

Bylaw Proposals 2026

Note – Documents have been reviewed for spelling errors, words ran together, and proper section numeration and all should be fixed. Since these fixes involve no procedural change, these are transparent and not included in the list below. If you see any additional that may have been missed, please alert the bylaw chair or please bring those notes for further correction to the meeting in March 2026. Keep in mind as some sections were copied to this document, some spacing that seems as err is due to existing page breaks. Also, for the sake of spacing, some content size may cause clear viewing concerns for some and if this presents a concern, please take advantage of contacting the committee or viewing the current documents on www.irconu.org. Thank you.

Proposal to add Standard Operating Procedures

Current

IRCONU | Governing Documentation | Table of Contents

- **Articles of Incorporation**
- **Bylaws**
- **Resolutions**
- **Proclamations**

Key of Used Acronyms & Terms

Acronym or Term	Definition
PoB	President of the Board
BoD	Board of Directors
CoM	College of Monarchs
Governing Documents	Articles of Incorporation, Bylaws, Resolutions & Proclamations
Co-Presidents	Reigning Emperor, Empress, and/or EmpX
Co-Vice Presidents (ICPs)	Reigning Imperial Crown Prince, Princess, and/or PrinceX
Barony (of Northern Utah)	Starting in 1993, was the first 7 years of the history of the organization, before becoming an official court. Reigned by Baron and/or Baroness.
IRCONU	Imperial Rainbow Court of Northern Utah, starting in 2000-2001

***Due to the frequency of updates on any IRCONU documents, all items are subject to change. For the most current documentation, please email president@irconu.org**

Proposal

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Barony (of Northern Utah)	Starting in 1993, was the first 7 years of the history of the organization, before becoming an official court. Reigned by Baron and/or Baroness.
IRCONU	Imperial Rainbow Court of Northern Utah, starting in 2000-2001
SOPs	Standard Operating Procedures

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Articles of Incorporation – Article XVI – correction of Trustee data

Current

Article XVI	Trustees
Trustees of the Corporation are:	
Robert Blaylock	3151 N Still Creek Parkway, Plain City UT 84404
Matt Buchanan	796 N 625 W, Clearfield UT 84015
Jason L Romero-Stephens	2278 W 2400 S, West Haven UT 84401

Correction

Article XVII	Trustees
Trustees of the Corporation are:	
Robert Blaylock	3151 N Still Creek Parkway, Plain City UT 84404
Matt Buchanan	796 N 625 W, Clearfield UT 84015
Jason L Romero-Stephens	2352 W Parkview Dr, Syracuse UT 84075

Bylaws Table of Contents

Proposal to remove numbering and update note – document does not currently include page numbering and note is updated to be consistent with previous proposal to Governing Documents Table of Contents (see above)

Current

IRCONU | Bylaws | Table of Contents

Article I	Membership	1
Article II	Meeting of Members and Procedures	2
Article III	Board of Directors	3
Article IV	Committees	11
Article V	General Elections	13
Article VI	Amendments and Resolutions	18

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Proposal

IRCONU | Bylaws | Table of Contents

Article I	Membership	
Article II	Board of Directors	
Article III	Committees	
Article IV	General Elections	
Article V	Reports of Concern	
Article VI	Governing Documentation Review	

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Bylaws Sections 1 & 2

Proposal to merge these two sections to consolidate all topics related to “membership”. Key notes of proposed updates shown in “new” are;

- 1.01 – Boundaries outlines the definition of a resident member and should only give specifics of realm.
- 1.02 (C) – Including details of further members that fall under this classification
- 1.03 – Update to encompass more community members, expansion beyond only those that identify as “gay”.
- 1.05– Further clarifying excuses since they are almost always required and to give details to address how to handle virtual meetings.
- 1.07– Add further condition to reinstatement.

Also, move/re-work “Disciplinary Sanction” as new “Article IV Reports of Concern” (see below)

Current

Article I. Membership

Section 1.01 Classification

There will be 4 classes of membership:

(A) Resident Member:

Anyone meeting membership requirements whose legal residence falls within the boundaries of the Corporation.

(B) Non-Resident Member:

Anyone who wishes to be associated with the Corporation but lives outside of the organization’s boundaries.

(C) Citizens for Life

Per the ‘Silver Winged Eternal Flame’ Proclamation, these members will be named at annual Coronations and will have all general membership voting rights.

(D) Junior Members:

Any members under the age of 21.

Members 16yrs of age or older are entitled to all general voting rights.

Members under the age of 18 will require a signature from a parent/legal guardian to become a member and to receive any Corporation mailing.

Section 1.02 Membership Boundaries

Definition of a member will be anyone meeting membership requirements whose legal residence falls within the boundaries of the State of Utah and north of the 41st parallel (Sheppard Lane): This would affect counties of Davis, Weber, Cache, Box Elder, Rich, Tooele and Morgan Counties excluding the land within the boundaries of the Golden Spike National Historic Site will remain within the realm of the Royal Court of the Golden Spike Empire.

Section 1.03 Membership Application

Completed membership applications will be submitted with the appropriate application fees to the Membership Secretary of the Corporation. The applicant’s name(s) will be read at the next membership meeting. Fees will be turned over to the Treasurer of the Corporation for deposit in the General Fund.

Section 1.04 Membership Fees

The BoD will determine the amount of fees payable to the Corporation by member(s). These fees are to be used to cover administrative costs.

Section 1.05 Membership Acceptance

Membership in the Corporation will be determined without regard to race, color, sex, sexual orientation, gender identity, and religion or national and ethnic origin. Membership will be denied to any person affiliated with any Corporation and/or organization advocating the overthrow of the government of the United States of America by force or violence and will be denied to any person actively involved in the denial of gay and/or human rights.

Section 1.06 Membership Voting

At any regular or special meetings of the members of the Corporation, each member in good standing and present in person or by proxy at that meeting will be entitled to 1 vote on any question or issue voted on by the membership at the meeting. Except as otherwise provided by law, by the Articles of Incorporation or Bylaws, all matters voted on by members at any meeting will be decided by majority vote of the members present.

Section 1.07 Proxies

A written or digital proxy, including printed name, date, signature, as well as a designated proxy executed by the member or by their duly authorized Power of Attorney and filed with the Membership Secretary of the Corporation before or at the time of any meeting of members, may be used to vote. Members are authorized to hold only 1 proxy. A member may only be represented by proxy 4times per Reign. The Co-President(s) will sign or digitally confirm these submitted proxies prior to being recorded in the minutes.

Section 1.08 Member Resignation

- (A) Any member may resign by filing a written resignation with the PoB. The Membership Secretary will file the written resignation with the year's paperwork. Such resignation will not relieve the member of the obligation to pay any fees, assessments, or other charges accrued and unpaid. Any resignation will be in effect until the transition meeting for the new Reign unless resignation is the cause of disciplinary sanctions.
- (B) If a member requests to return during the Reign, a new membership application (if needed) will be filed and submitted to the PoB for review and approval by the BoD.

Section 1.09 Disciplinary Sanctions

The Corporation strives to provide and maintain continuous involvement through effective planning and communication with its members. Under Corporation policy, disciplinary actions of members are expected to be handled in such a manner as to achieve the least adverse effect upon the members and the Corporation.

(A) Definitions:

- 1) Discipline: any form of action (including imposition of sanctions) undertaken to correct or to modify unacceptable performance or behavior to acceptable standards.
- 2) Sanctions: disciplinary measures imposed by the BoD.
This must include a written reprimand, signed by the PoB, which could lead to probation, suspension, or expulsion.

(B) Cause:

The imposition of sanctions may result for the following reasons under circumstances that demonstrate the inability or unwillingness of the member to meet their duties and/or responsibility to the Corporation.

- Negligence
- Misuse of Corporation property or funds
- Unacceptable behavior while representing the Corporation
- Unauthorized acquisition of donations, goods, money, materials, or services
- Fraud or misrepresentation
- Conviction of a felony by a court of competent jurisdiction
- Any other actions deemed not in the best interest of the Corporation, by majority vote of the BoD.

Note: No personal conflicts/issues can be referred for disciplinary action(s).

(C) Procedures:

Any accusation of the aforementioned offenses must be submitted in writing within 7 days of the alleged offense to the PoB. All accused will have the right to defend themselves and confront their accuser(s) at a meeting set up within 15 days of the submission of the alleged offense.

- 1) The BoD will review the offense. Sanctions may be imposed only for the grounds described in section 1.09(B). Sanctions should be limited to measures that are deemed likely to achieve the purpose as described above, should not be disproportionately severe in relation to the grounds for their imposition and should be calculated to give consideration to any special circumstances that may tend to reduce the seriousness of the member's actions or omissions. If the Board deems the sanction requires suspension or expulsion of the member's title, position, or membership, they will take immediate action and notify the member within 24 hrs. A certified letter of explanation will be sent to all parties involved. The letter will be prepared and mailed by the PoB within 3 business days.

