

# JORDAN SPRINGS 2 HOA      ANNUAL MEETING-OFFICER ELECTION-MEMBERSHIP DUES

## ANNUAL MEETING

The Annual Members' Meeting to elect a new officer will be held at the Middle Tyger Library, 170 Groce Road, Lyman, SC 29365, on Thursday, December 18, 2025, at 6:00 pm. As specified in Sections 3 and 4 of the HOA Bylaws, directors are to be nominated from the floor and elected at the annual meeting by written or oral ballot, with each Lot entitled to one vote. Votes may also be made in writing by proxy and filed with the HOA Secretary. All homeowners are encouraged to attend the meeting.

## OFFICER ELECTION

On April 17, 2023, the Board voted to revert to the 3-year staggered election plan which was implemented every year from 2008 through 2021. In returning to the established sequence, the Secretary/Treasurer was elected in December 2023 for a 3-year term (2024-2026); the President was elected in December 2024 for a 3-year term (2025-2027); and the Vice-president will be elected in December 2025 for a 3-year term (2026-2028).

As described in Section 7.6.a. of the Bylaws, the duty of the Vice-president is to act in the place and stead of the President in the event of his/her absence, inability, or refusal to act. Presidential duties include the following: preside at all meetings, implement all orders and resolutions of the Board, sign all legal documents, and co-sign all checks.

In 2017, the Board established a procedure requesting that potential board members confirm in writing that they wish to run for office. Therefore, we are including a form at the bottom of this page for such a declaration. If you would like to be nominated to serve as Vice-president of the JS2HOA, please complete the NOMINATION FORM and return it to Jordan Springs Two HOA, C/O Roland Management Company, 434 Marion Avenue, Spartanburg, SC 29306, by November 30, 2025.

## MEMBERSHIP DUES

On December 5, 2023, the Board voted to lower the annual dues from \$140 to \$100. The \$100 amount will remain in effect for the coming year. Please remit your check or money order for \$100 payable to Jordan Springs 2 HOA, C/O Roland Management Co. The payment is due on January 1, 2026, with a grace period extended to January 31, 2026. Payments received February 1<sup>st</sup> or later will be subject to a \$25 per month late fee. An INVOICE/REMITTANCE FORM is provided below for inclusion with your payment.

Jordan Springs Two HOA, Inc.  
C/O Roland Management Company  
434 Marion Avenue  
Spartanburg, SC 29306

### 2026 Membership Dues INVOICE/REMITTANCE FORM

2026 Annual Dues \$100.00  
Due in Full January 1, 2026

Homeowner: \_\_\_\_\_ Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### NOMINATION FORM – JORDAN SPRINGS TWO HOA BOARD OF DIRECTORS – POSITION OF VICE-PRESIDENT

I volunteer as a candidate for election to a 3-year term as Vice-president of the Jordan Springs 2 HOA Board of Directors.

\_\_\_\_\_  
Homeowner Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

Meeting Minutes, Financial Reports, Newsletters, Corporation Documents, etc. are accessible at <https://jordansprings2hoa.com>

See Reverse Page for Latest Treasurer's Report and 2026 Budget Proposal