

MY RECORD OF IMPORTANT INFORMATION

PERSONAL INFORMATION	INFORMATION OR LOCATION OF DOCUMENTS
Full name	
Address	
Telephone Number	
Alternate Telephone Number	
Social Insurance Number	
Medicare Number	
Birth Certificate	
Marriage License	
Divorce Records	
Death Certificate (of deceased spouse)	
Military service records	
Passport/Citizenship papers	

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MEDICAL INFORMATION	INFORMATION OR LOCATION OF DOCUMENTS
Family Doctor or Nurse Practitioner	
Pharmacy	
Health Care Directives	
Medications (name and dosage)	
Private insurance information	
Supplier	
Policy Number	
ID number	
Services Covered	

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FINANCIAL INFORMATION	INFORMATION OR LOCATION OF DOCUMENTS
Bank and bank accounts	
Investments	
Financial planner/adviser	
Pensions/benefits	
Life Insurance Policy	
Safety deposit box	
Previous year's tax returns	
Accountant or person who does your taxes	
Regular bills Provider, account number, how paid (monthly, pre-authorized...)	

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HOME INFORMATION	INFORMATION OR LOCATION OF DOCUMENTS
Mortgage or rental documents	
Homeowner or rental insurance	
Property tax bills	
Deeds/titles tor properties	
AUTOMOBILE & RECREATIONAL VEHICLE INFORMATION	INFORMATION OR LOCATION OF DOCUMENTS
Registration	
Loans/financing	
Insurance	
OTHER INFORMATION	INFORMATION OR LOCATION OF DOCUMENTS
People who have a spare key to your house	
Pets & Veterinarian	