Article II. Meeting of Members and Procedures

Section 2.01 General meeting

The Corporation must hold a membership meeting at least once every 45 calendar days. The time and

place of such meeting will be at the discretion of the Co-President(s).

- (A) Each Reign will determine the type of roll that is utilized for tracking attendance. The roll must be signed no later than 15 minutes of said meeting. All members are responsible for signing the roll themselves. The Membership Secretary will secure the roll at the start time of said meeting and will maintain the roll.

Note: Meetings must start within 5 minutes of scheduled start time for this rule to apply

Section 2.02 Notice of Meeting

A notice (written or via electronic communication) of meeting or special meeting must be delivered no less than 14 days prior and must state the following: purpose of meeting, location, date, and time. Such notices must be delivered to each member entitled to vote. When notice is postal mailed, it will be deemed "delivered" when deposited in the United States mail, postage prepaid and addressed to the last recorded address for each member. All meetings of members will be held at a location designated by the BoD.

Section 2.03 Absences

- (A) Excused absences counting for full credit will be any of the following:

- When any member is absent due to serving publicly as an official representative of the Corporation.
 - When member has submitted excuse for their absence.
- 1) Excuses must be submitted no later than the general meeting following their absence, can be written or electronically prepared, and must state the exact date & meeting type for the request. They will be turned in to the Membership Secretary to confirm validity who must then turn them over to the Co-Presidents for approval signature. They must be signed/approved prior to being recorded in meeting minutes.

Proposal

Article I. Membership

Section 1.01 Boundaries

The Corporation's realm is the State of Utah north of the 41st parallel (Shepard Lane): This would affect counties of Davis, Weber, Cache, Box Elder, Rich, Tooele and Morgan Counties excluding the land within the boundaries of the Golden Spike National Historic Site will remain within the realm of the Royal Court of the Golden Spike Empire.

Section 1.02 Classification

There will be 4 classes of membership:

- (A) Resident Member:
Anyone meeting membership requirements whose legal residence falls within the boundaries of the Corporation.
- (B) Non-Resident Member:
Anyone who wishes to be associated with the Corporation but lives outside of Corporation boundaries.
- (C) Citizens for Life
Per Proclamation, these are members from the CoM and others named at annual Coronations.
(Refer to the following proclamations, The "Silver Winged Eternal Flame" proclamation and the "Delish Dedication" proclamation)
- (D) Junior Members:
Any members under the age of 21.
Members 16yrs of age or older are entitled to all general voting rights.
Members under the age of 18 will require a signature from a parent/legal guardian to become a member and to receive any Corporation mailing.

Section 1.03 Application/Fees/Acceptance

Membership applications must be submitted to the Membership Secretary. The BoD determines application fee. Fee payments must be transferred to the Treasurer and benefit the General Fund. Membership in the Corporation will be determined without regard to race, color, sex, sexual orientation, gender identity, and religion or national and ethnic origin. Membership will be denied to any person affiliated with any Corporation and/or organization advocating the overthrow of the government of the United States of America by force or violence and will be denied to any person actively involved in the denial of human rights.

- (A) The names of all individuals who have submitted completed application and fee are to be presented at the next general meeting. All individuals that have applied and paid will be considered approved as members. Any objection to membership, based on the denial criteria stated above, must be reported as a report of concern (Refer to Bylaws Article IV) to the Membership Secretary.

Section 1.04 General Meetings

The Corporation must hold a membership meeting at least once every 45 calendar days. The time and place of such meeting will be at the discretion of the Co-President(s).

- (A) A notice (written or via electronic communication) of meeting or special meeting must be delivered no less than 14 days prior and must state the following: purpose of meeting, location, date, and time. Such notices must be delivered to each member entitled to vote. When notice is postal mailed, it will be deemed "delivered" when deposited in the United States mail, postage prepaid and addressed to the last recorded address for each member. All meetings of members will be held at a location designated by the BoD.

Section 1.05 Attendance

Each Reign will determine the type of roll that is utilized for tracking attendance. The roll must be signed no later than 15 minutes of said meeting. All members are responsible for signing the roll themselves. The Membership Secretary will secure the roll at the start time of said meeting and must maintain the roll.

Note: Meetings must start within 5 minutes of scheduled start time for this rule to apply

- (A) When meetings are held electronically, those shown participating via a live video feed throughout the entirety must be given credit for attendance. All other members not shown on video for the entirety of the meetings are required to send email for attendance credit. This must be done

one week following each meeting.

- (B) Full credit is given to any member that provides written/electronic excuse to the Membership Secretary no later than the general meeting following their absence. They must include the following information; date of meeting, brief statement of the inability to attend, applicable names/signatures. Upon validation, excuses must be given to the Co-Presidents to add any of their pertinent signature. When prepared electronically, responsible parties above stating their name or showing their approval indicates "signature". Once all signatures are completed, excuses must be recorded in meeting minutes.

Section 1.06 Voting

At any regular or special meetings of the members of the Corporation, each member in good standing and present in person or by proxy at that meeting is entitled to one vote on any question or issue voted on by the membership at the meeting. Except as otherwise provided by law and these Governing Documents, all matters voted on by members at any meeting will be decided by majority vote of the members present.

- (A) A written or digital proxy, including printed name, date, signature, as well as a designated proxy executed by the member or by their duly authorized Power of Attorney and filed with the Membership Secretary of the Corporation before or at the time of any meeting of members, may be used to vote. Members are authorized to hold only 1 proxy. A member may only be represented by proxy four times per Reign. The Co-President(s) will sign or digitally confirm these submitted proxies prior to being recorded in the minutes.

Section 1.07 Member Resignation

- (A) Any member may resign by filing a written resignation with the PoB. The Membership Secretary must file the written resignation with the year's paperwork. Such resignation will not relieve the member of the obligation to pay any fees, assessments, or other charges accrued and unpaid. Any resignations remain in effect until the transition meeting for the new Reign unless resignation is the cause of disciplinary measures.
- (B) If a member requests to return during the Reign, a new membership application (if needed) must be filed and submitted to the PoB for review and approval by the BoD. Reinstatement fee will be decided on a case-by-case basis.

Section 3.03 Financial

-(A) Further definition to address further possible conflict-of-interest scenarios and also to give timeline for financial agent consideration.

-(C) 1) New definition to officially address check donations/payments.

-(D) Process clarification

Current

Section 3.03 Financial

(A) Check Authorizations

Check authorizations always require 2 signatures and signatures cannot be from officers living in the same household. All orders for the payment of checks, drafts, money, notes, or other evidence of indebtedness issued in the name of the Corporation must be signed by any of the following current seated officers: the Co-President(s), PoB, Treasurer, or fiscal agent of the Corporation as determined by the BoD.

(B) Deposits

After the receipt, all funds of the Corporation will be deposited the next business day to the credit of the Corporation in such banks, trust companies or other depositories that the BoD may select.

(C) Financial Gifts to the Corporation

The BoD may accept, on behalf of the Corporation, any gift, bequest, or devise for any purpose of the Corporation in accordance with 501(c)(3) requirements.

(D) Pay-out Approval

All payments of money more than budgeted amounts or non-budgeted amounts must have BoD approval before payment. All payments must be accompanied with a receipt and presented within 30 days of function for reimbursement.

Proposal

Section 2.03 Financial

(A) Signature Authority

All orders for the payment of checks, drafts, money, notes, or other evidence of indebtedness issued in the name of the Corporation must be signed by any of the following current seated officers: the Co-President(s), PoB, Treasurer, or fiscal agent of the Corporation as determined by the BoD. Check authorizations always require 2 signatures. Any Corporation financial account access cannot be shared by two individuals where a conflict of interest is identified.

- 1) Every four years, the Corporation is required to review any individual(s) acting as fiscal agent (i.e., bank account Key Executive) for possible nomination to keep/replace. Whichever option is elected, this must be accompanied by a vote of the BoD.

(B) Deposits

After the receipt, all funds of the Corporation must be deposited the next business day to the credit of the Corporation in such banks, trust companies or other depositories that the BoD selects.

(C) Financial Gifts to the Corporation

The BoD may accept, on behalf of the Corporation, any gift, bequest, or devise for any purpose of the Corporation in accordance with 501(c)(3) requirements.

-
- 1) Donations via personal or business check are accepted. Should any payment/donation of this type register any discrepancy (i.e., insufficient funds, etc) with the Corporation's depository financial account, it must be immediately reported to the BoD to vote on further resolution to the payment and further acceptance from relevant payer.

(D) Pay-out Approval

- 1) All non-budgeted payments require BoD approval prior to being issued.
- 2) All requests for payment must be presented within 30 days of purchase and must be accompanied by completed Corporation payout form and receipt.

Section 3.04 Election and Term

Outline an option when term limitations have been met.

Current

Section 3.04 Election and Term

To be eligible for elections or appointment to any Board seat, all individuals must be in good-standing and meet all Bylaw requirements for resident membership. Each officer will hold their office until their successor will be duly elected and qualified, or until their resignation, removal, or death. Everyone serving in any officer position is only allowed to serve in that position for a maximum of 2 terms consecutively (further rule for Co-President & Co-Vice President positions – refer to Bylaws sections 3.07 & 3.08).

