

BOOKER T. WASHINGTON HIGH NATIONAL ALUMNI, INC.

256 EAST MCLEMORE AVENUE

MEMPHIS, TN 38106-2833

NEW MEMBERS HANDBOOK
Booker T. Washington High
National Alumni, Inc.



BOOKER T WASHINGTON HIGH
NATIONAL ALUMNI



The goal of the Booker T. Washington High National Alumni, Inc. is to unite graduates under one banner regardless of the city where they currently reside.

Its mission is to reach every Booker T. Washington alumnus in America and to bring them together under one band, with one bond of fraternal love as the link to join them together as one.

These temporary National Officers were named until a duly constituted slate of National Officers could be elected at the first BTW Conference which was to be held at a later date.

It was decided that each of the founding board members should make an overt gesture to emphasize their commitment to reaching the original goal of the organization previously described.

Founding Board Members



Clyde R. Venson
National President

Carolyn B. Brasfield
National Vice President

Charles Hill
Secretary Treasurer

Hugh Strong
Chair, Compliance Committee

Daisy Hodges-Phillips
Corresponding Secretary

Charles Bolton
Member, Compliance Committee

Michael E. Marsh
Member. Compliance Committee

A decision was made to limit the number of founding board members to fourteen (14). Each founding board member would be required to remit the sum of \$200.00 over a period of six (6) months. Payment of these funds were requested as a symbolic gesture to emphasize each member's commitment to reaching the original goal of unifying all Booker T. Washington graduates in America.

Organizing Strategy

An agreement was reached regarding the organization structure that required a **NEW MEMBER'S HAND-BOOKLET** be created. Copies of the New Member's Hand-Booklet shall be distributed to potential members as a recruitment tool.

Organizational Structure

**** Founding Board Members** – Life board member who agreed and paid \$200.00.

**** National Board of Directors** – Not less than one National from each chapter plus the founding board member(s) will make up the National Board of Directors, the governing body of the Association.

**** Chapter Members** – Each chapter in every city that has fifteen (15) dues paying members or more

shall be granted a seat on the National Board of Directors.

****** There may be more than one chapter in any given city.

**** At-Large Members** – Cities where there are fewer than fifteen (15) known eligible members of the alumni, those graduates may join the National Alumni directly with the National Board of Directors as **At-Large Members**. Should it develop that there are fifteen (15) or more At-Large Members in a given city, they would be so notified so they could organize a chapter if so desired.

The above and following information will become a part of the Constitution and Bylaws for Booker T. Washington High National Alumni, Inc.

1. The name of the organization is **Booker T. Washington High National Alumni, Inc.**
2. The National Board of Directors shall serve as the **Governing Body** for the organization.
3. **Chapters** shall be established in the known fourteen (14) cities that have high schools named for Booker T. Washington.
4. There may be more than one Chapter in a city, provided each Chapter has fifteen (15) or more registered members.
5. Registered members are those who are reported to the National Board

of Directors each year on a Membership Form.

6. The fourteen (14) founding board members plus not less than one National board member from each chapter, named by the chapter, will make up the national board of directors.
7. Chapters may be organized in any city provided the city has fifteen (15) or more members who graduated from any Booker T. Washington high school.
8. Multiple chapters in the same city shall be numbered in the order in which they are organized (Dallas Chapter #1, Chapter #2, etc.)
9. **At-Large Members** are those graduates of Booker T. Washington residing in a city that does not have

fifteen (15) identified eligible members. These individuals will file their membership requests directly with the National Board of Directors.

10. Regular meetings of the National Board of Directors shall be held during the time of the annual National Conference.
11. The President of the National Board of Directors may conduct call meetings, provided the agenda for such call meeting is sent to all board members with a Voting Ballot. Those board members unable to attend said call meetings, shall be allowed to cast their vote on each item on the agenda using their Voting Ballot.
12. Two signatures shall be required on all checks written within the organization.

13. Chapters will set their own annual membership dues. Twelve (\$12.00) dollars of each chapter's membership dues shall be sent to the National Board of Directors as a National Scholarship Fund. One hundred percent (100%) of the \$12.00 National Scholarship fee shall be awarded to a graduating senior from a Booker T. Washington high school on a rotating basis (# of registered members = 200 members, therefore a \$2,400 scholarship will be awarded to one graduating senior. As the membership grows, more scholarship funds will become available. After the cap is met, the additional funds will be applied to another scholarship (2nd, 3rd, etc.).

14. Proceeds from the annual convention shall be used to establish grant funds that each high school represented by an alumni chapter may submit a grant application to receive financial assistance for special school projects.
15. Membership dues shall come due in January each year. Chapters must maintain fifteen (15) registered members each year to keep their chapter active.
16. Each year, during the month of November, chapters will conduct a “Round Up” to recruit new members for the coming year.

