



Barry County Central Dispatch
Administrative Board Meeting Minutes

December 21, 2020

- A. Forbes called the meeting to order via zoom at 2:00 pm.
The Pledge of Allegiance was recited.
- B. Roll call was taken.
Attendance: Forbes, Cove, Leaf, Smelker, Disselkoen, Yarger, Weeks, Wilson and Vujea
Absent: Redman and Murphy
Others in attendance: Director Lehman (BCCD) and Booth (BCCD)
- C. A motion was made by Leaf and supported by Smelker to approve the Agenda as written.
All in favor. Motion carried.
- D. A motion was made by Cove and supported by Weeks to approve the November 23, 2020 Zoom Meeting Minutes as presented. **All in favor. Motion carried.**
- E. There were no Public Comments.
- F. Committee Reports
 - 1. Personnel Committee
 - a. Vujea reported that the Personnel Committee will postpone the discussion of the Directors evaluation and compensation package during the January 2021 Advisory Board meeting.
 - 2. Finance Committee report
 - a. Smelker reported that the next Finance Committee meeting will be held at 9am on January 7th.
 - 3. No Equipment Committee report
 - 4. Building Committee
 - a. Stephanie updated the board that the General Contractor Vandekodde began the Walk through of the building with the subcontractors to bid on the project. Bids are due to Vanderkodde on Dec 30th; bids will be presented to us on the 31. We are approximately 1-2 weeks behind our original timeline due to delays in the drawing process. Tentative timeline is to move dispatch into EOC the second or third week of January with the construction to begin the first or second week of February.
- G. Directors Report was reviewed and discussed.
- H. No New Business
- I. No Miscellaneous
- J. November Operating & State Budget Reports were reviewed. No questions or discussion.
- K. Expenses
 - 1. December 2020 operating disbursements were reviewed. A motion was made by Cove and supported by Leaf to approve the December operating disbursements. Roll call Vote. **All in favor. Motion carried.**
 - 2. December 2020 state disbursements were reviewed. A motion was made by Cove and supported by Disselkoen to approve the December state disbursements. Roll call vote. **All in favor. Motion carried.**

3. Motion was made by Cove and approved by Leaf to approve the January 2021 contingent vouchers. Roll call vote. **All in favor. Motion carried.**
- L.** No Old Business.
- M.** Miscellaneous
1. Discussion of appointments and reappointments. Mr. Murphy will not be reappointed to the board when his term expires. The township seat will be filled by Doug Peck for a 4-year term beginning January 1, 2021. The city is reappointing Bill Redman to the city seat on the board. In October Barry County Fire Associated reappointed Lani Forbes for another 4-year term.
 2. A motion was made by Leaf and seconded by Smelker to approve the 2021 Meeting Schedule. **All in favor. Motion carried.**
- N.** No Public Comment.
- O.** A motion was made by Cove and supported by Leaf to adjourn the meeting. **All in favor. Motion carried.** The meeting was adjourned at 2:33 pm.

The next Administrative Board Meeting will be held on Monday, January 25, 2021 at 2:00 p.m.

Respectfully submitted by Vanessa Booth