Proposal

Section 2.04 Election and Term

To be eligible for elections or appointment to any Board seat, all individuals must be in good-standing and meet all Bylaw requirements for resident membership. Each officer will hold their office until their successor is duly elected and qualified, or until their resignation, removal, or death. Every officer position should only be occupied by the same individual for a maximum of 2 terms consecutively. Anyone proposed to serve beyond this timeframe, further discussion must address this scenario, and the BoD has the right to propose other individuals as options to also be voted upon. When multiple names are presented for the vote, other than the option to abstain, an individual name must be given for each vote.

(Refer to rule for Co-President & Co-Vice President positions – Bylaws sections 2.07 & 2.08).

Section 3.05 Initial Officers

Give complete outline of initial officers. Outline officer positions by order of establishment. Further proposal below also establishes needed sections for Elected Board and Pageant/Event Coordinator and existing reference will be removed from current and noted as needed in those proposed new sections.

Current

Section 3.05 Initial Officers

The initial BoD of the Corporation will consist of Co-Presidents, Co-Vice Presidents, PoB, Treasurer, Membership Secretary, Secretary, Historian, Women’s Representative and Elected Board (if any - refer to Resolutions – Section 11 B).

Proposal

Section 2.05 Initial Officers

The initial BoD of the Corporation will consist of Co-Presidents, Co-Vice Presidents, PoB, Treasurer, Membership Secretary, Secretary, Historian, Elected Board, Women’s Representative and Pageant/Event Coordinator.

Section 3.07 Co-Presidents

(G)

All official committees require approval and cannot be simply appointed.

Current

(G) Appoint any committee necessary to accomplish administrative objectives and serve as ex-officio member thereof.

Proposal

- (G) Propose committees as necessary to accomplish administrative objectives and serve as ex-officio member thereof (subject to approval of the BoD).
- (I) rewrite for clarity

Current

- (I) Execute, on behalf of the Corporation, instruments, and certificates (i.e., Memberships, bonds, deeds, mortgages, conveyances, and contracts). Execution by any officers of such acts should follow the explicit delegation(s) by these Bylaws and approval by the BoD,

the Co-President(s) will have the power to appoint agents in their judgment that may be necessary or proper for the transaction of business or affairs.

Proposal

- (I) Accompanied by Board approval, execute instruments/certificates (i.e., Memberships, bonds, deeds, mortgages, conveyances, and contracts) and the power to propose appointment of agents deemed necessary or proper for the transaction of business or affairs.

(N) Add for consistency with Section 3.08 (F) 2) Note

Current

- (N) Serve on the BoD for a period of 2 years; the year they Reign and the following. If they should not fulfill their 2nd year of Board responsibility and they have no Proclamation to be archived, their title will automatically be suspended for a period of 6 months.

Proposal

- (N) Serve on the BoD for a period of 2 years; the year they Reign and the following. If they should not fulfill their 2nd year of Board responsibility and they have no Proclamation to be archived, their title will automatically be suspended for a period of 6 months. At which time, the Board will review to reinstate.

Section 3.08

(B) As hosts, ICPs chair Emerald & Ruby Ball committee – proposal to remove

Current

- (B) The ICPs will Co-Chair a committee that the Co-President(s) will choose if the need should arise.

(E) 1) (c) Note – Move to reference appropriate sub section

Current

(F) The ICPs appointed each year will serve on the BoD for a period of 2 years.

1) The year they Reign

(a) Host 1 function each benefiting the General Fund.

(b) Attend, at a minimum, 3 out of realm Coronations. Attendance at 1 Prince/Princess/Princet Ball may be used to count toward this requirement. When a realm Coronation and Prince/Princess/Princet Ball are on the same weekend, only 1 of the events will be counted toward requirements.

(c) Refer to the Resolutions Section 11 & Proclamations for additional duties.

Note- The Reign must have representation from at least 2 of the top 4 at the Royal Court of the Golden Spike Empire's Coronation.

Proposal

(E) The ICPs appointed each year will serve on the BoD for a period of 2 years.

1) The year they Reign

(a) Host 1 function each benefiting the General Fund.

(b) Attend, at a minimum, 3 out of realm Coronations. Attendance at 1 Prince/Princess/Princet Ball may be used to count toward this requirement. When a realm Coronation and Prince/Princess/Princet Ball are on the same weekend, only 1 of the events will be counted toward requirements.

Note- The Reign must have representation from at least 2 of the top 4 at the Royal Court of the Golden Spike Empire's Coronation.

(c) Refer to the Resolutions Section 11 & Proclamations for additional duties.

(F) To establish ample timeframe to qualify the option to ascend and for completion of any remaining duties.

Current

(F) In the event of death, resignation, inability/refusal to act of the Co- Presidents, only that particular "community-elected" position would become available and the following will take place; Each individual's right to have the option to ascend will follow the Co-President they were appointed by, however, in a sole Monarch situation with 2 appointed ICPs, they will both be given the option to ascend and if they both express interest, this will be decided by a majority vote of the BoD. Vote must be for the name of the preferred individual to ascend & abstention is not allowed for this vote. Upon acceptance of either title, they will be known as Regent during the remainder of the Reign and will be subject to all Co-President regulations per Bylaws Section 3.07. If they choose to decline, there will be no loss of title.

Proposal

(G) When there is at least six months' time prior to the next crowning and the inability (resignation, removal, etc) to act of any Reigning Co-President presents itself, only the applicable "community-elected" position(s) would become available and the following must take place; Each individual's right to have the option to ascend will follow the Co-President they were appointed by, however, in a sole Monarch situation with 2 appointed ICPs, they will both be given the option to ascend and if they both express interest, this will be decided by a majority vote of the BoD. Vote must be for the name of the preferred individual to ascend & abstention is not allowed for this vote. Upon acceptance of either title, they will be known as Regent during the remainder of the Reign and will be subject to all Co-President regulations per Bylaws Section 3.07. If they choose to decline, there will be no loss of title.

Section 3.09

(D) Treasurer duty – remove – also see proposed updates to duties for Treasurer below.

Current

(D) Provide monthly bank statements to the BoD.

(G) Executive sessions do not affect the process of providing financial records.

Current

(G) In accordance with 50(C)(3) guidelines, financial records are open to the public and may be requested in writing. Records must be delivered within 30 days of any request. Requests must ensure the confidentiality of personal information and disbursement of funds for any financial aid application, as a result of an executive Board session.

Proposal

(F) In accordance with 501(C)(3) guidelines, financial records are open to the public and may be requested in writing. Records must be delivered within 30 days of any request. Requests must ensure the confidentiality of personal information and disbursement of funds for any financial aid application.

Section 3.10

(F) Duty update and clarification per proposal to 2.09 (D) above.

Current

(F) Provide monthly statements to the PoB and the Co-President(s). Maintain all records in accordance with Internal Revenue Service Requirements.

Proposal

(F) Provide monthly bank statements to the BoD. Maintain all records in accordance with Internal Revenue Service Requirements.

Section 3.11 – Rework of section to consolidate, clarify verbiage and give a contingency plan for minutes duty.

Current

Section 3.11 Membership Secretary

Nominated by the newly elected Co-President(s) and appointed upon approval of the BoD. Their duties include, but not limited to the following:

- (A) Keep the attendance of the general and Board meetings.
- (B) Keep the attendance records regarding voting eligibility.
- (C) Keep the records regarding submitted proxies.
- (D) Keep the records regarding submitted excused absences.
- (E) Keep the attendance records regarding candidate eligibility for elected offices.
- (F) Provide a copy of attendance 48 hours after all meetings to the PoB and perform such duties as assigned by the PoB.
- (G) Keep a register of the mailing address of each member.
- (H) At the expiration of the term of office, the Membership Secretary will transfer all records, papers and/or other property of the Corporation in their possession to the succeeding Membership Secretary at the transition meeting.

Proposal

Section 2.11 Membership Secretary

Nominated by the newly elected Co-President(s) and appointed upon approval of the BoD. Their duties include, but not limited to the following:

- (A) Maintain records pertaining to member details, meeting attendance and voting/general election candidate eligibility.
- (B) Provide PoB a copy of attendance 48 hours after all meetings.
- (C) At the expiration of the term of office, the Membership Secretary will transfer all records, papers and/or other property of the Corporation in their possession to the succeeding Membership Secretary at the transition meeting.
- (D) In the absence of the Secretary, record the minutes of all Corporation meetings.

Section 3.12 Secretary

- (A) Clarification

Current

- (A) Keep the minutes of all general and Board meetings.

Proposal

- (A) Record/maintain the minutes of all Corporation meetings.
- (D) Clarification and add of current operating procedure

Current

- (D) Provide copies of the minutes to the PoB, and perform such duties as assigned by the PoB.
(Refer to Bylaws section 3.19).

