

IMPERIAL RAINBOW COURT OF NORTHERN UTAH

Event Scheduling Form

-For a list of available dates, please see the Event/Show Coordinator

-Dates will be reserved in the order forms are received.

-Please complete in duplicate, keeping a copy for your reference.



Date			
Event			
Ages Permitted			
Door Time		Start Time	
Cover Charge		Suggested	Required
Cash Box Increase		\$	
Fund Benefit			
Event Hosts			
Contact Phone #			

Initials below indicate verification of duty/detail. If any detail below does not apply, please indicate with "N/A".

									Initials	
Location and Special Requests	Confirmed									
MC(s)										
Advertising										
Sound										
	DJ		DJA		DJ		DJA		Non-Corporation Equip	
Lighting										
Photos/Video										
Set										
Protocol										
Door										
Other Money Collection										

"DJ" = Primary / "DJA" = Assistant

Date completed form submitted ____/____/____ Host(s) signature _____

(by signing, you agree to adhere to all IRCONU event guidelines listed in Resolutions)

**** Do not complete below this line – Board use only ****

Approval Date ____/____/____ President's signature _____

Spotlight Reserved	Y	N
IRCONU Calendar	Y	N