

43rd OLTON SANDHILLS CELEBRATION VENDOR INFORMATION

WHEN: August 2-3, 2024

HOURS: Friday August 2nd 10am-2pm & 5pm-11 pm
Saturday August 3rd 10 am-11 pm

LOCATION: Pavilion Park Olton, Texas

FEES:

- **Friday all day:**
 - **Food booths/trucks: \$90**
 - **Vendor booths: \$50**
 - **Friday after 5 pm:**
 - **Food booths/trucks: \$45**
 - **Vendor booths: \$25**
 - **Saturday day:**
 - **Food booths/trucks: \$90**
 - **Vendor booths: \$50**
- Booth spots WILL NOT be reserved until signed vendor contact and fee is received
 - Spots are assigned on a first come first serve basis and spots with electricity are limited.
 - Payment can be made through the link below with the vendor contract attached. Cash and checks are also accepted.
 - Please make checks payable to Olton Chamber of Commerce & Agriculture. You can mail forms to P.O. Box 487, Olton, Tx 79064.

REGISTRATION CUT OFF DATE: July 21, 2024

DIRECTIONS:

- **Lubbock:** Take Hwy 84 west towards Anton, turn north on FM 168, go 25 miles north into Olton. Pavilion will be on the right side of FM 168.
- **Muleshoe:** Take Hwy 70 east approximately 35 minutes to Olton. Turn south on S FM 168, Pavilion will be on the left side of FM 168.
- **Plainview:** Take Hwy 70 west approximately 25 minutes to Olton. Turn south on S FM 168. Pavilion will be on the left side of FM 168.

EVENT SUMMARY:

- Estimated 500 in attendance

CANCELLATION POLICY:

- NO refunds are available once fee is received

SCHEDULE OF EVENTS: (subject to change)

- **Friday:**
 - 10am-2pm & 5pm - Vendors and food on the square
 - 6pm - Volleyball Tournament
 - 6pm - Cornhole Tournament
 - 7pm - Dance at the Pavilion
- **Saturday:**
 - 9am - Vendors and Food on the square

- 10am - W.B. Dickinson Memorial Parade
- 11:15am - Car Show
- 1pm - Golf Scramble
- 2pm - Lion's Club Tennis Drop
- 5pm - Cornhole Tournament
- 7pm - Concert and Dance at the Pavilion

RULES:

- Spaces will be assigned on a 1st come 1st serve basis when both a signed vendor contract and fee is received. Same booth spots from previous events are not guaranteed.
- Spots with electricity are limited
 - ONLY vendors who request electricity on vendor contract will be allowed to plug into electrical outlets
 - Food Trucks/Trailers are kindly asked to use personal generators
- **YOU MUST STAY WITHIN YOUR BOOTH PARAMETERS UNLESS APPROVED BY THE MANAGER.**
 - **Booth spaces are 12x12**
 - **For safety purposes all display, serving materials and seating must be within rented booth space. OCCA has the right to ask you to move back into your rented space.**
- Selling of products such as air soft guns, sling shots, fireworks, fart bombs, knives larger than 12 inches, etc will not be allowed. If you are caught selling this type of product the OCCA has the right to ask you to leave.
- Your area must be cleaned up and look as it did when you set up.
- There will be **NO** duplication of multi-level marketing company/network marketing companies such as: Avon, Mary-Kay, Pampered Chef, Lip Sense, Younique, etc.
- We will allow a duplication of food vendors but will try to limit duplications to allow for fair sales.
- All products must be listed on vendor contracts to decrease risk of multiple multi-level marketing companies/network marketing companies.
- Vendors are responsible for bringing their own tables, chairs, display items, tent/awning (optional), extension cords for booths with electricity
- You must get approval to share a booth.
 - There will be a \$20 fee on top of the booth charge to share a booth area.
- Security will be onsite but **ALL VENDORS** are responsible for their own booth and we are **NOT** responsible for any accidents, stolen goods or damage to your products.
- No alcohol is allowed on premises. **WE WILL NOT GIVE A WARNING IF YOU ARE CAUGHT WITH ALCOHOL. YOU WILL BE ASKED TO LEAVE.**
- Collection of sales tax is the responsibility of the Vendor
- Food vendors must provide copies of Tax ID Certificate and Health Certificate
- **WE HAVE THE RIGHT TO ASK YOU TO LEAVE OR REFUSE ANY VENDOR TO FUTURE EVENTS IF YOU VIOLATE ANY OF THE ABOVE ON THIS CONTRACT.**

VENDOR SET-UP:

- **Friday:**
 - For ALL DAY VENDORS:
 - Check in begins at 8 and all vendors will be asked to close down at 2 pm to allow evening vendors to set up.
 - All vendors must be checked in by 4pm and be ready by 5pm
 - Please check in with Brittney Redwine (806-252-7251) at Chamber table at Pavilion for space location
- **Saturday:**

- All vendors must check in between 8-9 am and be in place by 9:30 am (parade starts at 10 am and Main Street will be blocked)
- Please check in with Brittney Redwine (806-252-7251) at the Chamber table at the Pavilion for space location
- Please remember vendors are responsible for providing their own tables, chairs, display items, tent/awning (optional), and electrical cords for booths with electricity. Chamber will not provide these items for your space.

VENDOR TEAR DOWN:

- Shutting down early is STRONGLY discouraged
 - If you need to leave prior to the event ending you must receive approval from management
- **Friday:**
 - May start to take down at 9:30 pm or if sold out can take down earlier
- **Saturday:**
 - May start to take down at 5pm or earlier if sold out.
 - Concert starts at 7pm at the Pavilion. You are welcome to stay set up later for the concert but have to have everything broken down by 11 pm.

I have read and fully understand and agree to all above stated rules and regulations. I understand and agree that I am solely responsible for my booth and all products. I understand that failure to comply with the above contract can lead to the termination of this vendor contract with no refund and could lead to failure to be able to return for future events.

Signature

Date

Vendor Form:

<https://form.jotform.com/240734883280157>

Olton Chamber of Commerce & Agriculture
P.O. Box 487 Olton, TX 79064 806-285-2292 occa@oltonchamber.org

Application for Booth Rental – Sandhills Celebration – August 2-August 3, 2024

Please Circle One - Business/Individual Organization/Civic Club

Name _____ Phone () _____

Address _____

City _____ State _____ Zip Code _____

E-mail _____

Type of Booth – please circle one - Tent Trailer

Specific list of items to be sold _____

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Food Booths/Trucks - Number of spaces needed _____ (Larger exhibits will be required to pay for additional space.)

Friday All Day (\$90) _____ Friday After 5 pm only (\$45 fee) _____

Saturday All Day (\$90 fee) _____ Total fee included _____

Food vendors must provide copies of Tax ID Certificate and Health Certificate to this application.

All Other Booths - Number of spaces needed _____ Electricity needed _____

Friday All Day (\$50) _____ Friday After 5 pm only (\$25 fee) _____

Saturday All Day (\$50 fee) _____ Total fee included _____

All exhibitors must furnish their own tables and chairs and other display equipment.

I have read the above rules and forever discharge the Olton Chamber of Commerce & Agriculture from any personal liability or loss claims or damage arising out of/or in connection with my exhibit.

Signature

Date

Office Use Only:

Paid _____ **Cash or Check #** _____ **Date Dep** _____ **Booth #** _____