brought back next month.

Fire Dept Generator- Ekern still working on. Bring it back next month.

Property Aesthetics Concerns- Longmore provided an update on properties. Chief Waniorek provided an update on properties. Mayor Kloss questioned the council on how they want to proceed. Ekern would like a formal signed complaint form. Atty Schaumberg provided an update on having a written filed form.

Plan Commission- Symicek provided an update from the Plan Commission meeting. No rezoning needed due to it is commercially zoned.

Council Communication- Mayor Kloss asked council to check their emails and to be having healthy discussions. Council will agree to disagree, and not everyone will agree on items. Ekern advised that what is exercised in the city hall (council) should also be done outside the council room. Marsolek advised the council they can look into League of Municipalities on any training.

Lunch Hour Closing- Clerk Smieja provided an update on paper posted that the office is opening during lunch hour and has only had a handful of people coming in during the lunch hour.

## **New Business**

**Library Board Appointment:** Kayla provided an update that current Member Jessica Riddle resigned due to her moving out of the area. Maggie Gallagher is interested in the position. Mayor Kloss appoints Maggie Gallagher to replace Jessica Riddle.

**Loffler:** Clerk Smieja provided an update on contract with Loffler. Skroch motion to approve contract, seconded by Marsolek. Roll call vote: Skroch-Yes, Longmore-Yes, Symicek-Yes, Ekern-No, Conrad-Yes, Marsolek-Yes. 5-1 Ayes, motion carried. Atty Schaumberg advised Mayor and Clerk to sign contract.

**City Assessor Contract:** Clerk Smieja provided an update and copy to council of the contract. Motion to approve by Ekern, seconded by Symicek. Roll Call Vote: Longmore-Yes, Symicek-Yes, Ekern-Yes, Conrad-Yes, Marsolek-Yes, Skroch-Yes. 6-0 Ayes, motion carried.

**Building permit & Cigarette License Amounts:** Clerk Smieja provided an update. Atty Schaumberg provided an update on what needs to be included in the amount. Marsolek advised that the Clerk is the building inspector per the ordinance and possibly include that in the fee. Table until next month and have volunteers look into this. Ekern, Conrad and Marsolek volunteered to look into this.

## **Committee Reports:**

Street- Symicek waiting for budget to have a meeting hopefully after the 1<sup>st</sup> of the year. He has been in contact with the guys.

Water & Sewer- Ekern provided an update for a Water/Sewer leak on Whitehall Rd. Water survey sitting at about 75% completed. Ferric Shed is complete. Water/Sewer truck still discussing. LEP to also look into weekend/weekday schedule. Water/Sewer rates on pause until what the budget entails.

## **Correspondence: None**

## **Approval of Invoices and Payments:**

Motioned by Skroch to approve; seconded by Symicek. Roll Call Vote. Symicek-Yes, Ekern-Yes, Conrad-Yes, Marsolek-Yes, Skroch-Yes, Longmore-Yes. 6-0 Ayes, Motion Carried.

## **Future Agenda:**

- Dam
- Historical Society/City Hall Basement Update
- Library Community Center
- Sesquicentennial Celebration
- Veterans Park
- Block 1 Alley
- Hi-Crush/The Sand Mine
- Markham Addition Lots
- Open Record Request
- Fire Dept Generator
- Lunch Hour Closing
- Overhead Door

- Street Superintendent-Other Items to be brought to Council Attention

**Future Meeting Dates:**

Council Meeting December 1<sup>st</sup>, 2025 @ 5:30 PM

After having completed all matters before the Council, the meeting was adjourned at 8:08 PM.

**Dawn Smieja, City Clerk**