Proposal

- (D) Provide copies of minutes to the BoD ten days prior to each meeting.
(Refer to Bylaws section 2.19).

Section 3.13 Historian

- (A) Verbiage update

Current

- (A) Keep hard copy & electronic media backup of the existing Reign's membership, a list of titleholders, correspondence, newsletters, and other pertinent and historical documentation. These must be presented to the succeeding Historian at the transition meeting.

Proposal

- (A) Maintain hard copy & electronic media backup of the existing Reign's membership, a list of titleholders, correspondence, newsletters, and other pertinent and historical documentation. These must be presented to the succeeding Historian at the transition meeting.

Proposal to add new section following Historian section and new section following Women's Representative – adds to have outline of officers include Elected Board and Pageant/Event Coordinator

Following Historian....

Section 2.14 Elected Board

Refer to Resolutions Section 11 (B)

Bylaws Section 2 (F)

Following Women's Representative....

Section 2.16 Pageant /Event Coordinator

Refer to Bylaws Section 3.02

Section 3.15 Board Requirements

(B) 1) Rework per previous proposal above – see proposed section 1.05 [consistency]

Current

- 1) Excused absences counting for full credit will be any of the following:
 - When any member is absent due to serving publicly as an official representative of the Corporation.
 - When member has submitted excuse for their absence.
 - (a) Excuses must be submitted no later than the Board/general meeting following their absence, can be written or electronically prepared, and must state the exact date & meeting type or their request. They will be turned in to the Membership Secretary to confirm validity who will then turn them over to thePoB for approval signature. They must be signed/approved prior to being recorded in meeting minutes.

Proposal

- 1) Full attendance credit will be given to any member that provides written/electronic excuse to the Membership Secretary no later than the meeting following their absence. They must include the following information: their name/dated signature and the date/type of meeting for their request. Upon validation, they must be given to the Co-Presidents to add their signatures. When prepared electronically, responsible parties above stating their name or showing their approval indicates "signature". Once all signatures are completed, the excuses must be recorded in meeting minutes.
 - (a) When meeting is held electronically, those shown participating via a live video feed throughout the entirety must be given credit for attendance. All other members not shown on video for the entirety of the meeting are required to send email for attendance credit. This must be done by 1 week following each meeting.

Section 3.17 Voting and Voting Privileges

[new] (A) – Increase transparency for voting

Proposal

(A) All voting is by raise-of-hand unless specifically noted otherwise in the Governing Documents. Should any member of the BoD consider a topic to be sensitive in nature, and they feel a silent vote may be needed, they have the option to motion.

(C)-Clarification and updated procedure

Current

- (C) At any meeting of the BoD (not including executive sessions), a Board member entitled to vote may vote by proxy executed in writing to include: date, name of proxy holder, and signature to be uploaded or submitted to the PoB, accepted by the proxy holder, and filed by the Membership Secretary.
- 1) A Board member may carry only 1 proxy per meeting.
 - 2) A Board member may only be represented by proxy 4 times per Reign.

Proposal

- (D) At any meeting of the BoD (not including executive sessions), a Board member entitled to vote may do so by proxy executed in writing (hand-written or electronic). Details of proxy must include meeting date and names/signatures of the applicable members. When prepared electronically, responsible parties above stating their name or showing their approval indicates “signature”. These must be submitted to the PoB for consideration to sign/accept and to be filed by the Membership Secretary.
- 1) A Board member may carry only 1 proxy per meeting.
 - 2) Carrying proxy in addition to your own vote does not allow anyone to second their own motion.
 - 3) A Board member may only be represented by proxy four times per Reign.

Section 3.18 Board Meetings

Section rework & realignment;

- (heading) Additional time for requirement to be met
- [new] (A) 2) Note – procedural update
- 3) separation of topics and clarification of proper procedure
- 5) Verbiage correction

Current

Section 3.18 Board Meetings

An annual meeting of the BoD will be held within 14 days from the date of Coronation and all matters required by the Corporation will be done at this time (i.e. confirming the election of the Co-President(s) and Elected Board seats).

- 1) At this meeting, voting on all proposed officers and Board members must be from both existing and newly approved Board members. 1 vote per person.
- 2) Officers of the Corporation will be nominated and voted on first, followed by any appointed Board members with the PoB being voted last. In the event the outgoing PoB is nominated for a new Board seat, that vote will occur immediately after the vote for the incoming PoB. The final vote concludes the previous Reign and the new Reign officially begins.
- 3) Board Confidentiality agreements and Code of Conduct forms must be signed by all Board members. A membership application must also be submitted and paid for the new Reign by the conclusion of the meeting.
- 4) Arrangements for transferring of Account Authority/Signature Cards and the transfer of any other Court Records necessary to run the business of the Corporation will be scheduled by the conclusion of the meeting.
- 5) Determine Reign's practice of role & attendance tracking.

Proposal

(A) Transition

This annual meeting of the BoD must be held within 21 days from the date of Coronation. All Corporation matters stated below must be completed at this time.

- 1) Voting on all proposed officers and Board members must be from both existing and newly approved Board members. 1 vote per person.
- 2) Officers of the Corporation will be nominated and voted on first, followed by any appointed Board members with the PoB being voted last. In the event the outgoing PoB is nominated for a new Board seat, that vote will occur immediately after the vote for the incoming PoB. The final vote concludes the previous Reign, and the new Reign officially begins.
Note: Individuals presented for BoD must either be present in person to accept or must have communicated written acceptance with the PoB and/or Co-Presidents prior to meeting.
- 3) Anyone that is not currently a member must submit paid membership application prior to exercising their vote. Existing members have until the close of the December general membership meeting.
- 4) Board Confidentiality agreements and Code of Conduct forms must

-
- be signed by all Board members. If not previously on file, CoM members are required to complete these documents as well.
 - 5) Arrangements for transferring of Account Authority/Signature Cards and the transfer of any other Court Records necessary to run the business of the Corporation will be scheduled by the conclusion of the meeting.
 - 6) Vote on Reign's practice of role & attendance tracking.

Section 3.19 Telephone/Electronic Communication without a Meeting

Rework section – clarification of proper procedure

Current

Section 3.19 Telephone/Electronic Communication Action without a Meeting

To address items that may arise between official meetings, members of the BoD may propose motions to the PoB that they feel need immediate attention. If PoB agrees that any motion cannot wait until the next scheduled meeting, contact must be made with the BoD as if present in person via communication equipment by following these steps in the following situations;

- (A) If any change to the event sheet involves update to event name, date, time, cover charge, fund benefit, event hosts, location, MCs, advertising, spotlight, photos, set, protocol or requested change is for a non-Board member to be responsible for door or DJ, follow the process below;
- Verify the proposed motion does not violate any of the Governing Documents.
 - Verify fund balances allow for any expenditure proposals.
 - Verify eligible voting Board members.
 - First telephone contact should be to reach out to the eligible voting Board members. to see who is available for proposal for phone vote and explain that opting out will mark their position as abstain.
 - Second telephone contact will be to those available for phone vote proposal and to explain the proposed motion and why it has been determined it is an emergency and request for vote to conduct this business per the phone vote procedure.
 - Third telephone contact to conduct the phone vote on the motion will occur if a quorum to vote was established on the second contact. In the event the second telephone contact, the quorum decided a phone vote should not take place, third telephone contact will be made in this situation as well to inform the Board of that result.
- (B) If the emergency vote pertains to those responsible for any Corporation equipment or monetary collection and a suitable Board member is being proposed as a replacement and that individual has agreed to assume the duty, the following will take place;
- The proposed change will be presented to the event/show coordinator.
 - The event/show coordinator confirms that the replacement is a current Board member.
 - The event/show coordinator will reach out to the PoB to present the proposal.
 - PoB will confirm the proposed Board member is in "good standing" and will contact them to ensure acceptance.
 - PoB must contact the Treasurer if change involves door responsibility to ensure everything necessary has been exchanged for the door duties to be accomplished.
 - PoB will notify the eligible voting Board members to communicate the change & offer the opportunity to reply should a Board member have a concern.
 - Once the communication is complete and no further action is requested from the BoD, PoB will contact the event/show coordinator to ensure the show sheet has been updated.

It is a requirement that all eligible voting Board members be contacted by their last known contact info registered with the PoB. At initial contact, it is required to inform the eligible voting Board members that they have an hour to respond, or their vote will be considered "abstention." In the event, the initial contact is met with any return message of unavailability or error with that contact info, PoB must make notation of such outcome. At the next meeting, this issue should be addressed with each member in concern. PoB will provide full details of the consent, outcome and actions to the Secretary and all information is to be filed and included with the next official meeting's minutes.

Proposal

Section 2.21 Telephone/Electronic Communication Action without a Meeting

To address items that may arise between official meetings, members of the BoD

may propose motions to the PoB that they feel need immediate attention. If PoB determines the recommendation may require resolution prior to the next scheduled meeting, they must first follow the outlined procedures below.

