**Water & Sewer Commission Meeting**

**April 25, 2022**

The Independence Water & Sewer Commission met on Monday, April 25, 2022 at City Hall, 23688 Adams Street. The meeting was called to order at 6:15 by Chad Miemietz. In attendance were Craig Konter, Tom Kloss, Tom Jensen, Jason Ekern, Joe Galewski and

 Lenice Pronschinske.

**Approval of Minutes – March 28, 2022**

Motion by Craig Konter and seconded by Jason Ekern to approve the minutes as presented. Motion carried.

**Public Comments**

Chad Miemietz was contacted from a homeowner that lives out of state about busted water pipes at his rental property but no one has contact city hall yet.

**Old Business:**

**SEH Updates – Facility Plan Update**

Nothing new - There are too many unanswered questions at this time, we will ask SEH to have someone at next months meeting.

**New Business:**

**NIC-Back-up**

Tom Kloss wrote up a description of work in order to fix the sewer problem at NIC. This information will be passed on to TJ’s Excavating and Erickson Excavating to get bids.

**Customer Water Usage/Adjustments**

* Frog Town Service – The resident has been in contact with Chad Miemietz, it was decided by the commission that the clerk will get an average of 10 utility bills and figure out a flat rate price for a sewer usage fee so that a letter can be sent out to the customer.

**Sewer Pipe Condition**

Motion by Craig Konter and seconded by Tom Kloss to accept the bid VISU-Sewer in the amount of $31,531.20 for lining the sewer pipes on Franklin Street and Upper Washington Street and get the project scheduled. The Utility will plan on paying for the project but will accept any donation of ARPA funding from the city. Motion carried with Tom Kloss, Tom Jensen, Chad Miemietz, Jason Ekern and Craig Konter voting aye.

**Valve Replacement**

The commission would like to go with whoever gets the bid on the NIC project if possible.

**Digestor Cleaning**

Joe Galewski informed the commission that the cheapest place that is willing to clean the digestor is Holmen Pumping Service and they charge $250.00 per hour plus disposal. This needs to get scheduled and have SEH on call in case of any problems that might arise. Also make sure the process is well documented.

**Year-to-Date Revenue and Expense Report**

Lenice worked on a new budget format and has a little more tweaking to do, but will have it ready for the May meeting.

**Superintendent’s Report**

* Both mixers are out at the sewer plant and in for repair.
* We have not received any maps for the new development yet
* Read meters with the new tablet, it was a little slower but loaded back in the computer pretty fast.

**Date & Items for Next Month’s Meeting**

Tuesday, May 31st, 2022 @ 6:15

 SEH Updates

 NIC Backup/Valve Replacement

 Customer Water Usage Issue Update

 Sewer Pipe Repair/Schedule

 Digestor Cleaning/Schedule

 Schooling/Testing

 Cross Connections

 Revenue and Expense Reports

**Adjournment**

Motion by Tom Jenson and seconded by Jason Ekern for adjournment. Motion carried and meeting adjourned at 7:15 pm.

Lenice Pronschinske

City Clerk