**Water & Sewer Commission Meeting July 24, 2023**

The Independence Water & Sewer Commission met on Monday, July 24, 2023 at the City Hall,

23688 Adams Street. The meeting was called to order at 6:15 pm by Tom Kloss. In attendance were Tom Jensen, Tom Kloss, Jason Ekern, Joe Galewski, Robert Baecker, and Tiffany Bautch.

**Proof of Giving Public Notice**

Public notice was given.

**Approval of minutes – June 26, 2023**

Motion by Tom Jensen to approve the minutes from the June 26th meeting as presented. Second by Jason Ekern, motion carried.

**Public Comments**

* Discussion was had regarding water and sewer notifications for rental properties. No action was taken regarding the discussion.

**Old Business:**

1. **Davy Engineering Agreement**

Tiffany will reach out to Davy Engineering to request further clarification and details to the agreement letter that was sent over. Bring back to August 28th Meeting.

**New Business:**

1. **Sewer Plant Roof Repairs**

Trandberg Roofing is scheduled to repair roof on Tuesday, July 25th at 1pm.

1. **Sewer Ordinance Updates**

City’s sewer ordinances were distributed at meeting. Tiffany will send out via email or hard copy of other water and sewer ordinances for commission to review prior to the August 28th Meeting.

1. **Update Delinquent Billing**

Disconnect notices were posted on resident’s houses Monday, July 24th.

1. **Vehicle Fund Set-up**

We have some funds that are currently is Minnesota lost funds that we are working on retrieving. No further update at this time.

1. **Computer Back-up/Update**

Krista Computers came to review computer and back-up system.

Krista Computers recommendation is to utilize flash drives at this time. As the City moves forward with the email system upgrade the back-up coverage would be covered in that update.

1. **Senty Drive Repair Bills**

Erickson Excavating completed valve repair work on Ash Street to Castle Court, Chestnut Street to End of Chestnut Street, Chestnut Street to Hickory Court, County Rd Q to Putnam Street, and A Street to 7th Street.

Motion by Tom Jensen and seconded by Jason Ekern move forward to pay the amount of $21,663.01 final bill payment for valve repairs. Motion carried

1. **Schooling / Test Update**

Nothing new. Joe to be completely certified by year end. Status update next month where Kenny is at next month.

1. **Superintendent’s Report**
* North Wall of Well has dirt in the well. Joe will get estimates from a contractor to assist with this work. Joe will get estimates and dates to Tom Kloss for this project.
* Concerns of increase of cooking oil entering into the sewer plant. This is the worst they have ever seen and is causing further problems to the city sewer plant.
* Tiffany will create public notification to address the cause and effects of the cooking oil concern to the sewer plant.
* Tiffany will send public notice information to the City Website, Facebook page, and city businesses.
* Discussion around a second cooking oil dumpster in central location within city.
* Review at next meeting.
1. **Date for Future Meetings**

Monday, August 28, 2023 at 6:15 pm

1. **Items for Next Month’s Meeting**

 Davy Engineering Operation Proposal Update

 Sewer Plant Roof Repair

 Vehicle Fund

 Rental Property Notifications

 North Well Maintenance

 Cooking Oil Dumpster

 Public Notifications for Cooking Oil

 Schooling & Testing

 Ordinance Revisions/Review

1. **Commissioner’s Comments**

There were no commissioners’ comments.

**Adjournment**

Tom Kloss adjourned the meeting at 7:10 pm.

Tiffany Bautch

City Clerk