(A) Verifications

- Verify the proposed motion does not violate any of the Governing Documents.
- Verify fund balances allow for any expenditure proposals.
- Determine eligible voting Board members.
- Once the above is complete, move to telephone/electronic contact with the BoD

(B) Telephone/Electronic Contact

- First contact should be to reach out to the eligible voting Board members to explain the proposed motion and why it has been determined it is an emergency. This contact must allow for discussion on the determination and call for a vote to validate such business is to be handled by this process. Quorum must still apply and it must be clear to all eligible voters that non-response will be considered "abstain".
- Second contact serves as either notification to the BoD that vote was not deemed necessary or that the BoD vote has confirmed the emergency scenario and to now call for vote on the motion.

(C) Event Sheet Modifications

- 1) If any change involves update to event name, date, time, cover charge, fund benefit, event hosts, location, MCs, advertising, spotlight, photos, set, protocol or requested change is for a non-Board member to be responsible for door or DJ, follow the process above.
- 2) If the emergency vote pertains to those responsible for any Corporation equipment or monetary collection and a suitable Board member is being proposed as a replacement and that individual has agreed to assume the duty, the following will take place:
 - The proposed change will be presented to the event/show coordinator.
 - The event/show coordinator confirms that the replacement is a current Board member.
 - The event/show coordinator will reach out to the PoB to present the proposal.
 - PoB will confirm the proposed Board member is in "good standing" and will contact them to ensure acceptance.
 - PoB must contact the Treasurer if change involves door responsibility to ensure everything necessary has been exchanged for the door duties to be accomplished.
 - PoB will notify the eligible voting Board members to communicate the change & offer the opportunity to reply should a Board member have a concern.
 - Once the communication is complete and no further action is requested from the BoD, PoB will contact the event/show coordinator to ensure the show sheet has been updated.

(D) It is a requirement that all eligible voting Board members be contacted by their last known contact info registered with the PoB. At initial contact, it is required to inform the eligible voting Board members that they have an hour to respond, or their vote will be considered "abstention." In the event, the initial contact is met with any return message of unavailability or error

with that contact info, PoB must make notation of such outcome. At the next meeting, this issue should be addressed with each member in concern. PoB will provide full details of the consent, outcome and actions to the Secretary and all information is to be filed and included with the next official meeting's minutes.

Section 3.22 (A) Removal of the Board Members

Clarification & reference correction

Current

At any special meeting called by the general membership expressly for such purpose, any officer that is removed from the position with cause as determined in the disciplinary sanctions in the Governing Documents by a majority vote of the general membership. The Board is to fill this position within 30 days. (Refer to Bylaws Section 1.09)

Proposal

By majority vote of the general membership, should it be established that removal is necessary, they may exercise the right to call special meeting citing disciplinary action. The Board is to fill this position within 30 days. (Refer to Article IV – Reports of Concern)

Article IV Committees

Rework section;

-Heading is more than definition – separate included topic and clarify procedures

Current

Article IV. Committees

Committees will be established by the Governing Documents. Should any member of any of the following committees not be able to fulfill their position, it will be up to each committee Chair to submit a replacement for the seat. If that position becomes available happens to be the Chair, it will be up to the current Co-President(s) to submit a name for replacement. This selection may be an individual from the existing committee. These replacements will still require a Board vote.

Proposal

Article III. Committees

Committees are established by the Governing Documents.

Section 3.01 Terms

- (A) Every Chair position should only be occupied by the same individual for a maximum of 2 terms consecutively. Further Board discussion must occur when any individual is proposed to serve beyond this timeframe and the BoD has the right to propose another individual as an option.
- (B) Should any member of any of the following committees not be able to fulfill their position, each committee Chair must determine if they are to submit a replacement for the seat. If they wish to elect to leave the position vacant, it must be reported to the BoD. If any Chair needs to be replaced, it will be up to the current Co-President(s) to submit a name for replacement. This selection may be an individual from the existing committee. These replacements will still require a Board vote.

Section 4.01 Budget Committee

Rework section to detail timeline established by other proposal, clarify procedures/qualified contributors

Current

Section 4.01 Budget Committee

- (A) Within 14 days following Coronation, the Co-President(s) will nominate a member of the CoM to serve as Chairperson of the Budget Committee. This appointment will require approval by the BoD. Each individual serving in this capacity will be limited to 2 consecutive terms.
- (B) By the first official Board meeting, the Chairperson will nominate 2 additional members of the CoM, 2 members of the current BoD to serve on the committee. Each committee member may only serve on 1 other Article IV Corporation committee. These appointments will require approval of the BoD.
- (C) The Budget Committee will meet as often as deemed necessary by the Chairperson of the committee. The Chairperson is required to give 5 day advance notice to the committee members of scheduled meetings.
- (D) The purpose of the committee will be to establish:
 - 1) A budget proposal for Coronation
 - 2) Expected spending limits on expenditure during the current Reign.
- (E) All budget proposals will be submitted to the BoD for final approval. The budget process for the Reign is ongoing. However, the first Board meeting in February must complete the budget proposal for Coronation.
- (F) The Budget Committee will produce an ongoing report every quarter (3 months). This report will be provided in conjunction with the Treasurer's report reflecting what has been accounted for regarding all authorized expenditures for the Reign.
- (G) Any person of the community that has had a judgment that falls within the

disciplinary sanctions will not be allowed to serve or Chair this committee.

Proposal

Section 3.01 Budget Committee

- (A) At transition meeting, the Co-President(s) will nominate a member of the CoM to serve as Chairperson of the Budget Committee. This appointment will require approval by the BoD.
- (B) By the first official Board meeting, the Chairperson will nominate 2 additional members of the CoM, 2 members of the current BoD to serve on the committee. Each committee member may only serve on 1 other Article

IV Corporation committee. These appointments will require approval of the BoD.

- (C) The Budget Committee must meet as often as deemed necessary by the Chairperson of the committee. The Chairperson is required to give five-day advance notice to the committee members of scheduled meetings.
- (D) The purpose of the committee is to propose expected spending limits for all Corporation expenditures to the BoD for final approval.
 - 1) Budget from previous Reign will continue to outline limits through the next official proposal which the committee is due to present by January's initial BoD meeting.
- (E) Following the initial proposal, every three months, the committee is expected to present a detailed report providing an account for all expenditure amounts showing how those relate to the Treasurer's report, approved budget and also listing any non-budgeted expenses that have been approved.
- (F) Quarterly (every three months), the Budget Chair and Treasurer must provide a report of all "expenditures vs. budget" to the BoD.
 - 1) In conjunction with the above, the Budget Chair, PoB and Treasurer must reconcile a current balance of accounts to ensure all financial transactions are accounted for.
- (G) Any individual that has been subject to disciplinary action, considered not in good standing, or has a criminal record of felony which involves the mishandling of money is not allowed to serve in any capacity of this committee.

Section 4.02 Pageant/Event Committee

- (A) Detail timeline established by other proposal and define qualified contributors

Current

- (A) Within 14 days following Coronation, The Co-Presidents(s) will nominate a Chair. The Chair must be a person with at least 1 year experience on the Board. This appointment will require approval by the BoD. Everyone serving in this capacity will be limited to 2 consecutive terms.

Proposal

- (A) At transition meeting, Co-Presidents(s) will nominate a Chair. The Chair must be a member of the BoD with at least one year's experience on the Board. This appointment will require approval by the BoD.
 - 1) Chair for this committee cannot be any Reigning pageant titleholder or contestant for any pageant.

- (B) 1) Procedures update

Current

- (B) By the first official Board meeting, the Chairperson will nominate 3 other members of the BoD for the committee. Each committee member may only serve on 1 other Article IV Corporation committee. These appointments will require approval by the BoD.

Proposal

(B) At the first official Board meeting, the Chairperson will nominate 3 other members of the BoD for the committee. Each committee member may only serve on 1 other Article III Corporation committee. These appointments will require approval by the BoD.

- 1) Should any approved members of this committee be pageant titleholders or contestants, the Chair must provide a plan of how the affected pageants will be handled. Any temporary replacements require Board approval.

Section 4.03 Bylaw Committee

- (A) Detail timeline established by other proposal

Current

(A) Within 14 days following Coronation, the Co-President(s) will nominate the Chairperson of the Bylaw Committee. This must be an individual from the CoM and approved by the BoD. Everyone serving in this capacity will be limited to 2 consecutive terms.

Proposal

(A) At transition meeting, Co-President(s) will nominate the Chairperson of the Bylaw Committee. This must be an individual from the CoM and approved by the BoD.

Section 4.05 Emerald and Ruby Ball Committee

Define the role of the hosts. The clarification on this committee led to the proposal to remove current section 3.08 (B)

Current

By January of each Reign, the Reigning Co-Vice Presidents will be responsible to form this committee to help facilitate the events of Emerald & Ruby Ball. This committee will consist of the Reigning ICPs, previous Reign's Co-Vice Presidents, and at least 2 community members of the current general membership. The committee members will need to be approved by the BoD.

Note: Each committee member may only serve on 1 other Article IV Corporation committee.

