

# ROLAND MANAGEMENT, INC.

434 MARION AVENUE \* SPARTANBURG, SC 29306 \* 864-585-0835 \* FAX 864-585-0270

February 5, 2025

Dear, Jordan Springs Two Association Property Owners:

Our staff at Roland Management, Inc. are delighted with the decision of the Board of Directors to bring the Jordan Springs Two Homeowners Association under our management program. We look forward to the opportunity to work with each of you and your Board of Directors toward preserving the property values and your investment.

**Beginning February 4, 2025 our management of the homeowners association has begun. The Board of Directors has told us the current dues are \$100.00 per year. Thank you to all homeowners for paying your dues on time. This is a valuable asset to all of us. In the future please make checks payable to Roland Management and mail to the above address.**

Roland Management, Inc. will work at the direction of the Board of Directors to collect yearly fees, follow up unpaid yearly fees, pay all authorized invoices, maintain files, render monthly statements to the Board, maintain Association funds, perform special mailings at association's expense, help to resolve owner problems pertaining to covenants, assist with annual meetings, help manage and pay contractors for association, and prepare 1099s.

The Board will not be tied to the day to day business functions of the association, this will fall on the management company. However, the management company will work very closely with the Board of Directors to assist them with their duties.

Please feel free to contact me if you have questions, concerns or issues. I am looking forward to working with all of you. You can contact me at 864-585-0835 ext.14 or by email at [vincent@rentalsbyrmi.com](mailto:vincent@rentalsbyrmi.com). Please continue to use your hoa website for info and your covenants & by-laws will be available at our website: [rentalbyrmi.com](http://rentalbyrmi.com).

Sincerely,

Vincent Roland, Property Manager