

JORDAN SPRINGS TWO HOA ARCHITECTURAL REQUEST

Return Complete Packet to:
Roland Management Company
434 Marion Avenue
Spartanburg, SC 29306

Board Use Only Received _____ Sent to Board _____ Received Decision _____

Jose Santiago, Pres dbhthc41961@gmail.com; Kim Karaszewski, VP; mtlover62@yahoo.com;
Delores Baxter, Sec/Tr omajs@hotmail.com

Property Address: _____ Homeowner Name: _____

Email Address: _____ Phone Number: _____

Category of Improvement (Check all that apply)

- | | | | |
|-------------------|----------------------|-------|--------|
| Out Building/Shed | Driveway/Parking | Fence | Height |
| Landscaping | Patio/Screened Porch | | Style |
| Addition | Other _____ | | Color |

It is the responsibility of each owner to install all approved fencing in a manner that ensures an adequate distance for future maintenance of said fencing and also the entire property from the fence line to the property line. It is also the property owner's responsibility to obtain permission to attach to a neighboring fence if applicable.

Checklist of Items the Board will need to proceed: **Requests will not be considered without all supporting documentation included.

- Site Plan with location and dimensions of improvement indicated
- Photo, Brochure or Sketch of Improvement
- Written description of improvement including materials, colors and sizes

Contractor: _____ Phone Number: _____

By signing below the applicant understands that by completing this form he/she agrees to all guidelines set forth by the architectural review committee and all decisions are final. It is understood that the applicant is responsible to comply with all Federal, State, County, and Local codes. It is the applicant's responsibility to locate all easements, utilities, and property lines. Approval is void if improvement is not started within ninety (90) days from the approval date. Standards of the neighborhood's governing documents apply to completion guidelines. Items submitted to the committee will not be returned.

Homeowner Signature: _____ Date: _____

FOR BOARD OR COMMITTEE USE ONLY APPROVED: _____ Date: _____ DENIED: _____ Date: _____ Notes: _____ _____ _____
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