Proposal

By January of each Reign, the Reigning Co-Vice Presidents must Chair this committee to help facilitate the events of Emerald & Ruby Ball. This committee consists of the previous Reign's Co-Vice Presidents, and at least 2 community members of the current general membership. The committee members will need to be approved by the BoD.

Note: Each committee member may only serve on 1 other Article III Corporation committee.

[new] Article IV Reports of Concern

Proposal to replace current Section 1.09 to re-define procedures

Section 1.09 Disciplinary Sanctions

The Corporation strives to provide and maintain continuous involvement through effective planning and communication with its members. Under Corporation policy, disciplinary actions of members are expected to be handled in such a manner as to achieve the least adverse effect upon the members and the Corporation.

(A) Definitions:

- 1) Discipline: any form of action (including imposition of sanctions) undertaken to correct or to modify unacceptable performance or behavior to acceptable standards.
- 2) Sanctions: disciplinary measures imposed by the BoD.
This must include a written reprimand, signed by the PoB, which could lead to probation, suspension, or expulsion.

(B) Cause:

The imposition of sanctions may result for the following reasons under circumstances that demonstrate the inability or unwillingness of the member to meet their duties and/or responsibility to the Corporation.

- Negligence
- Misuse of Corporation property or funds
- Unacceptable behavior while representing the Corporation
- Unauthorized acquisition of donations, goods, money, materials, or services
- Fraud or misrepresentation
- Conviction of a felony by a court of competent jurisdiction
- Any other actions deemed not in the best interest of the Corporation, by majority vote of the BoD.

Note: No personal conflicts/issues can be referred for disciplinary action(s).

(C) Procedures:

Any accusation of the aforementioned offenses must be submitted in writing within 7 days of the alleged offense to the PoB. All accused will have the right to defend themselves and confront their accuser(s) at a meeting set up within 15 days of the submission of the alleged offense.

- 1) The BoD will review the offense. Sanctions may be imposed only for the grounds described in section 1.09(B). Sanctions should be limited to measures that are deemed likely to achieve the purpose as described above, should not be disproportionately severe in relation to the grounds for their imposition and should be calculated to give consideration to any special circumstances that may tend to reduce the seriousness of the member's actions or omissions. If the Board deems the sanction requires suspension or expulsion of the member's title, position, or membership, they will take immediate action and notify the member within 24 hrs. A certified letter of explanation will be sent to all parties involved. The letter will be prepared and mailed by the PoB within 3 business days.

Proposal

Article IV. Reports of Concern

(A) Reporting Guidelines

- The Corporation maintains a zero-tolerance policy against any threat of physical violence directed toward any community/Corporation members. Any deemed violation of this policy automatically results in loss of any title and/or membership.
- Must be provided in written form and submitted to the PoB.
- Must include a valid method of contact for claimant
(phone number with voicemail capability and/or email address)
- Must outline issues relevant to actions taken by a member that do not align with Corporation

requirements or representation. Examples include;

- * Negligence
- * Misuse of Corporation property or funds
- * Unacceptable behavior while representing the Corporation
- * Unauthorized acquisition of donations, goods, money, materials, or services
- * Fraud or misrepresentation
- * Conviction of a felony by a court of competent jurisdiction
- * Any other actions deemed not in the best interest of the Corporation

Note: Issues deemed "personal" will be reviewed by the BoD, however disciplinary actions may not be considered.

(B) Procedures

Within twenty-four hours of receipt, PoB must alert the BoD of a report filed and call an executive session to report out the full detail of the concern. The purpose of this session is for the BoD to determine if corrective action is required. If no required action is determined, the PoB will alert all relevant parties to the details of the concern and the decision made by the BoD. If BoD decides further information is needed and/or action is to be considered, the PoB must set a meeting with the BoD and all parties of concern. In either scenario, PoB is required to alert all concerned parties within forty-eight hours. The contact must include the specific date/location of the upcoming meeting of resolution. In the event the accused party is unable to be reached, is not willing, or is unable to attend the executive session, they will be given the opportunity to file a letter of response to be presented at the meeting. The intention of these meetings must always be to determine the effect of any offense to the Corporation and when disciplinary actions are considered, to ensure they are not excessive measure. If suspension or expulsion of a member's title/position/membership is the action deemed appropriate, action will be considered immediately effective and the necessary steps to notify them within twenty-four hours must be completed by PoB. This can be achieved by sending letter of explanation by either certified mailed letter or email sent with read receipt. Regardless of the decision of non-action/action, BoD must vote on a notice that will be publicly issued. Notices must outline general details of the concern, any actions taken, and define the procedure for requests for records. Notices must be issued within forty-eight hours of the final resolution.

Section 5.01 Board

Definition of terms to eliminate restating the same.

Current

Section 5.01 Election Board

The election Board will consist of all eligible voting members of the BoD and will supervise all elections of Officers and Directors by:

Proposal

Section 5.01 Election Supervision

The eligible voting members of the BoD must supervise all elections.

Section 5.02

(B) 3) & 4) – further clarification

Current

- 3) A candidate must be a resident member in good standing of the current Reign at least 9 months prior to candidate interviews (October).
- 4) Any candidate must not have any outstanding debts or bad checks with the Corporation.

Proposal

- 3) A candidate must be a resident member in good standing at least 9 months prior to candidate interviews (October).
- 4) Member must be in good-standing with any International Court System affiliated group/organization.

Section 5.03 Candidate Interviews

(B)Procedural update

Current

- (B)** Any candidate not able to attend at the scheduled interview time must make arrangements beforehand with the PoB to reschedule.

Proposal

- (B)** Any candidate not able to attend at the scheduled interviews time must alert the PoB forty-eight hours in advance. At interviews, once eligibility of any other candidate is confirmed, the BoD and confirmed candidates must discuss/address any individual that was not able to attend the scheduled interviews. If such discussion closes with the BoD approving a secondary interview session, the rescheduled date must be prior to candidate Kickoff.

[new] (G) Procedural update

The BoD and approved candidates must review the official ballot box at this meeting.

Section 5.04 Campaign Rules

(A) Procedural update

Current

- (A) The candidate liaison (Refer to Bylaws section 5.03 (E)) will oversee and address questions, concerns, and conflicts. All candidate materials will be presented to the candidate liaison for review prior to public display. Following the Bylaws/Resolutions, the candidate liaison will approve all campaign materials and report concerns or violations of campaign or election rules to the PoB.

Proposal

- (A) The candidate liaison (Refer to Bylaws section 5.03 (E)) will oversee and address questions, concerns, and conflicts. All candidate materials/announcements must be presented to the candidate liaison for review prior to public display. Following the

Bylaws/Resolutions, the candidate liaison will approve all campaign materials and report concerns or violations of campaign or election rules to the PoB.

Section 5.05 Voter Qualifications

[new] (C) Further definition

- (C) All Citizens for Life must be in good-standing with the International Court System and any affiliated organization.

Section 5.06 Voting Regulations

Proposal to delete (A) – previously covered in section 5.01

Current

- (A) Voting date, voter eligibility and location(s) to be determined by the BoD.

5.01 (as proposed)

Section 5.01 Election Supervision

The eligible voting members of the BoD must supervise all elections.

- (A) Determining qualification of the electorate, this must be available by the first board meeting in October.
- (B) Screening and approving all candidates as to eligibility.
- (C) Determine the date, place, and procedures for the general election.
- (D) Selecting and employing an independent agent to tabulate votes.
- (E) Deciding all other matters related to elections.

(E)Procedural updates

Current

- (E) Following candidate interviews, a special meeting must be held for PoB and candidate(s) to do the following: review the ballots, separate out the tie-breaking ballots, separate and prepare the 'Citizen for Life/Corporation Monarch' ballots for mailing, and account for the 'Citizen for Life/Corporation Monarch' ballots in the voting registration book. PoB will need to place the 'Citizen for Life/Corporation Monarch' ballots in the mail the day of candidate kick off. Included with the 'Citizen for Life/Corporation Monarch ballots,' PoB must include instructions for voting and a postage prepaid return envelope. When the 'Citizen for Life/Corporation Monarch' ballots are received, PoB must retain them until the opening of voting, at which time are to be included prior to the tie-breaking votes.

Note: Refer to the Silver Winged Eternal Flame Proclamation & the Delish Dedication Proclamation.

1. Ballots will not be mailed in the following situations:

- a.) A valid address cannot be determined for the recipient.

Note: 2 failed attempts (returned mail) to deliver will require address clarification for the recipient to be added back to the mailing list.

- b.) Recipient requests to be removed from the mailing list.

Note: This may be reinstated by the recipient contacting the PoB, who will propose this to the BoD for approval.

