



**Barry County Central Dispatch
Administrative Board Meeting Minutes- DRAFT
January 24, 2022**

- A. Forbes called the meeting to order at 2:00 p.m.
- The Pledge of Allegiance was recited.
- B. Roll call was taken.
- Attendance: Forbes, Weeks, Smelker, Leaf, Dunlap, Peck, Yarger, Boulter, Vujea,
 - Absent: Cove, Wilson
- Others in attendance: Patti Rayl, Village of Middleville Manager, Michael Brown, Barry County Administrator, Lehman (BCCD), Hall (BCCD) and Leinaar (BCCD)
- C. Election of Officers and Committee Appointments
- A motion was made by Smelker and supported by Weeks to nominate Lani Forbes as Chairperson of the 9-1-1 Administrative Board. **All in favor. Motion carried.**
 - A motion was made by Leaf and supported Peck to nominate Jon Smelker as Vice Chairperson of the 9-1-1 Administrative Board. **All in favor. Motion carried.**
 - Chairperson Forbes leaves committee appointments as is until next meeting and further review.
- D. A motion was made by Leaf and supported by Smelker to approve the agenda as written. **All in favor. Motion carried.**
- E. A motion was made by Leaf and supported by Vujea to approve the December 20, 2021 meeting minutes. **All in favor. Motion carried.**
- F. Limited Public Comment: none
- G. Committee Reports:
1. Personnel Committee – No report
 2. Finance Committee – No Report
 3. Equipment Committee – Recording and Logging project started on January 19th. Technology for recording has grown tremendously, with radio IP being the latest technology. Possible purchase new IP logger to accommodate the growth. Server is outdated and is not working properly.
- H. Chairperson Forbes congratulates Director Lehman for being the recipient of the Young Athena Award.
- I. Directors Report was reviewed.
- J. New Business
1. Here All Year Award. Motion made by motion was made by Weeks and supported by Vujea to approve a one-time \$1000.00 bonus to Erik Godbey and Erica Krouse for 2021 Here All Year Award winners. Roll call Vote. **All in favor. Motion carried.**
- K. December 2021 Operating & State Budget Reports were reviewed and discussed.
- L. January 2022 Disbursements for approval
1. January operating disbursements were reviewed. A motion was made by Weeks and supported by Smelker to approve the January 2022 operating disbursements. Roll call vote. **All in favor. Motion carried.**
 2. January 2022 state disbursements were reviewed. A motion was made by Leaf and supported by Weeks to approve the January 2022 state disbursements. Roll call vote. **All in favor. Motion carried.**
 3. Motion was made by Leaf and supported by Smelker to approve the February 2022 contingent vouchers. Roll call vote. **All in favor. Motion carried.**
- M. Old Business

1. OPEB Benefits discussion with Michael Brown. Further discussion after meeting with Union.
 2. Discussions and questions regarding ARPA grant approval process ensued. 9-1-1 and Emergency Management project was approved. Next step is awaiting contract from Barry County.
- N.** Miscellaneous
MEVO crash kit overview -the kit was approved and purchased in October 2021. This is a mobile 4 position call handling solution, which would allow dispatch to answer 9-1-1 calls from a remote location.
- O.** Second Limited Public Comment - none
- P.** Motion was made by Leaf and supported by Peck to adjourn at 3:26 pm. **All in favor. Motion carried.**

The next Administrative Board Meeting will be held on February 28, 2022 at 2:00 p.m.
Respectfully submitted by Holly Leinaar