



Town of Woodbury
Office of the First Selectman
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Woodbury, Connecticut 06798

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ADDENDUM
FACILITIES USE FORMS
FOR ALL TOWN OF WOODBURY MEETING SPACES

Addendum for the use of all Town meeting locations

- Follow the capacity of persons attending the meeting as determined by the Fire Marshall
 - Replace all moved furniture to its original location in the room
 - Follow all rules and regulations as promulgated and as may be amended by the Town
 - Persons on Town property must abide by standard rules of good conduct.
 - The use of Town facilities for Town business purposes has precedence over all other uses.
 - Proof of insurance is required for use of all Town buildings.
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- Failure to adhere to these guidelines will result in the denial of any meeting room privileges.

Signature of applicant

Date

Issued and approved: March 24, 2022