Proposal

- (D) Following candidate interviews, a special meeting must be held for PoB and candidate(s) to do the following: review the ballots, separate out the tie-breaking ballots, separate and prepare the 'Citizen for Life/Corporation Monarch' ballots for mailing, and account for the 'Citizen for Life/Corporation Monarch' ballots in the voting registration book. PoB will need to place the 'Citizen for Life/Corporation Monarch' ballots in the mail on the day of candidate Kick-off. Included with the 'Citizen for Life/Corporation Monarch ballots,' PoB must include instructions for voting and a postage prepaid return envelope. At this meeting, candidates are allowed to provide printed information for voters to be included in the mailers. This is limited to printed information on no more than one 8 ½" X 11" sheet of standard paper and must have been pre-approved by the candidate liaison. When the 'Citizen for Life/Corporation Monarch' ballots are received, PoB must retain them until the opening of voting, at which time are to be included prior to the tie-breaking votes.

Note: Refer to the Silver Winged Eternal Flame Proclamation & the Delish Dedication Proclamation.

1. Ballots will not be mailed in the following situations:

- a.) A valid address cannot be determined for the recipient.

Note: 2 failed attempts (returned mail) to deliver will require address clarification for the recipient to be added back to the mailing list.

- b.) Recipient requests to be removed from the mailing list.

Note: This may be reinstated by the recipient contacting the PoB, who will propose this to the BoD for approval.

2. PoB may address returned ballots with each applicable recipient by contacting them to resolve any discrepancy. Returned ballots in the PoB's possession at the time of voting may still be cast by the individual its intended for by them being present in person.

(M) & (N) Procedural update

Current

- (M)** Prior to the opening of voting to the general public, it will be mandatory for the candidates or approved campaign managers to review the ballot box and review the ballots. This will be in witness to the Candidate Liaison and PoB.
- (N)** At the closing of voting, it is mandatory for the candidates or approved campaign managers to participate in the closing of the ballot box. This will be in witness to the Candidate Liaison and PoB.

Proposal

- (L)** Prior to the opening of voting to the public, it will be mandatory for the candidates and approved campaign managers to review the ballot box and review the ballots. This will be in witness to the Candidate Liaison and PoB.
- (M)** At the closing of voting, it is mandatory for the candidates and approved campaign managers to participate in the closing of the ballot box. This will be in witness to the Candidate Liaison and PoB.

(O) Procedural update

Current

- (O)** Tie breaking votes: At the beginning of the voting period, the Co-President(s) and PoB must vote 1 ballot, each per race category. In the event there is more than 1 candidate for any position, then a vote for 1 candidate must be made on each tie-breaking ballot. In the event there is only 1 Reigning Co- President, PoB will relinquish their tie-breaking vote. Co- President(s) and PoB will each vote on a ballot for Emperor, then seal that envelope, then each will vote for Empress and so on and so forth until a tie-breaking vote has been cast in each race. Each of these sealed envelopes will be placed into 1 large manila envelope and placed into the bottom of the ballot box. The ballot box will then be locked, and general elections can begin.

Proposal

- (N)** Tie breaking votes: At the beginning of the voting period, the Co- President(s) and PoB must vote 1 ballot, each per race category. In the event there is more than one candidate for any position, then a vote for one of the candidates must be made on each tie-breaking ballot. In the event there is only 1 Reigning Co- President, PoB relinquishes their tie breaking vote. Co- President(s) and PoB must each vote on their own separate ballot for each race, then each seal their vote in a standard white envelope to then be placed in a larger manila envelope marked as “Tie-breaking” for that titled race. Manila envelopes must be immediately sealed once all tie-breaking vote envelopes have been included. This process will continue until a tie-breaking vote has been cast in each race. Each of these manila envelopes must be placed into the bottom of the ballot box. The ballot box will then be locked, and general elections can begin.

(Q) Further definition to procedure

Current

(Q) All voting must be done using the official ballot provided. All legitimate votes must use the hole-punch provided with the ballot (i.e., no write-in votes or marks using pencil or ink). All punches must be in or on the line of the box nearest the name of the candidate being chosen. Each voting box must be ¼” to ½” square in size. The distance between these boxes must be at least 1 ½ times the size of the box. Each box is to be located close enough to the ballot’s edge to facilitate the hole-punch provided. Each ballot will be numbered at the bottom of the ballot; this perforated numbered portion is to be removed and discarded before voting when the voter and ballot are registered. If the voting officials are presented with a damaged ballot (punched or written on in error), the ballot will be voided and replaced with another registered ballot. Voided ballots must be plainly marked VOID, then placed in the ballot box.

Proposal

(P) All voting must be done using the official ballot provided. All legitimate votes must use the hole-punch provided with the ballot (i.e., no write-in votes or marks using pencil or ink). All punches must be in or on the line of the box nearest to the name of the candidate being chosen. Each voting box must be ¼” to ½” square in size. The distance between these boxes must be at least 1 ½ times the size of the box. Each box is to be located close enough to the ballot’s edge to facilitate the hole-punch provided. Each ballot will be numbered at the bottom of the ballot; this perforated numbered portion is to be removed and discarded before voting when the voter and ballot are registered. If the voting officials are presented with a damaged ballot (punched or written on in error), the ballot will be voided and replaced with another registered ballot. This replacement action is only allowed to occur once. Voided ballots must be plainly marked VOID, then placed in the ballot box.

Proposal to remove current (R) – see proposal for “[new] (G)” above

Current

(R) The BoD will approve the Official Ballot Box before general elections begin.

(S) Further definition of procedure

Current

(S) At the end of general election voting, any remaining unused ballots are to be destroyed. The voting registration book and tabulation sheet are to be placed inside the ballot box and the box will be locked. The ballot box and keys are then to be presented to the individual(s) (predetermined by the BoD) responsible for the official tabulation of the ballots.

Proposal

(Q) At the end of general election voting, any remaining unused ballots are to be destroyed. The voting registration book and tabulation sheet are to be placed inside the ballot box and the box will be locked. At this time, the transfer of one key of one set moves from candidate liaison to one of the Co-President(s). It is the liaison's right to choose which Co-President is now in possession of the applicable key. The ballot box and keys are then to be presented to the individual(s) (predetermined by the BoD) responsible for the official tabulation of the ballots.

Note: This requires PoB and Co-President to both deliver keys when presented to the tabulator.

Section 5.07 Post-voting Procedures

Procedural clarification/rework of sections (A), (C), (D), (F), (G), (I) and (J)

Current

Section 5.07 Post-voting Procedures

The following post voting procedures are to be followed:

- (A)** At the close of voting, the ballot box is presented to the third-party tabulator along with the keys to the ballot box. A copy of the voting regulations are to be provided and explained, with the applicable sections highlighted.
- (B)** All envelopes marked 'Citizen for Life/Corporation Monarch' must be opened and ballots included in the total tally.

Note: Refer to the Silver Winged Eternal Flame Proclamation & the Delish Dedication Proclamation.

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- (C)** Ballots Marked "VOID" will be set aside to be included separately. No votes cast on such a ballot will be counted toward any race.
 - (D)** Multiple votes cast on a single ballot for 2 individuals for the same title would void the vote for that particular race.
 - (E)** If the winner of a race has won by a margin of 5% or less, the race must be recounted until 2 counts are identical.
 - (F)** If the race being counted results in a tie, the manila envelopes will be opened. The envelope for the specific race will then be opened and those ballots will be added to the general election ballots, and these votes added to the race totals. This should result in the breaking of a tie.
 - (G)** After the winners of each race are determined, all tie-breaking envelopes (sealed and unsealed) will be returned to the manila envelope. This envelope will be permanently sealed and placed back into the ballot box along with the counted ballots.

- (H) The completed tabulation sheet will then be folded and placed on top of the ballots, manila envelope, registration book, key and the box locked. The PoB is notified that the tabulation process has been completed.
- (I) At the designated time at Coronation, the ballot box should be brought before the CoM and the designated Co-President will release the key to the PoB, the box opened, and the tabulation sheet reviewed by the PoB. The winners will be announced in a fashion determined by the PoB.
- (J) An executive session prior to Victory Brunch must be held for the BoD to review the tabulation results. If any individual present requests a ballot recount for a particular race, a recount of that race will take place. If there are no irregularities from the recount, the PoB will be responsible for the final determination on how to discard the results. The voting registration book pages must be destroyed along with the voting ballots during this meeting.
 - 1) Should voting irregularities or discrepancies arise from a recount that have not been satisfied by close of this meeting, the ballots and registration book will not be destroyed until such time as the irregularities and/or discrepancies are satisfied. This resolution must not exceed 30 days past Coronation as all hard copy evidence of the election must be destroyed within that timeframe.
 - 2) In the event error in tabulation is discovered, the PoB will make an announcement at Victory Brunch. This announcement could possibly include different individuals being crowned.