Elections of officers will be held:

17. The National board of directors shall hold an election of officers every four (4) years during the time of the annual conference. The new officers shall assume their elected position in January of the coming year. Under no circumstances shall a National President of a chapter entertain a motion to extend their four (4) year term in office. Chapters shall hold election of officers in November, at the end of their four (4) year term in office and elect new officers to serve for the next four (4) years.

ELECTED OFFICERS: NATIONAL BOARD OF DIRECTORS

18. National President – One four (4) year term as President
19. National Vice President – One four (4) year term as Vice President
20. National Secretary/Treasurer – One four (4) year term as secretary/treasurer
21. National Membership Secretary – One four (4) year term as membership secretary
22. National Recording Secretary – One four (4) year term as recording secretary
23. National Education Director – One four (4) year term as education director

24. National Compliance Director – One four (4) year term as compliance director

ELECTED OFFICERS: CHAPTERS

25. Chapter President – One four (4) year term as president
26. Chapter vice president – One four (4) year term as Vice President
27. Chapter Secretary/Treasurer – One four (4) year term as secretary/treasurer
28. Chapter Membership Secretary – One four (4) year term as membership secretary
29. Chapter Recording Secretary – One four (4) year term as recording secretary

WHEN WILL ELECTIONS OF OFFICERS BE HELD

30. The National Board of Directors shall hold an election of officers every four years during the time of the annual convention. The new officers shall assume their elected positions in January of the coming year. Under no circumstances shall a National or Chapter President entertain a motion to extend their four (4) year term in office. Chapters shall hold election of officers in November at the end of they

HISTORY

How We Got Started:

Booker T. Washington High National Alumni, the first high school alumni association of its kind in the United States, was established for graduates of all Booker T. Washington high schools in America. We located 14 cities in the United States with schools named Booker T. Washington.

The cities are:

- 1. Memphis, Tennessee**
- 2. Montgomery, Alabama**
- 3. Tuskegee, Alabama**
- 4. Miami, Florida**
- 5. Pensacola, Florida**
- 6. Atlanta, Georgia**
- 7. Shreveport, Louisiana**
- 8. Tulsa, Oklahoma**
- 9. Columbia, South Carolina**
- 10. Dallas, Texas**
- 11. Houston, Texas**
- 12. Norfolk, Virginia**
- 13. London, West Virginia**
- 14. Washington, D.C.**

The purpose of this alumni association is to unite graduates of schools bearing the name Booker T. Washington under one banner, regardless of the city where they attended school.

The seven (7) courageous visionary graduates from Memphis, TN, who are National Board Members (see

pages 2-3). Membership, including these 13 individuals will remain open until the total of 28 members have paid dues to become a member.

The entire world shut down in after a group of patients in Wuhan, Hubei Providence, China began to experience shortness of breath and fever on December 12, 2019. These initial cases were connected to the Huanan Seafood Wholesale Market in Wuhan. The World Health Organization (WHO) gives the disease that is causing the 2019 Novel Coronavirus outbreak, COVID-19, an abbreviated version of coronavirus disease 2019. The WHO declared the disease a pandemic on March 11, 2020. By March 15, 2020, the United States began shutting down to prevent the spread of the disease. The next day the Center for Disease Control (CDC) and Prevention launched Clara bot, a COVID-19 symptom checker on its website. Following the advice of the CDC and others, the Booker T. Washington National Alumni association stopped all business and transactions.

The Certificate of Incorporation for the Booker T. Washington High National Alumni organization was filed and recorded on December 2, 2019, in the Office of the Secretary for the state of Tennessee as “**BOOKER T.**

WASHINGTON HIGH NATIONAL ALUMNI, INC.” During that same time the corporation applied for and received tax exemption from the Internal Revenue Service. The board of directors was planning to host the first National Conference. The event was to be held at the Holiday Inn Airport near Airways and Democrat in Memphis, TN, September 24 – 26, 2020.

For Additional Information and/or for assistance in organizing a chapter:

Call :(901) 496-1811 or (901) 489-7129

Email: clyderv@gmail.com or
rwm@bellsouth.net

Note: At-Large member’s annual dues are \$24.00/year. To become an At-Large member, complete the attached form and email to clyderv@gmail.com or mail to the National Headquarters, 256 E McLemore Avenue, Memphis, TN 38106.

REGISTRATION FORM

Please print and return to:

**NATIONAL BOOKER T. WASHINGTON HIGH
NATIONAL ALUMNI HEADQUARTERS**

Name: _____

Address: _____

City: _____ State: _____

Phone # (_____) _____

Email: _____

Alumni of Booker T. Washington High

City: _____

Signature: _____ Date: _____

**MAKE CHECKS, IN THE AMOUNT OF \$24.00
PAYABLE TO: BOOKER T. WASHINGTON HIGH
NATIONAL ALUMNI**