Barry County Central Dispatch
Administrative Board Meeting Minutes
Monday, September 22, 2025

A. Forbes called the meeting to order at 2:00 p.m.
Roll call was taken.
Attendance: Forbes, Linebaugh, Leaf, Peck, Boulter, Smelker, Vujea, Cove, Yarger and Dunn.
Weeks was absent with advance notice.
Others in attendance: (BCCD) Lehman, Hall and Booth

B. A motion was made by Cove and supported by Dunn to approve the September 22, 205 Meeting Agenda adding Life Insurance Employees under Old Business number 2. **All in favor Motion carried**.

C. A motion was made by Leaf and supported by Smelker n to approve the August 25, 2025 meeting minutes**. All in favor. Motion carried.**

D. No Public Comment

E. Committee Reports
1. Personnel: Directors annual evaluation
   a. Cove reported that board members can expect the director's evaluation in an email today or members are invited to stay after the meeting for a printed copy. Evaluations are due by October 23rd.
   b. Continue union negotiations.
2. No Finance Committee and no report.
3. No Equipment Committee meeting.
   a. Lehman reported that she will be meeting with Disselkoen on Thursday to prioritize the list of projects that they have been discussing.
   b. We will be testing the outdoor sirens with C-Com and Emergency Management on Thursday.

F. Directors Report was reviewed and discussed.

G. No New Business

H. August 2025 Operating & State Budget Reports were reviewed and discussed.

I. Expenses
1. Operating Disbursements were reviewed. A motion was made by Leaf and supported by Vujea to approve the September 2025 Operating Disbursements. Roll call vote. **All in favor. Motion carried.**
2. State Disbursements were reviewed. A motion was made by Smelker and supported by Leaf to approve the September 2025 State Disbursements. Roll call vote. **All in favor. Motion carried**.
3. Motion was made by Leaf and supported by Linebaugh to approve the October 2025 Contingent Vouchers. Roll call vote. **All in favor. Motion carried.**

J. Old Business
1. Update on LIFE EMS
2. Life Insurance discussion regarding the original paperwork instating the employee benefit of $50,000.00 Life Insurance.

a. A motion was made by Leaf and supported by Dunn to approve confirming the $50,000.00 for Employee Life Insurance. **All in favor. Motion carried.**

K. No Miscellaneous

L. No Limited Public Comment

M. Motion was made by Leaf and supported by Smelker to adjourn at 2:22p.m. **All in favor. Motion carried.**

The next Administrative Board Meeting will be held on Monday, October 27, 2025 at 2:00 p.m.

Respectfully submitted by Vanessa Booth