Proposal

Section 5.07 Post-voting Procedures

The following post voting procedures are to be followed:

- (A) A copy of the voting regulations are to be provided and explained, with the applicable sections highlighted.
- (B) All envelopes marked 'Citizen for Life/Corporation Monarch' must be opened and ballots included in the total tally.
Note: Refer to the Silver Winged Eternal Flame Proclamation & the Delish Dedication Proclamation.
- (C) "Void" conditions;
 - Punched or written on in error.
 - Multiple votes cast on a single ballot for 2 individuals for the same race.
- (D) Ballots Marked "VOID" will be set aside to be included separately. No votes cast on such a ballot will be counted toward any race.
- (E) If the winner of a race has won by a margin of 5% or less, the race must be recounted until 2 counts are identical.
- (F) If any race being counted results in a tie, the applicable manila envelope will be opened. The standard white envelopes for the specific race will then be opened and those ballots will be added to the general election ballots, and these votes added to the race totals. This should result in the breaking of a tie.
- (G) After the winners of each race are determined, any tie-breaking envelopes utilized must be returned to their applicable manila envelope and sealed. All envelopes must be placed back into the ballot box along with the counted ballots.
- (H) The completed tabulation sheet will then be folded and placed on top of the ballots, manila envelope, registration book, key and the box locked. The PoB is notified that the tabulation process has been completed.

- (I)** At the designated time at Coronation, the ballot box must be brought before the CoM and the designated Co-President will release the key to the PoB, the box opened, and the tabulation sheet reviewed by the PoB. These results are to only be shared with the CoM and the winners will be announced in a fashion determined by the PoB.
- (J)** The BoD only further reviews the tabulation results if anyone should call for a recount at the executive session prior to Victory Brunch. If there are no irregularities from the recount, the PoB is responsible for the final determination on how to discard the results. The voting registration book pages must be destroyed along with the voting ballots during this meeting.
 - 1) Should voting irregularities or discrepancies arise from a recount

that have not been satisfied by close of this meeting, the ballots and registration book will not be destroyed until such time as the irregularities and/or discrepancies are satisfied. This resolution must not exceed 30 days past Coronation as all hard copy evidence of the election must be destroyed within that timeframe.

- 2) In the event error in tabulation is discovered, the PoB will make an announcement at Victory Brunch. This announcement could possibly include different individuals being crowned.

Section 5.09 Regents / Line of Succession

(A) & (B) – Procedural clarification

Current

- (A)** Any appointed Regent must meet IICS & Corporation eligibility, including being a resident in good standing. Must be present for crowning ceremony at Coronation &

Monarchs must be on stage following College walk. (Refer to Bylaws Section 5.03 [F])

- 1) The Regent is given the title of Emperor Regent/Empress Regent/EmpX Regent and fulfills the duties of the Co-President. Once duties are fulfilled, the 'Regent' title will be removed.
- (B)** PoB must make contact (per the outline below) 6 days prior to Coronation. PoB must call all Monarchs/ICPs using their latest phone number listed in Corporation records. All will be asked for an immediate answer for their acceptance to act as Regent and if they need additional time to provide a response, they are given no more than 24 hours to reply. Once all have been called and it has been 24 hours from the last contact, the PoB will compile the list of those willing to act and those first in line are offered the position(s). This is required to be kept confidential and will not be announced until the crowning ceremony at Coronation. Any violation of this must be reported to the PoB and/or BoD to determine if action should be taken. If an individual that has accepted chooses to withdraw prior to crowning, the PoB will determine next in line from the previously compiled acceptance list.

Proposal

- (A)** Any appointed Regent must meet eligibility set by the International Court Council and the Corporation, including being a resident in good standing and must be present for crowning ceremony at Coronation and Monarchs must be on stage following College walk. (Refer to Bylaws Section 5.03 [F])
- 1) The Regent is given the title of Regent Emperor/Regent Empress /Regent EmpX and fulfills the duties of the Co-President. Once duties are fulfilled, the 'Regent' title will be removed.
- (B)** Annually, regardless of candidates, PoB must make contact (per the outline below) 6 days prior to Coronation. PoB must call all Monarchs/ICPs using their latest phone number listed in Corporation records. All will be asked for an immediate answer for their acceptance to act as Regent and if they need additional time to provide a response, they are given no more than 24 hours to reply. Once all have been called and it has been 24 hours from the last contact, the PoB will compile the list of those willing to act and those first in line are offered the position(s). This is required to be kept confidential and will not be announced until the crowning ceremony at Coronation. Any violation of this must be reported to the PoB and/or BoD to determine if action should be taken. If an individual that has accepted chooses to withdraw prior to crowning, the PoB will determine next in line from the previously compiled acceptance list.

Article VI Governing Documentation Review

Full article rework per proposed addition, clarification and updates to outline/procedures.

Current

Article VI. Governing Documentation Review

Section 6.01 Dealing with Disputes and Interpretation of the Bylaws

If any dispute should arise in the interpretation and application of these Bylaws, they will be deemed to have the meaning, which harmonizes with the Laws of the State of Utah and the provisions of the Internal Revenue Code. If any provision is declared invalid, it will be void, but it will not otherwise affect the validity of other provisions. It is the right of the BoD to seek legal counsel as to the effect of any/all proposed changes.

Section 6.02 Amendments to Articles of Incorporation

Review must be done every other year. By June Board meeting of any review year, the Bylaw Committee must submit proposal for amendments to the BoD for approval. Upon approval, the registered agent must submit to the State of Utah within 30 days.

Section 6.03 Amendments to Bylaws

The Bylaws may be altered, amended, or repealed, and the new Bylaws may be adopted by majority vote of all members in attendance. Thirty (30) days written notice of voting date on such changes must be given to entire membership of the intention to alter, amend, repeal, or adopt new Bylaws at such meeting, and the specific proposal or proposals are made available for examination. Bylaws should be reviewed at least every other year to keep up with society. All history of these changes should be kept with Historian records.

- (A)** Within 6 months from the first Board meeting of the Reign, the committee is to present

any proposal for Bylaw & Articles of Incorporation revision. All approvals, denials or corrections/rewrites will be done at this meeting. This will allow time to schedule the general membership vote by the following month. If the committee is not seated in enough time for proposals to be submitted to the BoD and voted upon by the current general membership, Bylaw review will be resumed by the following Reign's Board.

Section 6.04 Resolutions Review and Adoption

The BoD must review Resolutions annually. Resolutions may be deleted, invalidated, changed, or revised by a majority vote of the BoD. Said annual review must be completed within 60 days from the date of Coronation. Resolutions may be adopted at any time with a majority vote of the BoD. All history of these changes should be kept with Historian records.

Proposal

Article VI. Governing Documentation Review

Section 6.01 Dealing with Disputes and Interpretation

If any dispute should arise in the interpretation and application of these documents and they are not deemed to have a meaning which harmonizes with the Laws of the State of Utah and the provisions of the Internal Revenue Code and any provision is declared invalid, it will be void, but it will not otherwise affect the validity of other provisions. It is the right of the BoD to seek legal counsel as to the effect of any/all proposed changes.

Section 6.02 Amendments to Articles of Incorporation

Review must be done every other year in conjunction with Bylaw review. The Bylaw Committee must submit proposal for amendments to the BoD for approval. Upon approval, the registered agent must submit to the State of Utah within 30 days.

- (A) Every four years, the Corporation is required to review Articles XVI and XVII for any possible corrections/nominations to the responsible parties listed. If any edit should happen at any other timeline, it must still be reported to local officials as stated above.

Section 6.03 Amendments to Bylaws

- (A) Every other year, Bylaw Committee is granted six months from January Board meeting of the Reign to prepare a presentation of proposals for Bylaws and Articles of Incorporation revision. During this timeframe, the committee must give public notice to the general membership that Bylaw review is in process and give contact detail for the committee Chair explaining the availability for submission of proposals for committee review. The committee has the right to determine what proposals (as submitted or revised) will be presented at the special meeting stated in (B) below. This preliminary review process must be made clear to any member submitting proposal and be given explanation that this does not prevent them proposing at the special meeting. If the committee is not seated in enough time for proposals to be submitted and voted upon by the current general membership, Bylaw review will be resumed by the following Reign's Board.
- (B) The BoD must conduct a special meeting for the entire general membership to review proposals for revision of Bylaws and Articles of Incorporation. This may be achieved in more than one special meeting session if the timeframes set by Governing Documents are met. Along with the recommendations from the Bylaw committee, proposals may be made by any member in attendance. Bylaws should be reviewed at least every other year to keep up with society. All history of these changes should be kept with Historian records.

Section 6.04 Resolutions Review and Adoption

The BoD must review Resolutions every other year (opposite year of Bylaw review).

Resolutions may be deleted, invalidated, changed, or revised by a majority vote of the BoD. Review must be completed prior to March. Resolutions may be adopted at any time with a majority vote of the BoD. All history of these changes should be kept with Historian records.

Section 6.05 Standard Operating Procedures (SOPs)

The BoD must review SOPs with Resolutions meeting. These additional operating provisions may be deleted, invalidated, changed, or revised by a majority vote of the BoD. Said annual review must be completed prior to March. These provisions may be adopted at any time with a majority vote of the BoD. All history of these changes should be kept with Historian records.

- (A) Certain provisions listed as "special rule" to address temporary operating procedures must only carry for the Reign they were established in unless an outlined Governing Documents voting procedure establishes any as a permanent guideline.