



**Barry County Central Dispatch  
Administrative Board Meeting Minutes  
Monday, December 18, 2023**

- A. Forbes called the meeting to order at 2:00 p.m.
  - Roll call was taken.
  - Attendance: Forbes, Sixberry, Smelker, Boulter, Disselkoen, Peck, Yarger, Weeks, Wilson and Vujea.
  - Cove was absent with advance notice
  - Others in attendance: Lehman, (BCCD) Hall (BCCD), Booth, (BCCD)
- B. A motion was made by Disselkoen and supported by Weeks to approve the agenda with the 2024 Meeting Schedule added under Miscellaneous. **All in favor. Motion carried.**
- C. A motion was made by Vujea and supported by Peck to approve the November 27, 2023 meeting minutes. **All in favor. Motion carried.**
- D. No Public Comment
- E. Committee Reports:
  - 1. No Personnel Committee Meeting or Report
  - 2. No Finance Committee Meeting or Report
  - 3. No Equipment Committee Meeting but one will be scheduled soon. No Report.
- F. Directors Report was reviewed
- G. New Business
  - 1. MPSCS Integration Agreement & Resolution
    - a. Motion was made by Smelker and supported by Weeks to approve the updated member subscriber MPSCS Agreement and to appoint Stephanie Lehman, Director of BCCD authority to sign the agreement. **All in favor. Motion carried.**
  - 2. MPSCS Resolution #23-01.
    - a. Resolution #23-01 by Forbes, seconded by Sixberry BE IT HEREBY RESOLVED the Barry County 9-1-1 Authority/Administrative Board approves the MPSCS Integration Agreement and BE IT FURTHER RESOLVED that, Stephanie Lehman; Director of Barry County Central Dispatch Authority is authorized to sign the aforementioned Agreements. Roll call vote. **All in favor. Motion Carried.**
- H. November 2023 Operating & State Budget Reports were reviewed and discussed.
- I. Expenses
  - 1. Operating Disbursements were reviewed. A motion was made by Vujea and supported by Disselkoen to approve the Amended December 2023 Operating Disbursements. Roll call vote. **All in favor. Motion carried.**
  - 2. State Disbursements were reviewed. A motion was made by Vujea and supported by Peck to approve the December 2023 State Disbursements. Roll call vote. **All in favor. Motion carried.**
  - 3. Motion was made by Weeks and supported by Smelker to approve the January 2024 Contingent Vouchers. Roll call vote. **All in favor. Motion carried.**
- J. Old Business
  - 1. Director Lehman gave a tower update.

**K. Miscellaneous**

**1. 2024 Administrative Board Meeting Schedule**

- a.** Motion made by Wilson and supported by Smelker to approve the 2024 Administrative Board Meeting schedule. **All in favor. Motion carried.**

**L. No Second Limited Public Comment**

- M.** Motion was made by Smelker and supported by Peck to adjourn at 2:27 p.m. **All in favor. Motion carried.**

The next Administrative Board Meeting will be held on Monday, January 22, 2024 at 2:00 p.m.

Respectfully submitted by Vanessa Booth