

Procedures for the Resuming of In-door Worship
Saint James Lutheran Church
Approved by Council – October 13, 2020

Social distancing will be practiced and masks are to be worn at all times

ARRIVAL

1. The only entrance to the church will be through doors coming into the narthex (front) entrance. These doors and the doors to the sanctuary will be left open for ventilation.
2. Greeters/ushers will stand outside the entrance doors to take temperatures. They will maintain social distance while greeting worshipers. Individuals with a temperature of 100 or higher will not be permitted to enter.
3. Signage will be placed along the walkways to the doors emphasizing social distancing, the expectations for the wearing of masks, and other relevant information.
4. Tape will be used as markers on the walkways to maintain appropriate distance between groups if they must wait to be seated.
5. Two greeters (ushers) will check in and/or list the name[s] of the church member/group attending. All worshippers will check in and provide a contact number for tracing purposes if necessary.
6. Ushers will be at the doors entering the sanctuary to seat individual worshipers or family groups.

SEATING

1. For social distancing purposes and to reduce the likelihood of overcrowding, the congregation will be seated according to a council approved seating schematic developed by the Health and Safety Committee.
2. Seating will occur in every other row of seats in the sanctuary. Signs will be placed in rows where seating is not allowed. ["PLEASE LEAVE THIS ROW VACANT"]
3. The balcony will not be used.
4. If two services are held, the rows of seats used and not used in the first service will be reversed and the signage will be moved from the rows not used in the first service to the rows that were used in first service. Therefore, no one will be sitting in the same seats used in the first service.

DURING WORSHIP

1. No nursery will be provided at this time.
2. Offering will be received in the plates in the narthex.

3. Bulletins will be placed in the pews prior to the service and available digitally for those who use a tablet or phone.
4. There will be no congregational singing.

DISMISSAL AFTER SERVICE

1. Remind the congregation before the end of service of procedures to follow after dismissal.
2. Ushers will dismiss the congregation by rows and sections to reduce the crowding that currently occurs at the entrance to the sanctuary.
3. Worshipers will exit through the narthex and not stop or gather in the sanctuary, the entrance to the sanctuary, or on the ramp.
4. Pastor Tony will move to the Portico entrance to talk with members that wish to drive by and speak with him.

AFTER THE SERVICE OR BETWEEN SERVICES [Volunteers / Outside Cleaning Service]

1. Wipe down the back and sides of chairs and pews.
2. Remove articles or trash that is left
3. Check and clean restrooms (**only the second floor bathrooms** will be accessible)