**Barry County Central Dispatch**

**Administrative Board Meeting Minutes**

**Monday, August 25, 2025**

1. Forbes called the meeting to order at 2:05 p.m.

Roll call was taken.

Attendance: Forbes, Disselkoen, Leaf, Peck, Boulter, Smelker, Vujea and Dunn.

Cove, Yarger and Weeks were absent with advance notice.

Others in attendance: (BCCD) Lehman, Hall and Booth

1. A motion was made by Dunn and supported by Disselkoen to approve the August 25, 205 Meeting minutes as written. **All in favor Motion carried**.
2. A motion was made by Peck and supported by Smelker to approve the July 28, 2025 meeting minutes**. All in favor. Motion carried.**
3. No Public Comment
4. Committee Reports
   1. Lehman reported that the CBA Negotiations have begun; the next meeting will be on September 23, 2025.
   2. No Finance Committee and no report.
   3. Disselkoen reported that the Equipment Committee met on August 13th.
      * + 1. Discussed the 800 Pagers Proposal and Agency Agreement. Time frame is November. Motion made by Disselkoen and supported by Leaf to spend up to $140,000.00 to cover the cost of the 800 pagers and equipment. **Roll call vote. 7 in favor, 1 dissented. Motion Carried.**
          2. Discussed the telephone line conversion to VOIPand change in ISP.Motion made by Dunn and supported by Disselkoen to approve the AT & T Proposal for VOIP and ISP. **Roll call vote. All in favor. Motion Carried**.
5. Directors Report was reviewed and discussed.
   1. Discussed Court Bond Condition and Probation Order Tracking. Smelker will reach out to try to schedule a meeting with the judge to discuss the ongoing issues on September 5th after the Security Meeting.
6. No New Business
7. July 2025 Operating & State Budget Reports were reviewed and discussed.
8. Expenses
   1. Operating Disbursements were reviewed. A motion was made by Smelker and supported by Vujea to approve the August 2025 Operating Disbursements. Roll call vote. **All in favor. Motion carried.**
   2. State Disbursements were reviewed. A motion was made by Disselkoen and supported by Vujea to approve the August 2025 State Disbursements. Roll call vote. **All in favor. Motion carried**.
   3. Motion was made by Boulter and supported by Smelker to approve the September 2025 Contingent Vouchers. Roll call vote. **All in favor. Motion carried.**
9. Old Business
   1. Reviewed the Board Member Code of Conduct with amended changes. Motion made by Vujea and supported by Leaf to approve the amended Board Member Code of Conduct. **All in favor. Motion Carried. Board Members were asked to sign the amended document.**
10. Miscellaneous
    1. Discussed EMS change in BIRCH. Mercy Ambulance will not be renewing their agency license. Life EMS will cover the remainder of Mercys contract with BIRCH and begin their service on September 15th. We will need to do a resolution to amend the EMS change.
11. No Limited Public Comment
12. Motion was made by Dunn and supported by Smelker to adjourn at 3:05 p.m. **All in favor.** **Motion carried.**

The next Administrative Board Meeting will be held on Monday, September 22, 2025 at 2:00 p.m.

Respectfully submitted by Vanessa Booth