



**Barry County Central Dispatch
Administrative Board Meeting Minutes
Thursday, October 17, 2024**

- A. Forbes called the meeting to order at 7:01 p.m.
The Pledge of Allegiance was recited.
- B. Introductions were made and roll call was taken.
Attendance: Forbes, Boulter, Peck Leaf, Cove, Weeks, Yarger, Wilson and Disselkoen
Absent with advance notice: Vujea, Smelker and Boulter
Absent with no notice: Leaf
Others in attendance: Lehman, (BCCD) Hall (BCCD), Booth, (BCCD) and members of the Barry County Fire Association
- C. A motion was made by Disselkoen and supported by Cove to approve the agenda as written.
All in favor. Motion carried.
- D. A motion was made by Smelker and supported by Disselkoen to approve the September 23, 2024 meeting minutes. **All in favor. Motion carried.**
- E. Public Comment
- F. Committee Reports:
 - 1. Personnel Committee
 - a. Cove reported that the Directors evaluation is due by the end of today, October 17th. Personnel Board will be meeting at BCCD on October 21 at 9:30am.
 - 2. No Finance Committee meeting or report.
 - 3. No Equipment Committee or report
- G. Directors Report was reviewed and discussed.
 - 1. PFN is working on a different solution to increase our internet bandwidth
 - 2. Delay in response from legal counsel continues.
 - 3. Forbes reminded the board that Stephanie received the APCO State of Michigan Director of the Year Award.
- H. New Business
 - 1. Discussed the draft Semco utilities contract.
 - 2. Motion made by Weeks and supported by Cove to approve the utilities contract with Director Lehman's signature on the contract. **All in favor. Motion carried.**
- I. September 2024 Operating and State Budget Reports were reviewed and discussed.
- J. Expenses
 - 1. Operating Disbursements were reviewed. A motion was made by Cove and supported by Wilson to approve the October Operating Disbursements. **Roll call vote. All in favor. Motion carried.**
 - 2. State Disbursements were reviewed. A motion was made by Cove and supported by Disselkoen to approve the October State Disbursements. **Roll call vote. All in favor. Motion carried.**
 - 3. There were no Public Safety 800 MHz Fund Disbursements to be reviewed for the month of October.

4. Motion was made by Weeks and supported by Cove to approve the November 2024 Contingent Vouchers. **Roll call vote. All in favor. Motion carried**
- K.** Old Business
 1. Director Lehman gave an update on the towers.
- L.** No Miscellaneous
- M.** Second Limited Public Comment

Thank you to the dispatch team and Stephanie for all of their hard work from the Fire Association.
- N.** Motion was made by Wilson and supported by Cove to adjourn at 7:26 p.m. **All in favor. Motion carried.**

The next Administrative Board Meeting will be held on **Monday, November 25, 2024 at 2:00 p.m.**

Respectfully submitted by Vanessa Booth