**Water & Sewer Commission Meeting**

**January 28, 2020**

The Independence Water & Sewer Commission met on Monday, January 28, 2020 at City Hall, 23688 Adams Street. The meeting was called to order at 6:16pm by Ben Sylla. Present were Chad Miemietz, Tom Kloss, Craig Konter, Jason Ekern, Eli Castleberry, Joe Galewski, Jeff Nussbaum, John Senty, Marilyn Senty, Gus Klimek, Angie Klimek, and Kari Pedersen.

**Election of 2020 Commission Officers; President & Vice President**

Motion by Jason Ekern and seconded by Craig Konter to elect Ben Sylla as President and Chad Miemietz as Vice President for the 2020 calendar year. Motion Carried.

**Minutes:**

Motion by Tom Kloss and seconded by Chad Miemietz to approve the minutes as presented from the December 20, 2019, January 7, 2020 & January 14, 2020 meetings. Motion Carried.

**Old Business**

**Madison Street – Sanitary Sewer Replacement Project Plans**

Projected construction plans were gone over and Discussion was led by Jeff Nussbaum from SEH.

The Commission would like the following things changed/updated before taking it to the council for their approval

* Using the same contractor for the base work and the paving.
* They would like to see one 3” lift done instead of doing 2 lifts to save on mobilization charges
* Sub base quantity should be added

The contract times seem reasonable, would like the project wrapped up by 10/1 to avoid the seasonal freeze-up with a max of 3-weeks work time.

**WWTP Updates**

Jeff provided and went over a memo relating to SEH sending a Wastewater expert from their staff to spend the day at our facilities and either create or help create a Scope of Work. 2 options were given, 1. Gary does his visit, makes a checklist and creates a SOP or 2. Our employees make the SOP based on Gary’s visit with nothing written provided.

The Commission would like SEH to provide a quote based on the 1st option items A-F and another quote with items A-F including a cost for addition day visits.

**500’ Flood Plain Buffer Survey Status**

The collected signatures have been submitted to SEH and they are waiting to speak with the DNR, no resolution yet.

**RES Contract Review**

Tabled to next meeting.

**Ammonia Testing**

Levels have been staying low with one spike at 38. Continue to monitor.

N**ew Business**

**GIS Mapping – Smart Connect**

SEH no longer offers Smart Connect, has now switched over to ART GIS Online. There are several different types of programs available, depending on what you want accessible to the end user(s). Jeff will set up an information session with Lauren and send possible dates over.

**Grease Control Program**

Eli and Joe are wondering if we have any current grease control ordinances and if we do, who is responsible for enforcing them. There is a large amount of cooking grease coming into the treatment system. The Commission members will do some research on what our current ordinances state and Kari will do some research into what local businesses are doing with their scrap grease.

**Revenues & Expenses**

Nothing to discuss

**Training**

Joe has 2 tests on February 5th

**Superintendent’s Report**

* Joe ordered a part for the sampler that hadn’t been working and wasn’t able to get it fixed.
* A Valve at the well isn’t working; they are needing to manually operate it. Joe will get quotes for a fixing the current one and buying a new one

**Date & Items for Next Month’s Meeting**

Thursday, February 27th

* WWTP Update/SOP Quote
* RES Contract
* 500’ Flood Plain
* Madison St Bid Opening
* Grease Trap Program
* Rev/Exp
* Training

**Commissioner’s Comments**

None

Motion was made by Chad Miemietz and seconded by Craig Konter for adjournment. Motion Carried at 7:44pm

Kari Pedersen

Deputy City Clerk